

Employer identification number (EIN) **38-3161108**

Name (not your trade name) **Citizens Dispute Resolution Servic**

Trade name (if any) **Northern Community Mediation**

Address **415 State Street**  
 Number Street Suite or room number

**Petoskey** **MI** **49770**  
 City State ZIP code

Foreign country name Foreign province/county Foreign postal code

**Report for this Quarter of 2022**  
 (Check one.)

1: January, February, March  
 2: April, May, June  
 3: July, August, September  
 4: October, November, December

Go to [www.irs.gov/Form941](http://www.irs.gov/Form941) for instructions and the latest information.

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Read the separate instructions before you complete Form 941. Type or print within the boxes.

**Part 1: Answer these questions for this quarter.**

1	Number of employees who received wages, tips, or other compensation for the pay period including: <i>June 12</i> (Quarter 2), <i>Sept. 12</i> (Quarter 3), or <i>Dec. 12</i> (Quarter 4)	1	<b>3</b>
2	Wages, tips, and other compensation	2	<b>38,903.83</b>
3	Federal income tax withheld from wages, tips, and other compensation	3	<b>3,353.00</b>
4	If no wages, tips, and other compensation are subject to social security or Medicare tax	<input type="checkbox"/> Check and go to line 6.	
		Column 1	Column 2
5a	Taxable social security wages*	<b>39,953.83</b> × 0.124 =	<b>4,954.27</b>
5a (i)	Qualified sick leave wages*	× 0.062 =	
5a (ii)	Qualified family leave wages*	× 0.062 =	
5b	Taxable social security tips	× 0.124 =	
5c	Taxable Medicare wages & tips.	<b>39,953.83</b> × 0.029 =	<b>1,158.66</b>
5d	Taxable wages & tips subject to Additional Medicare Tax withholding	× 0.009 =	
5e	Total social security and Medicare taxes. Add Column 2 from lines 5a, 5a(i), 5a(ii), 5b, 5c, and 5d	5e	<b>6,112.93</b>
5f	Section 3121(q) Notice and Demand—Tax due on unreported tips (see instructions)	5f	
6	Total taxes before adjustments. Add lines 3, 5e, and 5f	6	<b>9,465.93</b>
7	Current quarter's adjustment for fractions of cents	7	<b>0.01</b>
8	Current quarter's adjustment for sick pay	8	
9	Current quarter's adjustments for tips and group-term life insurance	9	
10	Total taxes after adjustments. Combine lines 6 through 9	10	<b>9,465.94</b>
11a	Qualified small business payroll tax credit for increasing research activities. Attach Form 8974	11a	
11b	Nonrefundable portion of credit for qualified sick and family leave wages for leave taken before April 1, 2021	11b	
11c	Reserved for future use	11c	

\*Include taxable qualified sick and family leave wages paid in this quarter of 2022 for leave taken after March 31, 2021, and before October 1, 2021, on line 5a. Use lines 5a(i) and 5a(ii) only for taxable qualified sick and family leave wages paid in this quarter of 2022 for leave taken after March 31, 2020, and before April 1, 2021.

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Part 1: Answer these questions for this quarter. (continued)

11d Nonrefundable portion of credit for qualified sick and family leave wages for leave taken after March 31, 2021, and before October 1, 2021 . . . . . 11d

11e Reserved for future use . . . . . 11e

11f Reserved for future use . . . . .

11g Total nonrefundable credits. Add lines 11a, 11b, and 11d . . . . . 11g

12 Total taxes after adjustments and nonrefundable credits. Subtract line 11g from line 10 . . . . . 12

13a Total deposits for this quarter, including overpayment applied from a prior quarter and overpayments applied from Form 941-X, 941-X (PR), 944-X, or 944-X (SP) filed in the current quarter . . . . . 13a

13b Reserved for future use . . . . . 13b

13c Refundable portion of credit for qualified sick and family leave wages for leave taken before April 1, 2021 . . . . . 13c

13d Reserved for future use . . . . . 13d

13e Refundable portion of credit for qualified sick and family leave wages for leave taken after March 31, 2021, and before October 1, 2021 . . . . . 13e

13f Reserved for future use . . . . . 13f

13g Total deposits and refundable credits. Add lines 13a, 13c, and 13e . . . . . 13g

13h Reserved for future use . . . . . 13h

13i Reserved for future use . . . . . 13i

14 Balance due. If line 12 is more than line 13g, enter the difference and see instructions . . . . . 14

15 Overpayment. If line 13g is more than line 12, enter the difference  Check one:  Apply to next return.  Send a refund.

Part 2: Tell us about your deposit schedule and tax liability for this quarter.

If you're unsure about whether you're a monthly schedule depositor or a semiweekly schedule depositor, see section 11 of Pub. 15.

16 Check one:  Line 12 on this return is less than \$2,500 or line 12 on the return for the prior quarter was less than \$2,500, and you didn't incur a \$100,000 next-day deposit obligation during the current quarter. If line 12 for the prior quarter was less than \$2,500 but line 12 on this return is \$100,000 or more, you must provide a record of your federal tax liability. If you're a monthly schedule depositor, complete the deposit schedule below; if you're a semiweekly schedule depositor, attach Schedule B (Form 941). Go to Part 3.

You were a monthly schedule depositor for the entire quarter. Enter your tax liability for each month and total liability for the quarter, then go to Part 3.

Tax liability: Month 1	<input type="text" value="2,704.56"/>
Month 2	<input type="text" value="2,704.54"/>
Month 3	<input type="text" value="4,056.84"/>
Total liability for quarter	<input type="text" value="9,465.94"/> Total must equal line 12.

You were a semiweekly schedule depositor for any part of this quarter. Complete Schedule B (Form 941), Report of Tax Liability for Semiweekly Schedule Depositors, and attach it to Form 941. Go to Part 3.

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Part 3: Tell us about your business. If a question does NOT apply to your business, leave it blank.

- 17 If your business has closed or you stopped paying wages...
18 If you're a seasonal employer and you don't have to file a return for every quarter of the year...
19 Qualified health plan expenses allocable to qualified sick leave wages for leave taken before April 1, 2021
20 Qualified health plan expenses allocable to qualified family leave wages for leave taken before April 1, 2021
21 Reserved for future use
22 Reserved for future use
23 Qualified sick leave wages for leave taken after March 31, 2021, and before October 1, 2021
24 Qualified health plan expenses allocable to qualified sick leave wages reported on line 23
25 Amounts under certain collectively bargained agreements allocable to qualified sick leave wages reported on line 23
26 Qualified family leave wages for leave taken after March 31, 2021, and before October 1, 2021
27 Qualified health plan expenses allocable to qualified family leave wages reported on line 26
28 Amounts under certain collectively bargained agreements allocable to qualified family leave wages reported on line 26

Part 4: May we speak with your third-party designee?

Do you want to allow an employee, a paid tax preparer, or another person to discuss this return with the IRS? See the instructions for details.

Yes. Designee's name and phone number Robyn L Rebec, CPP (231) 547-4911

Select a 5-digit personal identification number (PIN) to use when talking to the IRS. 49524

No.

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Part 5: Sign here. You MUST complete all three pages of Form 941 and SIGN it.

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.



Sign your name here

Handwritten signature: Jane Miller

Print your name here Dr. Jane Miller

Print your title here Exec. Dir.

Date 1-26-23

Best daytime phone

Paid Preparer Use Only

Check if you're self-employed

Preparer's name Robyn L Rebec, CPP

PTIN P01394816

Preparer's signature Robyn L Rebec

Date 01/23/2023

Firm's name (or yours if self-employed) Kammermann & Bascom, P.C.

EIN 38-2763936

Address 110 Park Avenue

Phone (231) 547-4911

City Charlevoix

State MI

ZIP code 49720