



Northern Community Mediation

Where The Solution Is Up To You

ANNUAL MEETING MINUTES

January 20 2022

Zoom

The mission of Northern Community Mediation is to help people resolve conflicts in Charlevoix and Emmet Counties

PRESENT: Brian Kasiborski, Kristyn Horan, Hugh Conklin, Suzanne Kanine, Mitch Brown, Maureen Hollocker, Brooke Jacoby, Phil Harmon (joined at 12:32), Mark Andresky, Jenny Brower, Bill Cattin, Cyndy Tonkavich, Karen Cole, Laura Buckingham, Susan Hahhah, Polly Cheney, Hob Ingleson (joined at 12:13), Curtis Boehmer (joined at 12:13), Bob Banner (joined at 12:24),

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| I. | Call to Order: 12:02 p.m. | Brian Kasiborski |
| II. | Welcome | Brian Kasiborski/ Jane Millar |
| III. | Introductions of Board | Brian Kasiborski |
| | Continuing Members- | Brian (Incoming President), Mitch, Suzi, Brooke, Maureen, Hugh, Kirstyn, Hob, and Phil gave a brief introduction as returning Board members. |
| | Staff- | Karen Cole and Laura Buckingham introduced themselves as case managers for NCM. |
| | Mediators- | Susan Hannah, Connie Saltonstall , Polly Cheney, and Curtis Boehmer introduced themselves as mediators for NCM. |
| | New Board Members | Mark Andresky, Jenny Brower, Bill Cattin, Cyndy Tonkavich introduced themselves as new Board members. Lisa Hoyt (not present) |
| IV. | Appreciation of Outgoing Board Members | Brian Kasiborski, New President- thanked outgoing members for their valuable service on the Board. |
| | Outgoing Board | Bob Banner- Joined the meeting at 12:24 and thanked everyone for making his time on the Board enjoyable.
Izabela Babinska (not present)
Nikki Devitt (not present) |
| IV. | Approval of Minutes | Kirstyn Horan |
| | January 21, 2021- Motion by Hugh, seconded by Mitch to approve the January | |

21, 2021 meeting minutes. Motion passed with a unanimous voice vote.

V. Treasurer's Report Hugh Conklin

Hugh briefed the December financials noting a net gain of approximately \$24,000. Revenue was more than anticipated, due in part to a successful donor campaign. There has been over \$5,000 in donations since the first of year (2022). Jane also conducted a few trainings, which brought in additional revenue. The balance sheet is looking healthy for 2022. Hugh noted that staff will be able to be paid more in 2022. Motion by Kirstyn, second by Hob to accept the treasurer's report. Motion passed in a unanimous voice vote.

VI Annual Report Jane Millar

Jane gave a summary of the revenue and expenses for 2021 and noted that things are moving in the right direction.

She continued by pointing out how wonderfully the staff has dealt with COVID over the last two years. She thanked the staff and noted that they attended many trainings and workshops in 2021.

Jane continued by highlighting Bill Cattin, Jean Baranowski, and the Which Which team, who all received awards at the annual appreciation dinner/zoom. Jane also added that the Leah Award was given out this year to Doug Van Epps from Lansing for his work with the development of the Citizen Dispute Resolution Program.

Jane also noted that the various committees have made tremendous progress over the last year, gave a run-down of the additional programs that NCM has the opportunity to be a part of, and gave a breakdown of the caseload, agreement rates, referral sources, and waived fees.

There was discussion regarding volunteer mediators, their hours, and the types of cases mediated. It was noted that a survey did go out to mediators. Jane will report this information in the newsletter.

Jane concluded by sharing a comparison of the year-end balance sheets from 2002 through 2021. This showed tremendous growth over the years and that NCM is headed in the right direction. Jane stated that despite this growth, there will be challenges in 2022 and 2023 as the carryover from 2020 will not last forever.

VII. Adjournment- 1:01 p.m.