

JULY 2022

INCOME CATEGORY	MONTH	2022 YTD	2022 Budget	2022 Project	2021 YTD
CDRP Funds		25,563.16	46,478.48	46,478.48	49,646.98
Agency Funds					
A. Charlevoix County		19,000.00	38,000.00	38,000.00	28,500.00
B. Emmet County	9,000.00	27,000.00	36,000.00	36,000.00	25,065.00
C. VORP Charlevoix	625.00	4,375.00	7,500.00	7,500.00	3,750.00
D. VORP Emmet	625.00	4,375.00	7,500.00	7,500.00	
E. CDP Charlevoix		8,000.00	8,000.00	8,000.00	8,000.00
E.Fees for Service	1,612.55	9,597.43	10,000.00	14,000.00	7,942.94
F. ACVS Fees	1,000.00	1,750.00	3,000.00	2,250.00	1,075.00
G. SPED Fees	1,400.00	1,400.00			
H. Donor Campaign	15.00	6,070.00	12,000.00	12,000.00	5,250.00
I. Donaton		444.94		444.94	
J. Theatre Party Petoskey					
1. Sponsorships					
2. Ticket Sales					
3. Other					
K. Theatre Party Charlevoix					
1. Sponsorships			3,400.00	3,000.00	
2. Ticket Sales			850.00	900.00	
3. Other			250.00	150.00	
L. Which Wich					583.05
M. Loco Locals		620.00		620.00	
N. Reimbursement/Refund		775.98		775.98	194.19
O. Interest	5.47	63.38	300.00	200.00	106.37
P. Training					
1. 40-Hour					3,850.00
2. 4-Hour (March/Sept.)	50.00	50.00	1,500.00	1,500.00	625.00
3. 8-Hour					
4. 4-Hour (June/October)	200.00	200.00	1,500.00	1,500.00	1,025.00
5. Human Resources		450.00		450.00	
6. BHMS	900.00	900.00		900.00	
Grants					
A. Charlevoix Foundation			150.00	150.00	400.00
B. Petoskey Foundation					
C. BHMS	2,000.00	8,300.00	12,600.00	12,600.00	
D. Petoskey Rotary					999.00
Carry Over from COVID			24,217.42	17,449.68	
TOTAL INCOME	17,433.02	118,934.89	213,245.90	212,369.08	137,012.53
IN-KIND CATEGORY	MONTH	2022 YTD	2022 Budget	2022 Project	2021 YTD
A. Accounting Services		245.00	400.00	400.00	145.00
B. Volunteer Mediators	7,613.00	77,062.00	102,236.00	120,000.00	57,678.00
C. Volunteer Labor		440.00			269.00
D. Volunteer Training			300.00	300.00	1,760.00
E. Mediation Locations		200.00	1,500.00	200.00	
F. Rent	1,300.00	8,600.00	15,600.00	15,600.00	9,000.00
G. Equipment/Supplies			100.00	100.00	
H. Cell Phone	294.45	806.33	2,100.00	2,100.00	1,199.23
I. Theatre Party Petoskey					
J. Theatre Party Charlevoix			300.00	300.00	
K. Training Locations					
L. Mileage			250.00	250.00	
M. GoToMyPC			350.00	348.00	348.00
N. Executive Director		1,606.64	500.00	2,100.00	
O. Which Wich					35.44
IN KIND INCOME	9,207.45	88,959.97	123,636.00	141,698.00	70,399.23
TOTAL + IN KIND INCOME	26,640.47	207,894.86	336,881.90	354,067.08	207,411.76

EXPENSE CATEGORY	MONTH	2022 YTD	2022 Budget	2022 Project	2021 YTD
1. Personnel					
A. Salaries	17,123.07	85,615.35	148,400.00	148,400.00	86,038.38
B. FICA	1,309.89	6,681.48	11,352.60	11,352.60	6,708.32
C. Worker's Compensation			505.00	505.00	186.00
D. Unemployment	1.69	51.30	165.30	165.30	165.70
E. Insurance/Education/IRA	708.50	7,744.67	8,613.00	8,613.00	3,104.01
2. Accounting		775.00	5,700.00	5,700.00	750.00
3. Advertising		2,271.00	1,938.00	2,438.00	215.00
4. Charlevoix Office					
A. Rent/Equipment		59.00	600.00	59.00	
B. Telephone		79.98	480.00	79.98	320.51
5.. Communications					
A. Telephone	97.98	979.72	1,680.00	1,680.00	1,259.64
B. Internet	139.96	885.86	1,335.00	1,500.00	1,019.22
6. Contractual	80.00	2,644.55	2,667.00	3,500.00	4,977.32
7. Equipment					
A. Purchase			1,200.00	500.00	1,647.77
B. Repair & Maintenance			250.00	250.00	
8. Insurance					
A. Directors, Officers, Emp.Prac.			1,199.00	1,199.00	
B. Business Protection			668.00	668.00	
C. Commercial Umbrella			300.00	300.00	
9. Occupancy - Rent	650.00	3,900.00	7,800.00	7,800.00	3,900.00
10. Other					
A. Board	50.00	1,075.38	1,090.00	1,300.00	434.24
B. Executive Director	486.25	1,767.57	2,375.00	2,375.00	743.85
C. Hospitality		1,863.91	1,100.00	2,000.00	418.08
D. Licenses, Fees, Dues	185.00	3,074.05	3,355.00	3,355.00	1,569.05
E. PD			0.00	0.00	280.00
F. Staff Retreat		133.60	185.00	185.00	
G. Theatre Party Petoskey			0.00	0.00	
H. Theatre Party Charlevoix			1,495.00	1,400.00	
I. MI-Resolve					222.30
J. Which Wich					38.83
K. Loco Locals		1,105.00		1,105.00	
L. Adjustment Expense		6.20		6.20	
M. Miscellaneous					0.21
11. Postage		911.81	1,176.00	1,176.00	519.86
12. Printing	538.55	773.01	1,770.00	1,000.00	1,580.00
13. Reimbursement		125.00		125.00	344.20
14. Supplies	197.86	1,249.66	3,100.00	2,000.00	2,039.60
15. Training					
A. 4-Hour			95.00	50.00	
B. 8-Hour					
C. 4-Hour			95.00	50.00	
16. Travel					
A. Lodging			260.00	260.00	
B. Meals			72.00	72.00	
C. Mileage	640.00	884.12	2,225.00	1,200.00	81.06
D. Other					
TOTAL EXPENSES	22,208.75	124,657.22	213,245.90	212,369.08	118,563.15
17. Gain (Loss)	-4,775.73	-5,722.33			18,449.38
Comparison of Income & Expenses	17,433.02	118,934.89	213,245.90	212,369.08	137,012.53

NORTHERN COMMUNITY MEDIATION
Profit & Loss
July 2022

	<u>Jul 22</u>
Ordinary Income/Expense	
Income	
County Funding	
Emmet	9,000.00
Total County Funding	<u>9,000.00</u>
Donation	
Donor Campaign	
Board Member	15.00
Total Donor Campaign	<u>15.00</u>
Total Donation	15.00
Fees	
DIK	250.00
DIV	764.07
PPO	58.91
ACVS	1,000.00
Domestic	245.53
Post Judgement	294.04
SPED	1,400.00
Total Fees	<u>4,012.55</u>
Grants	
Behavioral Health	2,000.00
Total Grants	<u>2,000.00</u>
Interest	5.47
Training & Workshops	
Agreement & Standards	200.00
Agreement	50.00
BH	900.00
Total Training & Workshops	<u>1,150.00</u>
VORP	
Charlevoix	625.00
Emmet	625.00
Total VORP	<u>1,250.00</u>
Total Income	17,433.02
Expense	
Communications	
Internet	97.98
Telephone	139.96
Total Communications	<u>237.94</u>
Contractual	80.00
Fringe Benefits	
IRA	128.43
Supplemental Insurance	341.10
Dental Insurance	28.23
Health Insurance	210.74

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NORTHERN COMMUNITY MEDIATION
Profit & Loss
July 2022

	<u>Jul 22</u>
Unemployment	1.69
Total Fringe Benefits	<u>710.19</u>
Occupancy	
Rent	650.00
Total Occupancy	<u>650.00</u>
Other	
Board	50.00
Executive Director	486.25
Licenses, Fees, Dues	185.00
Total Other	<u>721.25</u>
Payroll Expenses	1,309.89
Printing	538.55
Salaries and Wages	17,123.07
Supplies	197.86
Travel	
Mileage	640.00
Total Travel	<u>640.00</u>
Total Expense	<u>22,208.75</u>
Net Ordinary Income	<u>-4,775.73</u>
Net Income	<u><u>-4,775.73</u></u>

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NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
July 2022

	<u>Jul 22</u>
Boyne Area Chamber of Commerce	175.00
Charter Communications	237.94
Dan McGuire	245.00
Decka Digital	538.55
FNBO	122.52
Jane Millar	1,068.57
Laura Buckingham	304.59
McCardel Water Conditioning	10.00
Online Payroll Service Fee	10.00
Payroll Distribution	18,561.39
Rotary	283.50
St. Francis Xavier	650.00
The 501 Alliance	1.69
TOTAL	<u><u>22,208.75</u></u>

NORTHERN COMMUNITY MEDIATION
Profit & Loss
January through July 2022

	<u>Jan - Jul 22</u>
Ordinary Income/Expense	
Income	
CDP	8,000.00
CDRP Funds	
1st Quarter	13,943.54
2nd Quarter	11,619.62
Total CDRP Funds	<u>25,563.16</u>
County Funding	
Charlevoix	19,000.00
Emmet	27,000.00
Total County Funding	<u>46,000.00</u>
Donation	
Amazon Smile	11.42
Designated Gift	183.52
Donor Campaign	
Anonymous	100.00
Board Member	355.00
Community	5,015.00
Mediator	600.00
Total Donor Campaign	<u>6,070.00</u>
Donation - Other	250.00
Total Donation	<u>6,514.94</u>
Fees	
Employment	100.00
OPM	750.00
DIK	960.59
DIV	3,060.79
PPO	58.91
Estate	250.00
ACVS	1,750.00
Breach of Contract	125.00
Divorce	1,089.32
Domestic	658.12
General Civil	818.55
Post Judgement	588.08
Probate	989.56
Public Policy	148.51
SPED	1,400.00
Total Fees	<u>12,747.43</u>
Fund Raising	
Loco Locals	620.00
Total Fund Raising	<u>620.00</u>
Grants	
Behavioral Health	8,300.00
Total Grants	<u>8,300.00</u>
Interest	63.38

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NORTHERN COMMUNITY MEDIATION
Profit & Loss
January through July 2022

	<u>Jan - Jul 22</u>
Refund	
SMSR	550.00
Pitney Bowes	225.98
Total Refund	<u>775.98</u>
Training & Workshops	
Agreement & Standards	200.00
Agreement	50.00
Human Resources	450.00
BH	900.00
Total Training & Workshops	<u>1,600.00</u>
VORP	
Charlevoix	4,375.00
Emmet	4,375.00
Total VORP	<u>8,750.00</u>
Total Income	118,934.89
Expense	
Adjustment Expense	6.20
Accounting	775.00
Advertising	2,271.00
Charlevoix Office	
Equipment	59.00
Telephone	79.98
Total Charlevoix Office	<u>138.98</u>
Communications	
Internet	885.86
Telephone	979.72
Total Communications	<u>1,865.58</u>
Contractual	2,644.55
Fringe Benefits	
IRA	4,178.91
Vision Insurance	392.00
Drug Insurance	42.69
Supplemental Insurance	341.10
Dental Insurance	628.72
Health Insurance	2,161.25
Unemployment	51.30
Total Fringe Benefits	<u>7,795.97</u>
Occupancy	
Rent	3,900.00
Total Occupancy	<u>3,900.00</u>
Other	
Loco Locals	1,105.00
Board	1,075.38
Executive Director	1,767.57
Hospitality	1,863.91

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NORTHERN COMMUNITY MEDIATION
Profit & Loss
January through July 2022

	<u>Jan - Jul 22</u>
Licenses, Fees, Dues	3,074.05
Staff Retreat	133.60
Total Other	9,019.51
Payroll Expenses	6,681.48
Postage	911.81
Printing	773.01
Reimbursement	
Fees	125.00
Total Reimbursement	125.00
Salaries and Wages	85,615.35
Supplies	1,249.66
Travel	
Mileage	884.12
Total Travel	884.12
Total Expense	124,657.22
Net Ordinary Income	-5,722.33
Net Income	-5,722.33

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Cash Basis

NORTHERN COMMUNITY MEDIATION

Expenses by Vendor Summary

January through July 2022

	<u>Jan - Jul 22</u>
Abuzz Creative	200.00
American Fund	1,156.86
American Funds	2,379.90
Boyne Area Chamber of Commerce	175.00
Charter Communications	1,804.56
Chris Gilman	20.00
Dan McGuire	1,537.00
Decka Digital	773.01
East Jordan Chamber of Commerce	55.00
Emily Padgett	250.00
Emmet County Department of Public Works	150.00
Emmet County Parks & Recreation	1,000.00
EPS	370.80
FNBO	3,895.82
Harbor Springs Chamber of Commerce	160.00
Jane Millar	1,261.97
Jeremy Steer	125.00
Kammerman & Bascom	775.00
Karen Cole	1,242.33
Laura Buckingham	2,240.25
Matt Hamilton	250.00
McCardel Water Conditioning	121.25
MCMA	2,064.05
Molly Jones	250.00
Online Payroll Service Fee	70.00
Payroll Distribution	92,938.98
Petoskey Chamber of Commerce	350.00
Pitney Bowes	685.83
Pro Image	1,396.00
Rotary	898.50
Sky's the Limit	223.83
St. Francis Xavier	3,900.00
Stafford's Hospitality	50.00
State of Michigan	50.00
The 501 Alliance	51.30
Trophy Case	173.00
Wiley Subscription Services	168.80
Wine Guys	1,436.98
TOTAL	<u><u>124,651.02</u></u>

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 Cash Basis

NORTHERN COMMUNITY MEDIATION
Balance Sheet Prev Year Comparison
 As of July 31, 2022

	Jul 31, 22	Jul 31, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
US Treasury 4	29,964.30	0.00	29,964.30	100.0%
US Treasury 3	29,914.13	0.00	29,914.13	100.0%
US Treasury 2	29,859.71	0.00	29,859.71	100.0%
US Treasury 1	29,620.83	0.00	29,620.83	100.0%
i Bond	10,000.00	0.00	10,000.00	100.0%
Savings First Comm	20,331.36	0.00	20,331.36	100.0%
CD Char State Bank 20524	0.00	10,000.00	-10,000.00	-100.0%
CD First Comm. Bank 60303098	0.00	10,000.00	-10,000.00	-100.0%
Savings 4Front	0.00	27,095.49	-27,095.49	-100.0%
CD Char State Bank 18756	0.00	6,097.14	-6,097.14	-100.0%
CD Char State Bank 18910	0.00	12,424.69	-12,424.69	-100.0%
CD Chemical Bank 803611	0.00	6,710.49	-6,710.49	-100.0%
CD Huntington 7188401731	0.00	6,369.38	-6,369.38	-100.0%
CD Huntington 7188402031	0.00	6,548.84	-6,548.84	-100.0%
CD First Comm. Bank 60302215	0.00	7,984.80	-7,984.80	-100.0%
CD First Comm. Bank 60302716	0.00	5,691.62	-5,691.62	-100.0%
Checking 1st Community Bank	112,315.72	138,979.63	-26,663.91	-19.2%
Petty Cash	100.00	100.00	0.00	0.0%
Savings Chemical Bank	0.39	20,330.25	-20,329.86	-100.0%
Total Checking/Savings	262,106.44	258,332.33	3,774.11	1.5%
Total Current Assets	262,106.44	258,332.33	3,774.11	1.5%
Fixed Assets				
Accumulated Depreciation				
Equipment	-42,833.23	-41,770.59	-1,062.64	-2.5%
Purchase				
Equipment - Other	44,688.75	44,688.75	0.00	0.0%
	-1,788.00	-1,788.00	0.00	0.0%
Total Equipment	42,900.75	42,900.75	0.00	0.0%
Total Fixed Assets	67.52	1,130.16	-1,062.64	-94.0%
Other Assets				
Investments - CCCF	14,715.14	13,152.46	1,562.68	11.9%
Investments - PHSACF	19,684.03	18,785.48	898.55	4.8%
Total Other Assets	34,399.17	31,937.94	2,461.23	7.7%
TOTAL ASSETS	296,573.13	291,400.43	5,172.70	1.8%

NORTHERN COMMUNITY MEDIATION
Balance Sheet Prev Year Comparison
As of July 31, 2022

	Jul 31, 22	Jul 31, 21	\$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Simple W/H	-2,584.56	-761.52	-1,823.04	-239.4%
Simple IRA Withheld	6,699.75	1,713.42	4,986.33	291.0%
BC State Income Tax Withheld	363.33	363.33	0.00	0.0%
BC Federal Income Tax Withheld	13.00	13.00	0.00	0.0%
BC Michigan Unemployment	222.72	222.72	0.00	0.0%
BF State Income Tax Withheld	975.77	975.77	0.00	0.0%
BF Michigan Unemployment	11.01	11.01	0.00	0.0%
BF FICA Tax Withheld	4,956.02	4,956.02	0.00	0.0%
BF Federal Income Tax Withheld	1,068.69	1,068.69	0.00	0.0%
BC FICA Tax Withheld	175.80	175.80	0.00	0.0%
RP Michigan Unemployment	97.81	97.81	0.00	0.0%
RP State Income Tax Withheld	-171.32	-171.32	0.00	0.0%
RP FICA Tax Withheld	-568.27	-568.27	0.00	0.0%
RP Federal Income Tax Withheld	-90.00	-90.00	0.00	0.0%
Federal Income Tax Withheld	391.31	151.31	240.00	158.6%
Fica Tax Withheld	-2,403.18	-2,551.18	148.00	5.8%
Michigan Unemployment	2,208.84	2,076.84	132.00	6.4%
State Income Tax Withheld	-587.50	-628.31	40.81	6.5%
Total Other Current Liabilities	10,779.22	7,055.12	3,724.10	52.8%
Total Current Liabilities	10,779.22	7,055.12	3,724.10	52.8%
Total Liabilities	10,779.22	7,055.12	3,724.10	52.8%
Equity				
*Retained Earnings	291,516.25	265,115.66	26,400.59	10.0%
Opening Bal Equity	-0.01	-0.01	0.00	0.0%
Net Income	-5,722.33	19,229.66	-24,951.99	-129.8%
Total Equity	285,793.91	284,345.31	1,448.60	0.5%
TOTAL LIABILITIES & EQUITY	296,573.13	291,400.43	5,172.70	1.8%