JANUARY 2020

INCOME CATEGORY	MONTH	2020 YTD	2020 Budget	2020 Project	2019 Budget
CDRP Funds	19,341.51	19,341.51	64,471.73	64,471.73	73,050.41
Agency Funds					
A. Charlevoix County	10,000.00	10,000.00	37,000.00	40,000.00	37,000.00
B. Emmet County	8,355.00	8,355.00	33,420.00	33,420.00	33,420.00
C. VORP Charlevoix	916.66	916.66	11,000.00	11,000.00	11,000.00
D. VORP Emmet					
E. CDP Charlevoix	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
E.Fees for Service	1,560.00	1,560.00	12,000.00	12,000.00	8,500.00
F. ACVS Fees			4,000.00	4,000.00	3,900.00
G. SPED Fees			7,000.00	7,000.00	8,000.00
H. Donations					
I. Donor Campaign	225.00	225.00	5,000.00	5,000.00	7,000.00
J. Boyne City High School			19,200.00	19,200.00	19,200.00
K. Theatre Party Petoskey			11,000.00	11,000.00	
1. Sponsorships	1,000.00	1,000.00			8,450.00
2. Ticket Sales	100.00	100.00			2,850.00
3. Other					400.00
L. Theatre Party Charlevoix			4,500.00	4,500.00	
1. Sponsorships	250.00	250.00			3,900.00
2. Ticket Sales					1,200.00
3. Other					400.00
M. Reimbursement/Rebate					
N. Interest	63.14	63.14	300.00	300.00	300.00
O. Training					
1. 40-Hour					6,600.00
2. 8-Hour			3,500.00	3,500.00	
Grants					
A. Charlevoix Foundation			500.00	500.00	1,000.00
B. Petoskey Foundation					600.00
C. Charlevoix Lions					
D. Revenue Sharing					
E. Women's Club					
Carry-Over from 2019				4,945.36	
TOTAL INCOME	**49,811.31**	**49,811.31**	**220,891.73**	**228,837.09**	**234,770.41**
In Kind					
A. Accounting Services			400.00		350.00
B. Volunteer Mediators	31,208.00	31,208.00	168,500.00		125,000.00
C. Volunteer Labor	20.00	20.00			
D. Volunteer Training					450.00
E. Mediation Locations	550.00	550.00	7,310.00		5,000.00
F. Rent	1,300.00	1,300.00	15,600.00		15,600.00
G. Equipment/Supplies			100.00		200.00
H. Cell Phone	233.44	233.44	1,575.00		1,600.00
I. Theatre Party Petoskey			3,900.00		4,340.00
J. Theatre Party Charlevoix			750.00		1,000.00
K. Training Locations					500.00
L. Mileage	18.00	18.00	500.00		500.00
M. GoToMyPC			350.00		450.00
N. Executive Director	114.51	114.51	5,000.00		2,210.00
IN KIND INCOME	**33,329.44**	**33,443.95**	**203,985.00**	**0.00**	**157,200.00**
TOTAL + IN KIND INCOME	**83,140.75**	**83,255.26**	**424,876.73**	**228,837.09**	**391,970.41**

EXPENSE CATEGORY	MONTH	2020 YTD	2020 Budget	2020 Project	2019 Budget
1. Personnel					
A. Salaries	15,807.69	15,807.69	137,000.00	137,000.00	158,200.00
B. FICA	1,277.26	1,277.26	10,480.50	10,480.50	12,102.30
C. Worker's Compensation			455.00	455.00	455.00
D. Unemployment	62.75	62.75	154.80	154.80	1,350.00
E. Insurance/Education				5,000.00	6,650.00
F. BC Salary	1,981.73	1,981.73	19,200.00	19,200.00	
G. BC FICA	168.05	168.05	1,468.80	1,468.80	
2. Accounting			5,410.00	5,410.00	4,700.00
3. Advertising	335.00	335.00	2,628.00	2,628.00	2,513.00
4. Charlevoix Office					
A. Rent	100.00	100.00	1,200.00	1,200.00	1,200.00
B. Telephone	39.99	39.99	480.00	480.00	480.00
5.. Communications					
A. Telephone	139.96	139.96	1,680.00	1,680.00	1,680.00
B. Internet	74.98	74.98	900.00	900.00	840.00
6. Contractual			2,842.00	2,842.00	4,121.60
7. Equipment					
A. Purchase			0.00	0.00	2,511.90
B. Repair & Maintenance			0.00	0.00	
8. Insurance					
A. Employment Practices					
B. Directors, Officers, Emp.Prac.			1,199.00	1,199.00	1,474.00
C. Commercial Umbrella					300.00
D. Business Protection			1,155.00	1,155.00	430.00
9. Occupancy - Rent	650.00	650.00	7,800.00	7,800.00	7,800.00
10. Other					
A. Board	441.48	441.48	828.00	828.00	821.00
B. Executive Director	299.50	299.50	2,719.00	2,719.00	3,372.11
C. Hospitality	106.37	106.37	1,100.00	1,100.00	861.00
D. Licenses, Fees, Dues	359.90	359.90	1,345.00	1,345.00	1,310.00
E. PD			0.00	0.00	750.00
F. Staff Retreat			245.00	245.00	210.00
G. Theatre Party Petoskey			2,395.00	2,395.00	2,475.00
H. Theatre Party Charlevoix			1,484.00	1,484.00	2,020.00
I. Miscellaneous	22.00	22.00			
11. Postage			2,692.00	2,692.00	1,800.00
12. Printing			3,000.00	3,000.00	2,800.00
13. Reimbursement					
14.Supplies	217.29	217.29	4,000.00	4,000.00	4,000.00
15. Training					
A. 40-Hour					1,500.00
B. 8-Hour			556.00	556.00	
C. General Civil					
16. Travel					
A. Lodging			350.00	350.00	780.00
B. Meals			168.00	168.00	252.00
C. Mileage	135.12	135.12	5,130.00	5,130.00	5,011.50
D. Other					
TOTAL EXPENSES	**22,219.07**	**22,219.07**	**220,065.10**	**225,065.10**	**234,770.41**
17.Gain (Loss)	27,592.24	27,592.24	826.63	3,771.99	
Comparison of Income & Expenses	**49,811.31**	**49,811.31**	**220,891.73**	**228,837.09**	**234,770.41**

NORTHERN COMMUNITY MEDIATION
Profit & Loss
January 2020

		Jan 20
Ordinary Income/Expense		
Income		
CDP		8,000.00
CDRP Funds		
1st Quarter	19,341.51	
Total CDRP Funds		19,341.51
County Funding		
Charlevoix	10,000.00	
Emmet	8,355.00	
Total County Funding		18,355.00
Donation		
Donor Campaign		
Community	225.00	
Total Donor Campaign	225.00	
Total Donation		225.00
Fees		
Breach of Contract	100.00	
Divorce	635.00	
General Civil	675.00	
Guardianship	100.00	
Landlord/Tenant	50.00	
Total Fees		1,560.00
Fund Raising		
Theatre Party Charlevoix		
Sponsor	250.00	
Total Theatre Party Charlevoix	250.00	
Theatre Party Petoskey		
Supporter	100.00	
Sponsor	900.00	
Tickets	100.00	
Total Theatre Party Petoskey	1,100.00	
Total Fund Raising		1,350.00
Interest		63.14
VORP		
Charlevoix	916.66	
Total VORP		916.66
Total Income		49,811.31
Expense		
BC		
Salaries & Wages	1,981.73	
Payroll Expense	168.05	
Total BC		2,149.78

NORTHERN COMMUNITY MEDIATION
Profit & Loss
January 2020

	Jan 20
Advertising	335.00
Charlevoix Office	
Rent	100.00
Telephone	39.99
Total Charlevoix Office	139.99
Communications	
Internet	74.98
Telephone	139.96
Total Communications	214.94
Fringe Benefits	
Unemployment	62.75
Total Fringe Benefits	62.75
Occupancy	
Rent	650.00
Total Occupancy	650.00
Other	
Board	441.48
Executive Director	299.50
Hospitality	106.37
Licenses, Fees, Dues	359.90
Misc.	22.00
Total Other	1,229.25
Payroll Expenses	1,277.26
Salaries and Wages	15,807.69
Supplies	217.29
Travel	
Mileage	135.12
Total Travel	135.12
Total Expense	22,219.07
Net Ordinary Income	27,592.24
Net Income	27,592.24

NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
January 2020

	Jan 20
BC Payroll Distribution	2,149.78
Charlevoix Chamber of Commerce	200.00
Charter Communications	254.93
Chemical Bank	464.38
City of Charlevoix	100.00
Dan McGuire	145.00
Harbor Springs Chamber of Commerce	135.00
Judi Doan	54.62
Karen Cole	94.14
Laura Buckingham	91.03
Online Payroll Service Fee	10.00
Payroll Distribution	17,084.95
Petoskey Chamber of Commerce	340.00
Rotary	299.50
Sky's the Limit	73.99
St. Francis Xavier	650.00
The 501 Alliance	62.75
Trophy Case	9.00
TOTAL	22,219.07

NORTHERN COMMUNITY MEDIATION
Balance Sheet Prev Year Comparison
As of January 31, 2020

	Jan 31, 20	Jan 31, 19	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Savings 4Front	27,025.84	15,892.35	11,133.49	70.1%
CD Bank of N. MI 806536	0.00	7.95	-7.95	-100.0%
CD Char State Bank 18756	6,067.23	6,039.46	27.77	0.5%
CD Char State Bank 18910	12,383.89	12,355.06	28.83	0.2%
CD Chemical Bank 803611	6,673.72	6,640.46	33.26	0.5%
CD Chemical Bank 804631	6,327.32	6,295.78	31.54	0.5%
CD Chemical Bank 806536	6,511.32	6,478.87	32.45	0.5%
CD First Comm. Bank 60302215	7,948.25	7,916.52	31.73	0.4%
CD First Comm. Bank 60302716	5,671.33	5,648.65	22.68	0.4%
Checking 1st Community Bank	83,957.91	72,832.86	11,125.05	15.3%
Money Market Fifth Third	5,001.64	5,001.28	0.36	0.0%
Money Market PNC	5,007.54	5,005.04	2.50	0.1%
Petty Cash	100.00	100.00	0.00	0.0%
Savings Chase	0.00	8,092.43	-8,092.43	-100.0%
Savings Chemical Bank	20,325.92	20,315.76	10.16	0.1%
Total Checking/Savings	193,001.91	178,622.47	14,379.44	8.1%
Total Current Assets	193,001.91	178,622.47	14,379.44	8.1%
Fixed Assets				
Accumulated Depreciation	-39,876.17	-36,962.77	-2,913.40	-7.9%
Equipment				
Purchase	44,523.75	44,523.75	0.00	0.0%
Equipment - Other	-1,788.00	-1,788.00	0.00	0.0%
Total Equipment	42,735.75	42,735.75	0.00	0.0%
Total Fixed Assets	2,859.58	5,772.98	-2,913.40	-50.5%
Other Assets				
Investments - CCCF	10,919.46	10,679.46	240.00	2.3%
Investments - PHSACF	16,787.44	15,073.24	1,714.20	11.4%
Total Other Assets	27,706.90	25,752.70	1,954.20	7.6%
TOTAL ASSETS	223,568.39	210,148.15	13,420.24	6.4%

NORTHERN COMMUNITY MEDIATION
Balance Sheet Prev Year Comparison
As of January 31, 2020

	Jan 31, 20	Jan 31, 19	$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
BC State Income Tax Withheld	279.11	243.55	35.56	14.6%
BC Federal Income Tax Withheld	43.00	14.00	29.00	207.1%
BC Michigan Unemployment	192.54	27.91	164.63	589.9%
BF State Income Tax Withheld	975.77	975.77	0.00	0.0%
BF Michigan Unemployment	11.01	11.01	0.00	0.0%
BF FICA Tax Withheld	4,956.02	4,956.02	0.00	0.0%
BF Federal Income Tax Withheld	1,068.69	1,068.69	0.00	0.0%
BC FICA Tax Withheld	479.03	177.24	301.79	170.3%
RP Michigan Unemployment	97.81	97.81	0.00	0.0%
RP State Income Tax Withheld	-171.32	-171.32	0.00	0.0%
RP FICA Tax Withheld	-568.27	-343.30	-224.97	-65.5%
RP Federal Income Tax Withheld	-90.00	-76.00	-14.00	-18.4%
Federal Income Tax Withheld	118.31	-213.69	332.00	155.4%
Fica Tax Withheld	-2,604.17	-3,394.85	790.68	23.3%
Michigan Unemployment	1,899.38	1,559.25	340.13	21.8%
State Income Tax Withheld	-504.61	-670.81	166.20	24.8%
Total Other Current Liabilities	6,182.30	4,261.28	1,921.02	45.1%
Total Current Liabilities	6,182.30	4,261.28	1,921.02	45.1%
Total Liabilities	6,182.30	4,261.28	1,921.02	45.1%
Equity				
*Retained Earnings	189,793.86	185,807.70	3,986.16	2.2%
Opening Bal Equity	-0.01	-0.01	0.00	0.0%
Net Income	27,592.24	20,079.18	7,513.06	37.4%
Total Equity	217,386.09	205,886.87	11,499.22	5.6%
TOTAL LIABILITIES & EQUITY	223,568.39	210,148.15	13,420.24	6.4%