Northern Community Mediation Where The Solution Is Up To You

## ANNUAL/BOARD MEETING MINUTES January 18, 2018 City Park Grill in Petoskey

	I.	Call to Order	Bob Banner 12:00 PM					
	II.	Welcome	Bob Banner					
	III.	Introductions	Jane Millar, Executive Director					
In attendance - Directors: Bob Banner, Stuart Fenton, Mary Roberts, Christian Smith, Mark Fralick, Joe								
Hayes, Chelsea Platte, Kirk Raymond, Hugh Conklin, Kirstyn Horan, Lisa Morley								
Absent Directors- Brian Kasiborski, Bill Meengs, Ed Engstrom.								
Guests – Ben Slocum, Carla & Dick Hendrian, Val Snyder, Karen & Ed Cole, Jim Raber, Lou Diaz, Ken								
Zorn, Trisha Washborn								

	III.	Approval of Minutes	S	Stuart Fenton
November 9 I	Bd Mtg I	Minutes approved		

IV.	Treasurer's Report	Bill Meengs, Treasurer
V.	Approval of New Board Members & Officers	Kate Scollin
	New Board Members	Hugh Conklin
		The Honorable Joe Hayes
		Kirstyn Horan
		Lisa Morley
	Officers	Bob Banner, President
		Brian Kasiborski, Vice-President
		Bill Meengs, Treasurer
		Stuart Fenton, Secretary
VI.	Recognition of Outgoing Board Members	Jane Millar
	Outgoing Board Member	Julie Kuchnicki
	0 0	The Honorable Fred Mulhauser
		Kirk Raymond
		Kate Scollin

VII. Presentation of Awards Veteran Mediator of the Year – Dick Hendrian Advocate of the Year – Jim Raber Rookie Mediator of the Year- Ed Cole

VII. Annual Report Jane Millar

In addition to the written materials, ED Millar explained there are 3 accounts to track – the general operating fund, the Restorative Practices grant, and Bonus Funds, from which we received an additional 1-time payment of over \$38,000 last year, most of which was used to increase salaries, which have been a challenge for some time.

ED Millar also explained that 30% of our budget comes from the state, 35% from the courts and counties (local), and 35% self raised from fundraising activities.

42% of the budget is comprise of salaries/wages.

Caseload was over 1000 for the first time ever! Some of this is due to the restorative practices grant. Otherwise, the majority of cases arise from the court system.

We took in over \$9,000 in fees this year, which was up from 2016.

We had to write off some \$4,500 in fees as uncollectable, which is up from 2016, however, our caseload was also up significantly.

We were awarded \$6,400 in Special Education funds, which was also up from 2016.

We closed 1061 cases in 2017, worth over 2.5 million dollars!

Donations totaled almost \$6,000 as compared to \$757 in 2016, as a result of a targeted, directed campaign.

2018 is our 25<sup>th</sup> anniversary, and as a result, we have a calendar of events with something planned each and every month to celebrate.

Board Retreat is Feb 27 at the Taproom in Boyne City

In kind contributions by our mediators totaled over \$200,000. We could not do what we do without them!

A no cost Veterans Mediation program was established in 2017.

Next Executive Committee Mtg is Feb 8 at NCM – 8:15

Mission Moment – given by Karen Cole – School attendance mediation was held where parents and school administrators met due to a student's excessive absences, which the parent thought were all medically excused, yet the students grades and anticipated graduation were being set back. As a result, the parents and the school came together with a plan, special accommodations were made, and the student is now back on track for graduation, with a mutual understanding having been achieved.

A special thank you was extended not only to our award winners and guests for all they do for the mission of the organization, but also to ED Millar, for her professional, efficient, exemplary leadership of the NCM.

VIII. Adjournment – 1:05