

**DRAFT: Northern Community Mediation
Annual Meeting
January 22, 2015
City Park Grill, Petoskey**

Board members present: John Marshall, Incoming President; Kate Scollin, Vice-President; Paula Welmers, Secretary; Julie Kuchnicki, Kirk Raymond, David Leusink, Hon. Fred Mulhauser, Christian Smith, Ed Engstrom, Stuart Fenton, Pat Simmons.

Board members absent: Hon. Allie Greenleaf Maldonado, Bill Meengs, Treasurer.

Staff present: Dr. Jane Millar, Terri Sevener, Dixie Bunker.

Guests present: Jeff Higgs, Stephen Tressider

Call to Order:

John Marshall, Incoming President, called the meeting to order at 12:10 p.m. Introductions were made of all present, including staff members and mediators.

Minutes: Paula Welmers

The minutes of the 2014 annual board meeting were presented. Mulhauser moved to approve, seconded by Raymond.

Motion carried.

Treasurer's Report: John Marshall

John, acting for Bill Meengs, presented the annual financial reports. 2014 was considered a good year, including good management of dollars in light of unforeseen expenses, like computer hardware. In Kind income was down; lower volunteer mediator hours in comparison to higher number of cases handled, due to small claims court referrals that do not require mediators. Leusink moved to accept the Treasurer's report, seconded by Kuchnicki.

Motion carried.

Annual Report: Jane Millar

Executive Director Jane Millar presented the 32 page 2014 Annual Report. This included updates and discussion on the following subjects:

- Financial Analysis
- Personnel
- Trainings and Workshops
- Meetings and Gatherings
- Presentations and Promotions
- Caseload including breakdown by program, county, courts, dispute type.
- Agreement Rates

- Fundraising and grants
- Board Retreat
- In Kind Contributions
- Outlook and challenges for 2015.

Motion to accept the Annual Report was made by Mulhauser, seconded by Kuchnicki.
Motion carried.

Adjournment:

With no further discussion concerning the annual report, the meeting was adjourned at 12:55 p.m.

Respectfully submitted,
Paula Welmers, Secretary