

**Northern Community Mediation
Annual Meeting
January 21, 2016
City Park Grill, Petoskey**

Board members present: Kate Scollin, President; Julie Kuchnicki, Vice-President; Bill Meengs, Treasurer; Stuart Fenton, Secretary; Mark Fralik, Kirk Raymond, David Leusink, Hon. Fred Mulhauser, Christian Smith, Ed Engstrom, Pat Simmons, Mary Roberts, Bob Banner .

Board members absent: Chelsea Platte

Staff Present: Dr. Jane Millar, Karen Cole, Christy Whitman

Guests Present: mediators Hugh Conklin.

Call to Order:

Kate called the meeting to order at 12:00 p.m.

Introductions were made of all those present, including staff members, and mediators.

Minutes:

The minutes of the 2015 annual board meeting were presented. Mulhauser moved to approve, seconded by Meengs.

Motion carried.

Treasurer's Report:

The annual financial reports were reviewed and discussed.

Treasurer Meengs deferred to Ex. Director Millar to discuss during Annual Report.

Approval of New Board Members & Officers:

Bob Banner, Chelsea Platte, Mary Roberts, Mary Fralik were all accepted as new directors. Following officers were approved – Scollin –President, Kuchnicki – Vice President, Meengs- Treasurer (continuing), Fenton – Secretary. Mulhauser moved to approve. Smith seconded. Motion carried.

Recognition of Outgoing Board Members:

Outgoing President John Marshall, Secretary Paula Welmers, and member Allie Maldonado were thanked for longstanding and dedicated service.

Annual Report:

Executive Director Jane Millar presented the 2015 Annual Report. This included updates and discussion on the following subjects:

☐ Financial statements – books balanced and income tracked as anticipated We are \$1,541.53 in the black. The \$3,000 difference between the Income/Expense Report and Profit Loss statement is due to equipment depreciation. Virtually no change in assets over past year. Balance sheet does not include Foundation investments.

Motion made to accept Report and Financial Statements – Kuchnicki, 2nd Roberts. Motion carried.

Motion to include Foundation investments in Financial Statements – Meengs, 2nd Raymond. Motion carried.

☑ Training and workshops presented and attended were discussed, along with importance of volunteer mediators, source funding, caseload and resolutions. 800 cases were closed in 2015. Success rate in mediations – 83%. Our center is the most efficient in the state, but due to low court case filings we don't get as much state money.

Motion by Fenton to approve Scollin, Meengs and Millar be authorized signers on all bank accounts held by NCM. Only 1 signature is required. 2nd – Mulhauser. Motion carried.

Motion to Adjourn 12:45. Mulhauser. 2nd Fenton. Motion carried.

All Motions were approved unanimously.

Respectfully submitted,
Stuart Fenton, Secretary