

NORTHERN COMMUNITY MEDIATION MINUTES
BOARD OF DIRECTORS' MEETING
September 13, 2018
City Park Grill

*The mission of Northern Community Mediation is to help people meaningfully resolve conflicts
in Charlevoix and Emmet Counties*

Present – Stuart Fenton, Bob Banner, Ed Engstrom, Liisa Morley, Christian Smith, Brian Kasiborski, Judge Snyder, Bill Meengs

Noon CALL TO ORDER: Bob Banner

ADDITIONS TO AGENDA:

APPROVAL OF MINUTES: Brian was good enough in my absence to take minutes from the July 12 Board meeting. Motion to Approve; voted, passed

TREASURER'S REPORT: Bill Meengs – report is positive; we will wind up in the black

12:10 PRESIDENT'S REPORT

Bob Banner

1. Approval to accept Revenue Sharing grant award of \$3,500 for a new Database from Odawa.
2. Nomination of NCM for Chamber of Commerce Annual Chairman's Award at Breakfast for Champions

12:15 COMMITTEE REPORTS

Three Committee Chairperson

1. Group 1
 - a. Christian Smith
 - i. Community Engagement Efforts
 - ii. Assignment for Thank You Phone Calls with script
 - iii. Date for Thank You Phone Calls – 9/21/18
 - b. Liisa Morley
 - i. Donor Campaign Extra Page
 - ii. Annual Report Summary
 - iii. Mid-Year Report Summary
2. Group 2 – Brian Kasiborski
 - a. State Lobbying Efforts
 - b. \$450,000 – Line Item in State Budget
 - c. ; we can expect 33-34,000\$
3. Group 3 – Stuart Fenton
 - a. Local Lobbying Efforts – County board and administrator
 - b. Awaiting Amount from Charlevoix and Emmet Counties
 - c. Awaiting Response from 7th Probate Charlevoix

12:45 EXECUTIVE DIRECTOR'S
REPORT

Jane Millar

1. Case Reports YTD
 - a. 2018: 544
 - b. 2017: 681

- c. Decline in numbers is primarily due to Restorative Practices Program in the schools
- 2. Collection of Fees YTD
 - a. Payments Received YTD
 - i. 2018: \$6,200
 - ii. 2017: \$5,620
 - b. Overdue Accounts Since January 1
 - i. 2018:
 - 1. Total: \$3,350
 - 2. Active/Pending – Open Cases \$2,250
 - 3. Closed Cases: \$1,100
 - ii. 2017: \$2,325
 - c. Fees Waived YTD
 - i. Total Fees: \$8,800
 - ii. Amount Waived: \$2,300
 - iii. Amount Charged: \$550
 - iv. Amount Cancelled: \$3.950
 - v. American Veterans: \$900
- 3. 25th Anniversary Celebration since July Board Meeting
 - a. NCM Billboard – July 16
 - b. Present & Past NCM Staff Party – July 26
 - c. Circles of Kindness TV 7&4 – August 17
 - d. Eleven Guest Commentaries
 - e. Women Can/Women Do in Petoskey
 - f. Northern Michigan Connections Interview with Tim Nixon – September 9, 2018
 - g. We received \$2470 from each Foundation for the anniversary celebration
- 4. Database
 - a. Revenue Sharing
 - i. \$3,500 for Database Software Program
 - ii. Kaitlin Koucky - Consultant
- 5. Nanci Klein Award
 - a. Recipient Jane Millar
 - b. Annual Meeting & Conference
 - i. October 12 – 13, 2018
 - ii. Park Place Hotel in Traverse City
 - c. Scholarship for Caroline Smith
- 6. Theatre Party in Charlevoix
 - a. Channel Room at The Weathervane Restaurant
 - b. 2018 vs. 2017
 - i. Sponsorships: \$2,550 vs. \$3,125
 - ii. Supporters: \$500 vs. \$600
 - iii. Door Prizes: 6 vs. 7
 - iv. Ticket Sales: Too Early to Speculate

12:50 MISSION MOMENT Jane Millar

12:55 ACTION STEPS & BOARD COMMITMENTS

1:00 ADJOURNMENT

NEXT MEETINGS

1. Executive Committee Meeting: Thursday, October 11 at 8:15am at NCM
2. Next Board Meeting: Thursday, November 8 at TBA

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