



Northern Community Mediation

Where The Solution Is Up To You

NORTHERN COMMUNITY MEDIATION MINUTES BOARD OF DIRECTORS' MEETING

November 8, 2018
Bridge Street Tap Room
202 Bridge Street
Charlevoix, MI 49720

*The mission of Northern Community Mediation is to help people meaningfully resolve conflicts
in Charlevoix and Emmet Counties*

Noon Present – Bob Banner, Stuart Fenton, Bryan Kasiborski, Ed Engstrom, Kirsten Horan, Liisa Morley, ED Jane Millar

CALL TO ORDER: Bob Banner

ADDITIONS TO AGENDA:

APPROVAL OF MINUTES: Stuart Fenton
1. Board Meeting – September 13, 2018. Minutes approved
unanimously

TREASURER'S REPORT: Bill Meengs – Given by ED Millar. Tracking as expected. Rent has gone up to
\$650 from \$500

12:10 PRESIDENT'S REPORT

Bob Banner

1. Retiring Board Members
 - a. Mary Roberts – Resignation accepted
2. New Board Members
 - a. Nikki Devitt
 - i. Events / Communications Director
 - ii. Petoskey Chamber of Commerce
 - b. Lisa Watson
 - i. NCMC Foundation Executive Director
 - ii. North Central Michigan College
 - c. Additional Ideas?

The above 2 were accepted as new board members. Also, Ashley Cousens who is the retired director of the Boyne City Chamber of Commerce and going to the Charlevoix Community Foundation was suggested and will be approached. Also, Christian Smith will be retiring from the board as he is moving back to New Jersey in February.

12:15 COMMITTEE REPORTS

Three Committee Chairperson

1. Group 1 – Christian Smith
 - a. Donor Campaign Letter
 - i. Letter and Insert by Liisa
 - ii. Return Envelope and Magnet
 - b. Going Out the Week of November 12
 - c. See Attached Documents
2. Group 2 – Brian Kasiborski

- a. \$450,000 Line Item in State Budget
- b. Will Be Notified End of November for CDRP Funds
- 3. Group 3 – Stuart Fenton
 - a. Charlevoix County - \$37,000
 - b. David Rauch
 - i. Victim Offender - \$11,000
 - ii. Child Protection - \$8,000
 - c. Emmet County
 - i. Requested \$53,420
 - ii. See Attached Letter
Looks like funding will remain the same from the County, and as for Probate Court, we have not heard yet.

12:45 EXECUTIVE DIRECTOR'S
REPORT

Jane Millar

- 1. Case Reports YTD
 - a. 2018: 703
 - b. 2017: 901
 - c. Decline in numbers is primarily due to Restorative Practices Program in the schools
- 2. Collection of Fees YTD
 - a. Payments Received YTD
 - i. 2018: \$7,850
 - ii. 2017: \$7,075
 - b. Overdue Accounts Since January 1
 - i. 2018:
 - 1. Total: \$2,510
 - 2. Active/Pending – Open Cases \$825
 - 3. Closed Cases: \$1,685
 - ii. 2017: \$3,645
 - c. Fees Waived YTD
 - i. Total Fees: \$11,200
 - ii. Amount Waived: \$3,475
 - iii. Amount Charged: \$775
 - iv. Amount Cancelled: \$6,945
 - v. American Veterans: \$1,450
- 3. 25th Anniversary Celebration Final Report
 - a. Report Attached – most of the \$7,000 budget was underwritten by grants from the Community Foundations
 - b. Delivering Last of 2,000 Coasters as Thank-Yous
- 4. Database
 - a. Caitlin Koucky in Process of Entering Data
- 5. Theatre Party in Charlevoix
 - a. Report Attached
- 6. Upcoming Events
 - a. Staff Retreat – Friday, November 16
 - b. Holiday Party – Tuesday, December 11
 - c. Annual Meeting – Thursday, January 17
 - d. Retreat – still being discussed as having a hard time pinning down board members and dates

12:50 MISSION MOMENT - Jane Millar – discussion about how a mediated divorce, without having to pay attorneys and without court involvement or adversarial positions saved the parties a lot of money, hassle and was a win win for both sides, and how the parties dropped off an unexpected check to NCM for \$1,000 they were so grateful!

12:55 ACTION STEPS & BOARD COMMITMENTS

1:00 ADJOURNMENT

NEXT MEETINGS

1. Executive Committee Meeting: Tuesday, December 11, 2018 at 8:15 am
2. Next Board Meeting: Date to be Determined for Approval of the 2019 Budget
3. Annual Meeting: Thursday, January 17, 2019 at Noon at City Park Grill