

OCTOBER INCOME REPORT 2006

Budget Categories	CDRP		CDRP		PPMP		PPMP		PPMP	
	Reporting Period (1)	Year-To-Date (2)	Projected for Year (3)	Approved Budget (4)	Approved Budget (5)	Projected for Year (6)	Year-To Date (7)	Year-To Date (7)	Reporting Period (8)	
CDRP Funds	16,882.91	67,531.61	67,531.61	67,531.61		6,000.50	6,000.50			
Agency Funds					1,224.00	652.32				
A. Charlevoix County		15,000.00	15,000.00	15,000.00	8,000.00	8,000.00	8,000.00			
B. Emmet County		15,000.00	15,000.00	15,000.00	8,000.00	8,000.00	8,000.00			
C. Cheboygan County					8,000.00	8,000.00	8,000.00			
D. VORP Charlevoix	625.00	6,250.00	7,500.00	7,500.00						
E. VORP Emmet	625.00	6,250.00	7,500.00	7,500.00						
F. Donations	20.00	630.00	650.00	400.00						
G. Fees for Service	870.00	1,627.00	1,650.00	1,500.00						
H. Designated Gifts		680.00	680.00							
I. SPED		1,000.00	1,000.00							
J. Theatre Party										
1. Sponsorships		5,550.00	5,550.00	4,000.00						
2. Ticket Sales		4,430.00	4,430.00	4,000.00						
3. Other		479.80	479.80							
K. Reimbursement/Rebate		8.99	158.99							
L. Interest	54.70	195.48	195.48	120.00						
M. Training										
1. 40-Hour		1,900.00	1,900.00	900.00						
2. Fifer	2,725.00	2,725.00	2,725.00							
3. LTBB		450.00	1,800.00							
4. Police										
5. Char-Em ISD/SPED		1,331.89	1,331.89							
Grants										
A. Charlevoix Foundation		300.00	300.00							
B. Petoskey Foundation			950.00							
C. Revenue Sharing										
D. Charlevoix Lions										
REAL INCOME	21,802.61	131,339.77	136,332.77	123,451.61	25,224.00	30,652.82	30,000.50	0.00	0.00	
Fund Balance Previous Year		21,311.35	21,311.35	18,489.34						
PPMP Transfer		6,000.50	6,000.50							
TOTAL INCOME	21,802.61	158,651.62	163,644.62	141,940.95	25,224.00	30,652.82	30,000.50	0.00	0.00	
In Kind										
A. Accounting Services		400.00	400.00	350.00						
B. Volunteer Mediators	3,462.50	24,133.00	29,000.00	24,000.00	11,400.00	8,000.00	6,875.00	700.00		
C. Volunteer Labor		100.00	200.00	1,000.00						
D. Volunteer Training		4,725.00	4,725.00							
E. Mediation Locations	100.00	1,150.00	1,400.00	1,200.00	1,450.00	1,900.00	1,650.00	250.00		
F. Rent	1,000.00	9,000.00	12,000.00	12,000.00	3,600.00	3,600.00	2,700.00	300.00		
G. Equipment/Supplies		450.00	450.00							
H. Cell Phone	50.18	417.54	520.00	550.00						
I. Theatre Party		1,600.00	1,600.00	3,000.00						
IN KIND INCOME	4,612.68	41,975.54	50,295.00	42,100.00	16,450.00	13,500.00	11,225.00	1,250.00	1,250.00	
TOTAL + INKIND	26,415.29	200,627.16	213,939.62	184,040.95	41,674.00	44,152.82	41,225.50	1,250.00	1,250.00	
Real Income: 1 + 8 = Profit Loss Statement Income for the Month.										
Real Income: (2 + 7) = Profit Loss Statement Income Year-to-Date.										

OCTOBER EXPENSE REPORT 2006

12. PPMP									
A. Training			0.00	250.00					
B. Travel			0.00	714.00					
C. Printing			0.00	260.00					
D. Supplies			166.04						
E. Telephone			366.28						
F. Repair & Maintenance			120.00						
REAL EXPENSES	6,880.61	95,768.12	127,772.18	123,109.06	25,224.00	24,652.32	20,186.63	1,297.12	
13. Repayment to Center						6,000.50	6,000.50		
14. Replacement Fund		1,200.00	1,200.00	1,200.00					
REAL + REPLACEMENT	6,880.61	96,968.12	128,972.18	124,309.06	25,224.00	30,652.82	26,187.13	1,297.12	
15. Other									
A. Fund Balance to Next Year			9,672.44	7,631.89					
B. CDs		25,000.00	25,000.00	10,000.00					
TOTAL EXPENSES	6,880.61	121,968.12	163,644.62	141,940.95	25,224.00	30,652.82	26,187.13	1,297.12	
Real Expenses: 1 + 8 = Profit Loss Statement Expenses for Month.									
Real Expenses: (2 + 7) = Profit Loss Expenses Year-To-Date									

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NORTHERN COMMUNITY MEDIATION
Profit & Loss
October 2006

	Oct '06
Income	
CDRP Funds	
4th Quarter	16,882.91
Total CDRP Funds	16,882.91
Donation	20.00
Fees	
ACVS	800.00
Divorce	40.00
Domestic	30.00
Total Fees	870.00
Interest	54.70
Training & Workshops	
Fifer	2,725.00
Total Training & Workshops	2,725.00
VORP	
Charlevoix	625.00
Emmet	625.00
Total VORP	1,250.00
Total Income	21,802.61
Expense	
Advertising	15.00
Communications	
Internet	69.95
Telephone	554.38
Total Communications	624.33
Equipment Expense	
Repair & Maintenance	25.00
Total Equipment Expense	25.00
Fringe Benefits	
Unemployment	74.25
Total Fringe Benefits	74.25
Grant Expense	
Potoskey Foundation	256.20
Total Grant Expense	256.20
Insurance	
Business Protector	460.00
Commercial Umbrella	400.00
Worker's Compensation	578.00
Total Insurance	1,438.00
Occupancy	
Rent	300.00
Total Occupancy	300.00

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NORTHERN COMMUNITY MEDIATION
Profit & Loss
October 2006

	<u>Oct '06</u>
Other	
Executive Director	137.50
Hospitality	2.10
Total Other	<u>139.60</u>
Payroll Expenses	217.65
Postage	50.64
PPMP	
Mileage	84.55
Payroll Expense	53.17
Rent	100.00
Salaries & Wages	695.10
Supplies	10.86
Telephone	141.64
Travel	211.80
Total PPMP	<u>1,297.12</u>
Salaries and Wages	2,845.20
Supplies	412.17
Training	
Anne Bachle Fifer	206.63
Total Training	<u>206.63</u>
Travel	
Meals	81.92
Mileage	194.02
Total Travel	<u>275.94</u>
Total Expense	<u>8,177.73</u>
Net Income	<u>13,624.88</u>



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NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
October 2006

	<u>Oct '06</u>
AT&T	76.68
City of Charlevoix	100.00
Culligan	10.00
Frankenmuth Insurance	1,438.00
Gaslight Media	69.95
Hi-Tech	25.00
Jane Millar	352.72
Judi Doan	211.80
LDM	619.34
Northern Michigan Hospital Foundation	15.00
Office Max	392.58
Oleson's	275.62
Pat Dull	84.55
Patrick Winter	120.00
Payroll Distribution	3,811.12
Pitney Bowes	30.00
Rotary	137.50
Sherwin Williams	33.62
St. Francis Xavier	300.00
The 501 Alliance	74.25
TOTAL	<u>8,177.73</u>



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NORTHERN COMMUNITY MEDIATION
Profit & Loss
 January through October 2006

	Jan - Oct '06
Income	
CDRP Funds	
1st Quarter	20,259.48
2nd Quarter	16,882.90
3rd Quarter	13,506.32
4th Quarter	16,882.91
Total CDRP Funds	67,531.61
County Funding	
Charlevoix	15,000.00
Emmet	15,000.00
Total County Funding	30,000.00
Donation	
Designated Gift	680.00
Donation - Other	630.00
Total Donation	1,310.00
Fees	
ACVS	1,000.00
Breach of Contract	40.00
Civil Rights	150.00
Divorce	160.00
Domestic	190.00
Juvenile	30.00
Landlord/Tenant	30.00
Neighbor	27.00
SPED	1,000.00
Total Fees	2,627.00
Fund Raising	
Theatre Party	
Raffle	199.00
Refund	280.80
Sponsor	5,550.00
Tickets	4,430.00
Total Theatre Party	10,459.80
Total Fund Raising	10,459.80
Grants	
Charlevoix Foundation	300.00
Total Grants	300.00
Interest	195.48
PPMP Funds	
4th Quarter	6,000.50
Charlevoix County	8,000.00
Cheboygan County	8,000.00
Emmet County	8,000.00
Total PPMP Funds	30,000.50
Refund	8.99

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NORTHERN COMMUNITY MEDIATION

Profit & Loss

January through October 2006

	Jan - Oct '06
Training & Workshops	
40-Hour	1,900.00
Char-Em	731.89
Fifer	2,725.00
LTBB	450.00
Special Education	600.00
Total Training & Workshops	6,406.89
VORP	
Charlevoix	6,250.00
Emmet	6,250.00
Total VORP	12,500.00
Total Income	161,340.27
Expense	
Accounting	3,650.00
Advertising	348.87
Communications	
Internet	758.90
Telephone	2,648.00
Total Communications	3,406.90
Contractual	1,145.00
Equipment Expense	
Purchase	69.99
Repair & Maintenance	613.64
Total Equipment Expense	683.63
Fringe Benefits	
Unemployment	570.06
Total Fringe Benefits	570.06
Grant Expense	
Charlevoix Foundation	300.00
Petoskey Foundation	530.10
Total Grant Expense	830.10
Insurance	
Business Protector	460.00
Commercial Umbrella	400.00
Worker's Compensation	578.00
Total Insurance	1,438.00
Occupancy	
Rent	3,000.00
Total Occupancy	3,000.00

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NORTHERN COMMUNITY MEDIATION

Profit & Loss

January through October 2006

Jan - Oct '06

Other	
Annual Meeting	773.01
Board	48.31
Executive Director	1,005.45
Hospitality	981.08
Licenses, Fees, Dues	258.50
PD	25.00
Theatre Party	2,596.92
Total Other	5,688.27
Payroll Expenses	4,555.72
Postage	2,076.81
PPMP	
Contractual	11,200.00
Equipment Repair	120.00
Mileage	874.56
Payroll Expense	319.02
Postage	174.58
Rent	1,000.00
Salaries & Wages	4,170.60
Supplies	496.04
Telephone	1,620.03
Travel	211.80
Total PPMP	20,186.63
Printing	1,432.60
Salaries and Wages	59,553.94
Supplies	2,435.12
Tax	
Sales, Use & Withholding	2.99
Total Tax	2.99
Training	
40-Hour	1,322.04
Americorps	731.89
Anne Bachle Fifer	335.33
LTBB	450.00
Total Training	2,839.26
Travel	
Meals	385.99
Mileage	1,724.86
Total Travel	2,110.85
Void	0.00
Total Expense	115,954.75
Net Income	45,385.52



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NORTHERN COMMUNITY MEDIATION

Expenses by Vendor Summary

January through October 2006

	Jan - Oct '06
AT&T	647.29
Bay Harbor Foundation	150.00
Bert Rousseau	227.54
Bull Frog	36.75
Charlevoix State Bank	33.50
Charlevoix County Community Foundation	25.00
Charlevoix Screen Masters	279.06
City of Charlevoix	1,000.00
Crooked Tree Arts Center	150.00
Culligan	137.10
Dianne Howell	44.50
Frankenmuth Insurance	1,438.00
Gaslight Media	857.50
Glen's Supermarket	37.75
Gordon Food Service	231.48
Hi-Tech	1,633.64
Home Depot	105.72
Jane Millar	2,957.80
Janice Elliot	71.40
Judi Doan	647.90
Julienne Tomatoes	430.82
Kathleen Lane	13,837.43
Keith Lapp	75.00
Lattitude	90.00
LDMI	3,462.33
Mason & Kammermann	3,650.00
McLean & Eakin	20.00
Melissa Duggan	8.90
Meyer Hardware	15.16
Michigan Department of Labor & Economic G	20.00
Michigan Office Ways	11.69
Michigan Officeways	225.84
NAFCM	150.00
Northern Michigan Hospital Foundation	15.00
Office Max	1,625.64
Oleson's	578.28
Pat Dull	774.28
Patrick Winter	120.00
Payroll Distribution	68,599.28
Petoskey Chamber of Commerce	45.00
Petoskey Cinema	892.50
Petoskey News Review	264.32
Phone Guide	76.95
Pitney Bowes	1,861.20
Rotary	674.50
SBC	158.41
Sherwin Williams	241.54
Skip's Glass	60.37
Sky's the Limit	170.46
St. Francis Xavier	3,000.00
Stafford's Hospitality	58.23
State Bar of Michigan	30.00
State of Michigan	2.99

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NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
January through October 2006

	<u>Jan - Oct '06</u>
Taylor Rental	553.20
The 501 Alliance	570.06
The Print Shop	2,032.60
Trophy Case	6.00
United Way	25.00
US Postal Service	300.00
Village Inn	350.00
Wal-mart	35.84
Ward & Eis	124.00
TOTAL	<u>115,954.75</u>



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NORTHERN COMMUNITY MEDIATION
Balance Sheet Prev Year Comparison

As of October 31, 2006

	Oct 31, '06	Oct 31, '05	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
CD Bank of Northern Michigan	5,160.63	0.00	5,160.63	100.0%
CD Bank One	5,406.36	5,279.89	126.47	2.4%
CD Charlevoix State Bank	10,000.00	0.00	10,000.00	100.0%
CD First Community Bank	6,754.51	6,695.99	58.52	0.9%
CD National City Bank	5,000.00	0.00	5,000.00	100.0%
Checking Charlevoix State Bank	4,082.41	59,541.55	-55,459.14	-93.1%
Checking Chase	44,981.74	0.00	44,981.74	100.0%
Petty Cash	100.00	100.00	0.00	0.0%
Savings Chase	10,022.22	0.00	10,022.22	100.0%
Savings Northwestern Bank	3,436.94	2,221.60	1,215.34	54.7%
Total Checking/Savings	94,944.81	73,839.03	21,105.78	28.6%
Total Current Assets	94,944.81	73,839.03	21,105.78	28.6%
Fixed Assets				
Accumulated Depreciation	-7,806.00	-5,945.00	-1,861.00	-31.3%
Equipment	13,245.19	11,751.37	1,493.82	12.7%
Total Fixed Assets	5,439.19	5,806.37	-367.18	-6.3%
TOTAL ASSETS	100,384.00	79,645.40	20,738.60	26.0%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Accrued Federal Unemp..	-224.00	-224.00	0.00	0.0%
Federal Income Tax Withheld	76.47	333.20	-256.73	-77.1%
Federal Income Tax Withheld PPM	184.74	0.00	184.74	100.0%
Fica Tax Withheld	-96.35	819.41	-915.76	-111.8%
FICA Tax Withheld PPMP	638.06	0.00	638.06	100.0%
State Income Tax Withheld	-29.53	189.66	-219.19	-115.6%
State Income Tax Withheld PPMP	162.66	0.00	162.66	100.0%
Total Other Current Liabilities	712.05	1,118.27	-406.22	-36.3%
Total Current Liabilities	712.05	1,118.27	-406.22	-36.3%
Total Liabilities	712.05	1,118.27	-406.22	-36.3%
Equity				
*Retained Earnings	54,286.44	31,865.35	22,421.09	70.4%
Opening Bal Equity	-0.01	-0.01	0.00	0.0%
Net Income	45,385.52	46,661.79	-1,276.27	-2.7%
Total Equity	99,671.95	78,527.13	21,144.82	26.9%
TOTAL LIABILITIES & EQUITY	100,384.00	79,645.40	20,738.60	26.0%