

Northern Community Mediation
Board of Directors' Meeting
September 9, 2010
City Park Grill, Petoskey

Board members present: Barry Anderson, Toni Arthur, Lisa Hoyt, Dr. Roger Postmus, Pat Seagmen, Connie Saltonstall, Paula Welmers, Joel Wurster

Board members absent: John Marshall, Jim Raber, Ted Teller, Mary Faculak

Staff Present: Jane Millar

Guest: Vel Kammermann

Pat called the meeting to order at 12:08 p.m.

Vel Kammermann provided overview of Annual review of Northern Community Mediation. Printed copies were provided.

Minutes:

The minutes of the July 8 Board of Directors' Meeting were approved. Moved by Dr. Roger Postmus, seconded by Pat Seagmen. Motion carried.

Treasurer's Report:

Jane Millar for John Marshall. Jane reviewed monthly financials and says they are tracking well and that nothing stands out. Jane noted the account at Petoskey-Harbor Springs Area Community Foundation is down a bit. She did not have an update on Charlevoix Foundation account. Report accepted, moved by Joel Wurster, seconded by Connie Salltonstall. Motion carried.

President's Report.

No Presidents report as Ted Teller was absent from meeting.

Executive Directors Report, presented by Jane Millar:

1. Case Report – intake 305 cases this year compared to 302 last year. 303 have been closed this year versus 319 last year. Cases are more complex and taking longer to close.
2. Collection of Fees – Jane noted many cases are active and/or pending affecting the collections.
3. Personnel Policy Revision
 - a. Screening Staff – change in text accepted, moved by Paula Welmers and seconded by Barry Anderson. Unanimously approved.
 - b. Time Sheets – Elimination of Time Sheets reference accepted, moved by Paula Welmers, Seconded by Dr. Roger Postmus. Unanimously approved.
4. Jane reported donor campaign had raised \$2300 so far.

5. Discussions on pricing of the dinner for Judge Ralph Guy were held. Dinner to take place on Wednesday, November 15 at Birchwood Country Club.
6. Jane discussed Cameron Brunet-Koch highlighting NCM.
7. Jane discussed upcoming trainings.
8. There is a Human Services Coordinating Body Information sum on Sept. 17 which Jane will be involved in.
9. Jane reminded staff to see picture of Lacey in The Graphic.
10. Jane and Lisa need to meet to set up Facebook page for NCM.
11. Day of Caring – September 14 – have two volunteers to help at NCM.

Old Business: none

New Business:

Connie asked for report on mediators and how many hours and number of mediations they are doing.

Meeting Adjourned at 1:13 p.m.

Moved by Paula Welmers, seconded by Joel Wurster

Respectfully Submitted,

Lisa Hoyt, Secretary