

**Northern Community Mediation  
Board of Directors' Meeting  
Sept 8, 2016**

**Board members present:** Bill Meengs, Stuart Fenton, Mark Fralik, Kirk Raymond, Chelsea Platte, Mary Roberts, Fred Mulhauser, Christian Smith.

**Board members absent:**, Kate Scollin, Julie Kuchnicki, Pat Simmonds, Bob Banner, Ed Engstrom, David Leusink

**Staff Present:** Dr. Jane Millar

**Call to Order:**

Bill Mengs called the meeting to order at 12:04 pm.

**Agenda:** A Motion to approve the Agenda was made. Approved. Carried Unanimously

**Minutes: Stuart Fenton**

The meeting minutes from the previous meeting were presented. Motion made to approve; carried unanimously.

**Treasurer's Report: Bill Meengs**

Treasurer Meengs gave report. Income down for month compared to expenses. However, year to date it is up from last year. Motion made to accept report. Carried unanimously.

**President's Report:**

Stuart Fenton summarized the recent strategic planning meeting and follow up regarding Jen Booher. Proposal for multiple prong advisory work re: marketing, advising, message honing strategic planning and fundraising for \$12,000 was submitted by Jen Booher. The strategic planning committee decided to receive additional bids, which is required by the various grant writing foundations, consider severing portions of her proposal, as some of these things have already been addressed by the board. Additionally, board members are being encouraged to attend an upcoming fundraising seminar in Charlevoix. Fenton, Scollin and Kuchnicki are attending, and Platte has already attended a similar more intensive version of this training.

**Executive Director's Report: Jane Millar**

1. Case Reports – Tracking well. Closed 502 cases compared to 515 last year.
2. Collection of Fees – Payments of \$5,160 have been received year to date.
3. Charlevoix Theater Party – Sponsorships -\$2,575 so far. Deadline tomorrow. 6 door prizes so far. Hoped for more sponsorships. Ticket sales will be very important – Bd members encouraged to sell all 10. Projected minimal profit is only \$400-\$500, but this is the first year..
4. Advanced Mediator training will be on Sept 23<sup>rd</sup>. Agreement writing will be on the agenda.
5. 2017 Board of Directors – 2 names have been submitted – Brian Kasiborski and Mark Greyerbiehl. The board looked very favorably at both people. An effort will be made to secure both of them on the board for next year. Also, we need updated contact information re: Pat

Simmons who retired from DHHS but is still a board member. All we have is her work e mail which is no longer functional. Mulhauser and Millar will attempt to make personal contact and update her contact information.

6. A 40 hour mediation training – will be held on May 3-5, and 10-12 at the Demmer Wellness Center

7. Upcoming Events:

Sept 13 – Fundraising seminar

Sept 16 – Information summit at the Methodist Church Petoskey

Oct 10 – Theater Party Charlevoix

Oct 25- Truancy in Kalamazoo

Nov 2 - Boyne City Chamber expo

Dec 13 – Breakfast of Champions

Dec 13 – Holiday party

9. SCAO opportunities – GVSU is doing an updated Child Protection study where we are assisting in the data collection to determine the effectiveness of mediation services in the child protection realm. Also, WMU is will be studying data from a school restorative justice initiative, where funding will be provided for 2 part time mediators in local public schools to assist in conflict resolution. Schools selected are likely to be E Jordan and Pellston. This is a 13 month, 1 time only grant provided by SCAO. Platte suggested that if successful, we could incorporate the principles and practices into existing positions within the school.

**Additional Business**

None

**Adjournment:**

Meeting Adjourned at 12:45 p.m.

Respectfully submitted,

Stuart Fenton, Secretary