

**Northern Community Mediation
Board of Directors' Meeting**

Thursday, September 24, 2015

Bob In Again, Petoskey, MI

Board members present: John Marshall, President; Bill Meengs, Treasurer; Julie Kuchnicki, Ed Engstrom, Stuart Fenton, Christian Smith

Board members absent: Paula Welmers, Secretary; Kirk Raymond, Hon. Fred Mulhauser, David Leusink, Hon. Allie Greenleaf Maldonado, Pat Simmons

Staff present: Dr. Jane Millar

Call to order:

John Marshall called the meeting to order at 12:04 pm

Consent Agenda:

Minutes: John Marshall

The meeting minutes from July, 2015, were presented. No quorum. Dr. Jane Millar will email minutes for an approval for the meeting minutes

Treasurer's Report, Bill Meengs

Bill reported \$5000.00 behind in inkind donations due to additional employee expense. Dr. Jane Millar added that she will be asking for Special Ed money – \$400.00 for the information summit, \$400.00 for presentation. Dr. Jane Millar will also be sending Grants to Char-Em ISD and Petoskey-Harbor Springs Community Foundation for a \$5000.00 data collection grant. John Marshall moved to accept the treasurer's report, seconded by Stuart Fenton. Motion carried.

President's Report: John Marshall

John reported that we need to create a committee that can beef up our fundraising ideas that would get the Board involved. We need more marketing/PR ideas. Ed Engstrom stated that a lot of his clients would donate to NCM if he could hand out brochure's that reflected our mission to help women and children. Ed Engstrom motioned to accept the Personnel Polices and President's Report, seconded by Julie Kuchnicki.

Vice-President's Report: Kate Scollin

Kate was absent from the meeting so no report was given

Committee Report: Jane Millar

Stuart Fenton researched and reported other office space for Northern Community Mediation. The following were a list of office space that could be rented or bought in case of termination at St. Francis Church. 107 Howard Street , Northview Center, 212 Mitchell Street – Nature's Garden building, they are asking \$176,000.00 for building, office space in Zipp building, 700 Petoskey Street and 602 Jackson Street. None of the above buildings are close to the courthouses and the disadvantage of the house would be any taxes and fees, as well as the need to perform upkeep.

Nominating Committee: Board

1. Leaving the board this year are John Marshall, Paula Welmers and Chief Judge Allie Greenleaf Maldonado
2. Suggestions – Corey Bascomb and Mark Crier Beer and Ruth Skop.
3. Acceptance – Bob Banner
4. Officers -
Stuart Fenton, Secretary?
Bill Meengs, Treasurer
Kate Scollin, President
Julie Kuchnicki – Vice President

1. Case Reports – Jane reported that NCM has handled 514 cases this year through the end of September 2015 as compared to 579 cases over the same period last year.

2. Collection of Fees – There are \$2,815 in overdue accounts year-to-date, and \$4,275 have been collected in fees year-to-date.

3. NCM Staff – Jane thanked the board for the help with Dixie's dismissal.

4. 2016 Funding – Jane is requesting \$37,686 from Charlevoix County and only \$33,000.00 was approved. Jane requested \$35,287 from Emmet County. Funding was at \$30,900 for Emmet County. CDP from Charlevoix went from \$8,000 to \$9,120. VORP from Charlevoix went from \$8,500 to \$10,000 and VORP from Emmet County went from \$7,500 to \$8,835.

5. Grants

a. PHSACF = \$5,000.00

b. CCCF = \$5,000.00

6. Appreciation Luncheon vs Appreciation Dinner – Jane asked the board if a dinner would be a nicer venue than lunch and we agreed that the luncheon would be the best due to schedules after work.

7. Thank you to Mediators from Board Members – Jane mentioned that she had several mediators call to express their gratitude in receiving the thank you letters that were sent.

Next Meeting: Thursday, November 12th, 2015 at City Park Grill in Petoskey, MI

Adjournment:

Meeting adjourned at 12:57 pm

Respectfully submitted,

Julie Kuchnicki, Board Member, acting for Paul Welmers, Secretary