

Northern Community Mediation
Board Meeting
Friday, August 1, 2003
12:00 – 1:00 p.m.
Tip of the Mitt Watershed Council, Petoskey

Board members present: Lou Fantini, John Rohe, Cathy Atchison, Lisa Blanchard, Pat Bloom, Keith Williams, Ken Winter

Staff members present: Jane Millar

Lou Fantini called the meeting to order at 12:00 p.m.

Consent Agenda

Lisa Blanchard suggested that the Minutes be amended to state that Lyn Johnson “will recommend” funding from the Emmet County budget. Pat Bloom moved to approve the Consent Agenda with the correction to the Minutes. Seconded by Ken Winter. Passed unanimously.

Lou Fantini introduced and welcomed Jane Millar, the new Executive Director.

Quarterly Report

Jane Brennan, the Charlevoix County Clerk, will recommend that an annual amount of \$15,000 be allocated from the Charlevoix County budget for NCM general operations.

Funding from the State of Michigan has been approved for \$78,884 annually for two years, beginning October 2003. NCM will continue to pursue additional funding sources.

Executive Director’s Report

Jane Millar handed out an Executive Director’s Report (see attached) and gave Board members a brief overview of her activities to-date and her proposed actions and ideas. Jane will provide more detail on this report at the next Board meeting.

A proposed NCM office move was discussed. In May 2003, NCM signed a two-year lease at their Charlevoix location. The landlord will allow NCM to sublet the space to another party. Jane Millar will investigate rental space in Petoskey and report to the Board at the next Board meeting.

Old Business

The Human Resources Committee has four names for possible Board members and will contact them before the next Board meeting. A letter will be sent to board members who have missed the majority of recent Board meetings, asking them if they still wish to serve on the Board.

Jane Millar will contact Board members with a variety of possible dates for a follow-up visioning session with Erik Larsen.

The next application deadline for Revenue Sharing Board disbursements is December. The Board visioning workshop will generate ideas for NCM to apply for some financial support from the RSB.

Ken Winter has spoken with three private donors, seeking support for NCM.

New Business

Keith Williams moved to approve a \$500 bonus for out-going Executive Director, Maartje Nolan. Seconded by Lisa Blanchard. Passed unanimously.

Maartje Nolan has offered to be a consultant to NCM at a rate of \$16.00/hour. Lisa Blanchard made the motion to grant Jane Millar the authority to utilize Maartje at her discretion. Seconded by Ken Winter. Passed unanimously.

Jane Millar will meet with Keith Williams to give him the information to provide monthly financial reports to the Board.

The meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Catherine Atchison
Secretary