

Northern Community Mediation
Board of Directors' Meeting
July 14, 2011
Giuseppe's, Charlevoix

Board members present: Michelle Cortright, Mary Faculak, Lisa Hoyt, David Leusink, John Marshall, Dr. Roger Postmus, Jim Raber, Ted Teller, Pat Seagmen, Paula Welmers, Joel Wurster

Board members absent: Barry Anderson, Toni Arthur

Staff Present: Jane Millar

Ted called the meeting to order at 12:07 p.m.

Minutes:

The meeting minutes from May 5, 2011, were approved. Moved by Roger Postmus, seconded by John Marshall. Motion carried.

Treasurer's Report:

John Marshall indicated that this year's budget is tracking close to projections. Also, he reported that NCM has requested and is now receiving quarterly reports from both the Emmet and Charlevoix Community Foundations. Motion by Roger Postmus to accept the treasurer's report, seconded by Paula Welmers. Motion carried.

President's Report.

Ted reported that the executive committee recently participated in an exercise concerning the perceived responsibilities of an organization's board of directors and its executive director concerning certain issues. This prompted some good discussion on roles within an organization and may be a worthwhile exercise for the entire board at a future board retreat.

Executive Director's Report, presented by Jane Millar:

1. Case reports – These are tracking similar to last year.
2. Fees – Reported that the level of collection of mediation fees is currently good and provided a report of the limited instances where fees are outstanding. Also provided an overview of the invoicing procedure that is being used.
3. Review of board member status – Reviewed a chart of the terms of all current board members. Discussed the eligibility of four first term board members to serve an additional term. Also discussed some potential names and sources for additional board members to fill 2 open seats. Efforts to seek representation from judicial and educational systems were considered. Board members were encouraged to reflect on this initial discussion and to further consider this subject at an upcoming board meeting.

4. School attendance mediation – Jane has been exploring a possible pilot program with a local school district to see if NCM could assist in mediating school attendance concerns. She is going to take a look at such a program that is in place at a downstate mediation center. Depending on what is learned in a limited pilot program, this concept could potentially be developed and expanded to further serve the local community.
5. Unserved markets - Jane asked the board to help her in identifying further potential areas of service for NCM. Some suggestions for consideration included offering mediation within the local tribal population and in foreclosure and housing related disputes.
6. New mediators – Jane reported that the 11 mediators that most recently completed the 40 hour training are engaged in their required observations of actual mediations and that these new mediators will be a welcome addition to the NCM program.

Old Business: none

New Business: none

Motion by Jim Raber to adjourn the meeting, seconded by Paula Welmers. Motion carried.

Meeting Adjourned at 1:00 p.m.

Respectfully submitted,

Joel Wurster, Secretary