

**Northern Community Mediation
Board of Directors' Meeting
July 13, 2017**

Board members present: Kate Scollin, Stuart Fenton, Mark Fralik, Kirk Raymond, Chelsea Platte, Mary Roberts,, Bob Banner, Ed Engstrom, Brian Kasiborski.

Board members absent: Bill Meengs, Julie Kuchnicki, Pat Simmonds, Christian Smith, Fred Mulhauser

Staff Present: Dr. Jane Millar

Call to Order:

Kate called the meeting to order at appx 12:00 pm.

Additions to Agenda: None

Minutes: Stuart Fenton

Minutes were unanimously approved as presented.

Treasurer's Report: Bill Meengs

In Bill's absence, Millar presented the financial reports, which were accepted.

Executive Director's Report: Jane Millar

There was not much discussion on the various reports, as all documents were provided ahead of the meeting and President Scollin would like to focus on bigger picture items. Documents that were submitted showed:

1. Case Reports – 538 cases in 2017 as opposed to 368 in 2016.
2. Collection of Fees – Payments of \$4,130 as opposed to \$4,000 in 2016.
3. Overdue Accounts - \$650 compared to \$350 in 2016
4. Fees waived – Fees were \$4900; Waived- \$2345; Cancelled - \$1600, Amt Charged - \$955
5. Donor Campaign – Staff – 100% for \$178. Board – 9 of 13 = 69% - \$1525

6. Upcoming Events:

Sept 15 – Information Summit – Fundraising seminar

Oct 9 – Theater Party Charlevoix

Oct 20- Conflict Resolution Day

Nov 2 - Boyne City Chamber Expo

Nov. 17 – Staff Retreat

Dec 5 – Breakfast for Champions

Dec 12 – NCM Holiday party

Nov 2017-October 2018 – NCM 25th Anniversary!

Many events planned. See agenda.

7. Mission Moment ED Millar described a highly complex property dispute/foreclosure where all parties left highly satisfied. Ironically, all parties paid their share of the mediation fees without hesitation - except the bank attorney!

Presidents Report:

Chelsea discussed the strategic plan, describing our Mission, Vision and Goals, as set forth in a document she prepared. Main points being to become a top tier local non-profit, with a strong financial position, raising awareness of our organization, recruiting more mediators, and finding new revenue sources, which is our number one goal. The plan was moved, passed, and next steps are to implement them in concrete plan of action.

Adjournment:

Meeting Adjourned at 12:58 p.m.

Respectfully submitted,

Stuart Fenton, Secretary