

Northern Community Mediation
Board of Directors' Meeting
May 13, 2010
Whitecaps, Petoskey

Board members present: Barry Anderson, Toni Arthur, Lisa Hoyt, John Marshall, Dr. Roger Postmus, Connie Saltonstall, Ted Teller, Paula Welmers, Joel Wurster

Board members absent: Mary Faculak, Bruce Herbert, Jim Raber, Pat Seagmen

Staff Present: none

Ted called the meeting to order at 12:06 p.m.

Minutes:

The minutes of the March 11 Board of Directors' Meeting were approved with correcting Charlevoix County Foundation to Charlevoix County Community Foundation in two locations and removing "my" from Executive Directors Report, item 7. Moved by Roger Postmus, seconded by Connie Saltonstall. Motion carried.

Treasurer's Report:

John Marshall provided report. Highlights include April P&L showing \$13,000 loss and YTD net income at \$6600 loss. John says this is typical due to a gap in funding period and these are not unexpected numbers. Cash position is \$113,000 and slightly ahead of last year. The community foundation monies were allocated. The classification of these need to be adjusted on the balance sheet. Report accepted, moved by Connie Saltonstall, seconded by Barry Anderson. Motion carried.

President's Report,

Ted proceeded to present the Executive Directors Report.

Executive Directors Report, presented by Ted Teller:

1. Case Report – Cases closed (145) are down a bit from last year (163), court referrals are up, and court filings are down. Self referrals are down. No concerns from Jane at this time.
2. Fees for service – In April of the 29 cases, 19 paid the fee, 5 are yet to be mediated, 4 sent second notice and one is written off as uncollectable.
3. 40-Hour Training – only six signed up so it was cancelled. Seems it should be offered every other year. Connie asked if number of new mediators from the training was tracked.
4. Child Protection Mediation Training – Kathy Lame will lead training, 10 have expressed interest.
5. NCMC – Young Women, Strong Leaders – Jane participated, was one of 25 mentors. 100 high school women attended.
6. Boyne High School – Jane was keynote speaker for Boyne schools senior banquet April 28 at Boyne Mountain.

7. Charlevoix Chamber – Barry attended the April Business After Hours to represent NCM.
8. Chamber Expos – NCM participated in the Petoskey Expo April 22 and Boyne City Expo April 29. Both were good events and good exposure for NCM.
9. Painting of Work Room – Work room has been painted – Jane’s office still to be painted, most likely in the fall.
10. Funding for the VORP – reviewed Jane’s e-mail response. Jane will be monitoring it closely.
11. Board Retreat – reviewed document outlining PR/Community Exposure/Marketing, Succession plan, new funding sources, relocating offices/rent and name tags.
 - a. Notes to Community Exposure section– perhaps bimonthly guest commentary is more feasible. Service Club Presentations – perhaps domestic violence could be added or expanded upon with help of Women’s Resource Center.
 - b. Notes to Funding section – Board felt existing fees for divorce or first time offender should not be increased.
 - c. Note to facility – Board felt information could be gathered on offices on an as needed basis.
 - d. Name Tags will be provided for Board Members.
12. Advancing Your Board – Paula, Connie, Ted and Bruce are planning to attend this seminar.
13. Quality Assurance – The center in Muskegon is putting together a DVD to train their mediators how to function as quality assurance observers of mediation. They will share it with the other centers. This could be used for training and ease the strain on the three mediators who are presently doing all of the quality assurance observations.
14. United Way Funding – NCM will receive money from United Way – amount to be disclosed.

Old Business: none

New Business: none

Meeting Adjourned at 1:25 p.m.

Respectfully Submitted,

Lisa Hoyt, Secretary