

## **Northern Community Mediation**

May 12, 2016

Bob In Again, Petoskey

**Board members present:** Kate Scollin, President; Julie Kuchnicki, Vice-President; Bill Meengs, Treasurer; Stuart Fenton, Secretary; Mark Fralick, Kirk Raymond, David Leusink, Hon. Fred Mulhauser, Christian Smith, Ed Engstrom, Bob Banner, Chelsea Platte .

**Board members absent:** Mary Roberts, Pat Simmons-Ackerman

**Staff Present:** Dr. Jane Millar, Ex Director

### **Call to Order:**

Kate called the meeting to order at 12:00 p.m.

**Agenda:** Accepted by unanimous vote

### **Minutes:**

The minutes of the of the March 10 meeting formally accepted unanimously.

### **Treasurer's Report:**

The financial reports were reviewed and discussed.

We are in the black over \$10,000 year-to-date. Last year we were in the red at this time. Things are on track and looking good.

### **President's report**

Strategic planning committee meeting was discussed. We have a strategic planning committee meeting, which includes the executive committee, set for June 10.

Fundraiser Jen Booher will meet with us on July 21 to discuss ways to increase our funding for long range potential capital projects, including facilities.

### **Executive Directors Report**

- 1) Case Reports – 278 cases accepted this quarter. Up slightly from last year's numbers.
- 2) Collection of fees – overall we are doing well
- 3) .Numbers were discussed from the spring Theater party in Petoskey. Sponsorships were \$7,175, ticket sales were \$4,075, and other income was \$1,125.90. Expenses were \$3,617.66 for a profit of \$8,758.24.
- 4) Theater Party – discussions are ongoing about a fall (2<sup>nd</sup>) Theater party fundraiser in Charlevoix at the Elks Club and Charlevoix Cinema. There is a need for assistance with contacts and sponsors in Charlevoix county
- 5) Grants have been received from local foundations for the purpose of advertising in local movie theaters. This project is moving forward.
- 6) A new phone system is being installed at the office. Although the installation is expensive, the \$10,000 phone system was donated by The Bank of Northern Michigan (now Chemical Bank) and was necessary.
- 7) NCM has also applied for grants from the Charlevoix Lions Club and United Way for the School Attendance Mediation Program, which has been very successful.

- 8) Advanced mediator training has been cancelled for not enough people signing up.
- 9) Appreciation luncheon is to be held 5/16 for the mediators and board members. Attendance was encouraged.
- 10) Employee Karen Cole has been subpoenaed to an upcoming court case; confidentiality was discussed; no details were revealed.
- 11) As indicated above, Jen Booher will meet with the strategic Planning Committee on July 21 to discuss strategic capital fundraising.

No old business or new business. Meeting adjourned appx 1PM.

Respectfully submitted,  
Stuart Fenton, Secretary