

**Northern Community Mediation**  
**Board Meeting**  
**April 10, 2008**

Board members present: Jill Ryan, Connie Saltonstall, B.J. Shawn, Keith Williams, Steve Tresidder, Bruce Herbert, and Bill Lovett

Staff present: Jane Millar

Jill called the meeting to order at 4:30 pm.

The minutes of the April 10, 2008 meeting were approved with the correction of noting Keith being present and the correct spelling of "Baker College".

Treasurer's Report: Keith reported that the budget and expenses are tracking as expected, and we have strong assets. Steve moved and Connie seconded a motion to accept the treasurer's report be accepted.

President's Report: Jill reported that we had a successful Theater Party.

Executive Director's Report:

1. Case Closed : Jane distributed quarterly report and answered questions
2. Petoskey Chamber of Commerce Business After Hours Expo is on April 17: Steve Tresidder and BJ Shawn will represent NCM.
3. Theater Party: There is one outstanding bill. Ticket sales were down, but sponsorships were up. There should be a profit of at least \$7,300.
4. October Board Meeting needs to be rescheduled to 10-7-08 at 4:30 pm.
5. Electronic Business: Legislation has been passed that allows for non-profits to conduct board meeting business and the like via e-mail dialog and vote.
6. Shoplifting DVD: The DVD is complete. The Prevention Shoplifting Program will be piloted in three to four, 4<sup>th</sup> grade classrooms this spring.
7. 40-Hour Training: Probably cancelling the training as only 5 persons are signed up.
8. Four Grant Applications have been submitted:
  - a. Charlevoix Foundation (brochure on Shoplifting Program)
  - b. Petoskey Foundation (workbook for Preventive, Shoplifting Program)
  - c. Revenue Sharing (DVD explaining mediation)
  - d. Bay Harbor Foundation (supplemental income for Parenting Time

Program)

9. CDRP Annual Report : Jane distributed the CDRP Annual Report.

10. Chair-ity: Jane distributed flyers on the Take-A-Seat Chair-ity Auction on 6-25-08 and NCM is one of the benefactors.

Action Items: The Board unanimously approved that Jane could authorize an expenditure not to exceed the quote received from Gaslight Media. Gaslight Media has proposed \$950 for development of the website with an in-kind contribution of \$2,760 for development, and a maintenance fee of \$30.00 per month. Jane is to get a quote from JBR Graphics prior to making a commitment to Gaslight Media.

Committee Reports: There were no Funding or Program Planning reports.

Old Business: none

New Business: none

Next Meeting: June 12, 2008 at 4:30 pm.

Respectfully submitted,

Bill Lovett