

## **Northern Community Mediation**

Minutes from Regular Meeting, Friday, February 6

Present: Rohe, Ryan, Jarema, Winter, Atchison, Blanchard, Kiogima, Fantini, Mulhauser, staff

### Staff Presentation, Pat Dull, Office Manager

Highlights from SCAO Report:

327 cases opened in 2003

339 cases opened in 2004

22 cases referred by attorneys in 2002

33 “ “ “ in 2003

### Consent Agenda and Minutes

Minutes corrected. Motion to approve (Winter). Support (Kiogima). Motion carried.

### Financial Reports

Motion to approve (Blanchard). Support (Fantini). Motion carried.

Fixed assets will be reviewed with the accountants and updated

Federal and State unemployment benefit contributions will be reviewed also.

### Director's Report

- a) Anticipate the Revenue Sharing Board to grant \$7,000
- b) Chief Justice Corrigan will speak at the Perry Hotel, Wed, May 19
- c) Ribbon cutting with the Chamber of Commerce at our office on Feb.11
- d) Public Service Announcements are on the radio now
- e) Thanks to John Rohe for the guest commentary in the News Review
- f) Director has several speaking engagements in February

### Finance/Funding

a) Committee recommends a 3% salary increase in the 2004 budget.

Motion to approve from Finance Committee (Blanchard).

Support (Atchison and Human Resource Committee). Motion carried.

b) Proposed fees for service presented, based on other agencies' fees and staff experience.

Motion to approve from Finance Committee (Blanchard). Support (Mulhauser)

Motion carried.

### Governance

a) Changes in by-laws reviewed. Annual meeting will move from November to the 1<sup>st</sup> quarter of the following year when final reports from the previous year are able to be completed with actual year-end data.

Motion to approve from Governance Committee (Atchison). Support (Blanchard). Motion carried.

b) Committee is preparing a list of board responsibilities to incorporate into the governance policies.

### Strategic Planning

Focus on the 6 goals from the Fall '03 Planning Retreats. Implementation dates added.

Create a replacement fund for office technology.

Motion to approve from Strategic.Planning Committee. Support (Fantini). Motion carried.

### Membership Drive

Change name to “supporters”. Committee will continue to review.

No New Business

\*\*\*\*\*Next meeting: **Second** Friday, March 12, 12:00\*\*\*\*\*

Motion to adjourn (Fantini). Support (Atchison). Motion carried.

Respectfully submitted, Lisa Blanchard, Secretary