

Northern Community Mediation
Board Meeting
November 26, 2007

Board members present: Jill Ryan, Bruce Herbert, Dick Pajtas, Lisa Blanchard, Connie Saltonstall, Keith Williams, Bill Lovett

Staff present: Jane Millar

Jill called the meeting to order at 4:35 pm.

The minutes of the September 18, 2007 meeting were approved as submitted.

Treasurer's Report: Keith reported that expenses are as expected. It was moved by Bruce and seconded by Connie to accept the treasurer's report. The motion was approved.

President's Report: ??

Action Items: 1.) The 2008 budget was discussed and approved.
2.) Jane circulated the following proposed new Mission Statement: "The mission of Northern Community Mediation is to help people resolve conflicts in Charlevoix and Emmet Counties". It was moved by Connie and seconded by Keith to approved the mission statement. It was unanimously approved.

Executive Director's Report:

- 1.) Case Reports: In 2007 they were 370 & 122 and in 2006 they were 345 & 93. Jane explained that because a group of cases were individually counted that attributed to some of the increase in 2007.
- 2.) Donor's Campaign: \$5,365 has been received to date. Two individuals made contributions of \$1,000 each. Only seven of the 12 board members have contributed thus far. All are encouraged to contribute
- 3.) Center Comparisons: NCM ranked third in efficiency.
- 4.) General Civil Training: Nine people (two of them whom are paying customers) have registered for the General Civil training scheduled for January.
- 5.) United Way: In that NCM is a recipient of a United Way grant, all board members are encouraged to contribute to United Way. Jane distributed contribution forms.
- 6.) Holiday Party: It will be held on 12-11-07 from 4:30 to 6:00 pm.
- 7.) Annual Meeting: It will be held on 1-10-08 from 9-10:30 am possibly at the Charlevoix Library or Charlevoix City Hall.
- 8.) Mileage reimbursement/Recognition Dinner: Jane reported that the opinions on whether to have a recognition dinner or receive mileage reimbursement were mixed. After discussion, it was decided that Jane would send out an e-mail to all mediators asking whether they wanted mileage reimbursement or wanted to donate the reimbursement back

to NCM. It was also decided that the awards would be given at the Theatre Party rather than at the Annual Meeting.

9.) Theater Party will be held on Tuesday, March 11, 2008

10.) Shoplifting DVD: Jane referenced having created a DVD on shoplifting for grade school children and Dick mentioned that Mark Greyerbiehl, owner of the Charlevoix Ace Hardware and other local merchants were working on a shoplifting program. Jane said that she would contact Mark.

Committee Reports:

1.) Nominating Committee: Jane reported that currently there are 5 board members from Charlevoix and 6 Emmet. Although Jill works in Emmet County, she resides in Indian River. Jill would like to increase the representation from Charlevoix County. Cities in both counties that are not represented include Boyne City, Boyne Falls, East Jordan, Alanson, Pellston, Mackinaw City. The board has 5 women and 7 men. Bruce suggested Scott MacKenzie and Connie and Bill concurred.

2.) Quality Assurance: Jane asked Connie, Bruce and Kathy Lane to develop a quality assurance plan. Upon completion, they will meet with the Executive Director to present their proposal

Respectfully Submitted

Bill Lovett