

Northern Community Mediation
Board of Directors' Meeting
November 11, 2010
Giuseppe's Charlevoix

Board members present: Mary Faculak, Lisa Hoyt, Dr. Roger Postmus, Jim Raber, Connie Saltonstall, Ted Teller, Paula Welmers, Joel Wurster

Board members absent: Barry Anderson, Toni Arthur, John Marshall, Pat Seagmen

Staff Present: Jane Millar

Ted called the meeting to order at 12:02 p.m.

Minutes:

The minutes of the September 9 meeting were approved. Moved by Roger Postmus, seconded by Paula Welmers. Motion carried.

Treasurer's Report:

Jane Millar provided report in place of John Marshall. Expenses are up a bit due to salaries overlapping for Wayne and Cheryl. Child protection training costs were higher than budgeted and advertising was more aggressive this year. With expenses up \$4000 we are still showing \$20,000 in income this year. Still waiting from state on funding for 2011. Report accepted, moved by Roger Postmus, seconded by Connie Saltonstall. Motion carried.

President's Report.

Ted reported that Pat Seagmen needed to step down from Executive Committee, but would still remain on the Board. He discussed openings on the Board and areas we were looking for representation. He reported the Executive Committee had performed reviews on the Executive Director and the reviews were very positive.

Executive Directors Report, presented by Jane Millar:

1. Case Report – Cases closed (379) are down a bit from last year (382), 30 fewer cases closed because of time to close the cases, this will impact funding for next year.
2. Fees for service - \$1925 is overdue, \$300 just was billed and \$480 are pending cases.
3. Evaluation Results – Jane shared copies of the Mediator remarks on annual evaluation of NCM.
4. 40 Hours Training – will be costly, \$5000, bringing in new trainers.
5. PHSACF Report – Jane shared financial statements for the funds at both Foundations, for PHSACF six month period April 1 – September 30, 2010 and the Charlevoix County Community Foundation dated January 1 – September 30, 2010.

6. Board & Administrator Article – Jane shared article regarding Executive Director communications with the Board.
7. Mediator Roundtable - is scheduled for Nov. 9.
8. 28 People had made reservations for the Nov. 17 dinner at Birchwood.
9. Staff Retreat to take place December 10.
10. Holiday party to take place December 12.
11. Persons of the Year Awards will be presented at future luncheon instead of Holiday Party.
12. Mediator Times – Jane presented chart showing the number of mediations and hours of mediation and value by separate mediators.
13. Television Documentary – general discussion on this and general concuss to more forward
14. Jane reviewed the Board Profile, which shows the skills, experience and characteristics of the board members.

Old Business: none

New Business: none

Meeting Adjourned at 1:04 p.m.

Respectfully Submitted,

Lisa Hoyt, Secretary