

**Northern Community Mediation**  
Board Meeting  
Friday, October 3, 2003  
12:00 – 1:00 p.m.  
Tip of the Mitt Watershed Council, Petoskey

Board members present: Lou Fantini, Cathy Atchison, Keith Williams, Lisa Blanchard, Pat Bloom, John Jarema

Staff members present: Jane Millar, Karen Tank

Lou Fantini called the meeting to order at 12:00 p.m.

Pat Bloom moved to waive the quorum rule in order to approve the consent agenda and grant application. Seconded by Keith Williams. Passed unanimously.

**Consent Agenda**

Keith Williams moved to approve the Consent Agenda. Seconded by Pat Bloom. Passed unanimously.

**Ongoing Education**

Karen Tank, NCM Intake Coordinator, presented the step-by-step process that occurs when the NCM office is contacted for a mediation. This is the first of many ongoing education presentations the Board will receive.

**Treasurer's Report**

Keith Williams submitted a financial report covering expenses by vendor, profit and loss YTD comparisons, and balance sheet comparisons. For clarification, PPMP funding has been separated from Other Grants. Keith and Jane are working with Quickbooks and an accountant from SCORE in order to reconcile some figures on the YTD profit and loss.

**President's Report**

Lou Fantini received a letter from Maartje Nolan requesting a letter which would state that her work as an independent mediator is not in competition with NCM. After discussion, the Board concluded that more information was needed, and the issue was tabled.

**Executive Director's Report**

Small grants were submitted to the local community foundations for a scanner and website design. Jane will announce the results of these requests when she is informed.

The Annual Meeting will be held on Friday, November 7 at North Central Michigan College from 12:00 – 1:30 p.m. A light lunch will be served and Board Members are invited to bring a guest.

On October 15, the Board will have the second workshop with Erik Larsen at the Perry Hotel from 3:00 – 6:00 p.m.

On October 22, NCM mediators will have a workshop at NCMC to discuss survey feedback.

Munson Hospital is considering using mediation for grievances. The Teamsters recommended that Munson contact NCM. Concerns were expressed that the mediation may sound like arbitration, which recommends a solution. The issue was tabled.

Lisa Blanchard moved to support a grant request to the Michigan Council for the Arts to fund a book compiled by elementary students on mediation. Seconded by Pat Bloom. Passed unanimously.

**New Business**

Congratulations to Maartje Nolan, who gave birth to a baby boy, Liam.

The meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Catherine Atchison  
Secretary