

**Northern Community Mediation
Board of Directors' Meeting
Thursday January 21, 2016**

Board members present: Kate Scollin, President; Julie Kuchnicki, Vice-President; Bill Meengs, Treasurer; Stuart Fenton, Secretary; Mark Fralik, Kirk Raymond, David Leusink, Hon. Fred Mulhauser, Christian Smith, Ed Engstrom, Pat Simmons, Mary Roberts, Bob Banner.

Board members absent:, Chelsea Platte

Staff Present: Dr. Jane Millar, Karen Cole, Christy Whitman

Call to Order:

Kate Scollin called the meeting to order at 12.56 p.m.

Consent Agenda:

Minutes: Stuart Fenton

The meeting minutes from November 15, 2015 were presented. Kuchnicki moved to approve the minutes, seconded by Raymond. Motion carried.

Treasurer's Report: Bill Meengs

Jane Millar presented the financial report earlier at the Annual Meeting, which were approved there. Nothing new.

President's Report: Kate Scollin

Scollin had nothing to add to the annual meeting report.

Executive Director's Report: Jane Millar

1. Case Reports – were discussed in the annual meeting.
2. Collection of Fees – and overdue accounts were addressed.
3. Theater Party was discussed. February 1. Sponsors and tickets were discussed.
4. Personnel Policy changes were voted on and adopted regarding removing confidential case files from the office – must receive approval and check out in writing. Fenton Moved for approval. 2nd Mulhauser. Approved.

Additional Business

Fenton moved and Meengs 2nd to combine first Board of Directors Meeting with Annual Meeting agenda. Motion carried.

Adjournment:

Meeting Adjourned at 1:05 p.m.

Respectfully submitted,

Stuart Fenton, Secretary