

JUNE INCOME REPORT REVISED 2005

Budget Categories	CDRP Reporting			
	Period (1)	CDRP Year-To- Date (2)	CDRP Projected for Year	CDRP Approved Budget
CDRP Funds		35,351.43	64,275.33	64,275.33
Agency Funds				
A. Tax Refund				
B. Adjustment				
C. Meal Deal		65.00	65.00	300.00
D. Donation		264.62	400.00	400.00
E. SPED				
F. VORP Charlevoix	1,250.00	3,750.00	7,500.00	7,500.00
G. VORP Emmet	625.00	3,125.00	7,500.00	7,500.00
H. Charlevoix County		15,000.00	15,000.00	15,000.00
I. Emmet County		15,000.00	15,000.00	15,000.00
J. Designated Gifts	247.50	1,200.00	1,200.00	1,200.00
K. Fees for Service	40.00	650.00	1,000.00	1,000.00
L. Theatre Party				6,000.00
1. Sponsorships		4,760.00	4,760.00	
2. Tickets/Other		5,021.53	5,021.53	
N. Reimbursement/Rebate		498.97	500.00	
O. Interest				
P. Training		1,815.00	5,216.83	
Grants				
A. Charlevoix Foundation		1,975.00	1,975.00	
B. Petoskey Foundation		1,000.00	1,000.00	
C. United Way				
D. Petoskey Rotary				
E. Charlevoix Rotary				
F. Revenue Sharing	2,965.00	2,965.00	2,965.00	
G. Charlevoix Lions		750.00	750.00	
INCOME	5,127.50	93,191.55	134,128.69	118,175.33
Carry Over		5,223.47	5,223.47	3,638.62
PPMP Transfer	510.07	1,020.15	400.00	400.00
ACTUAL INCOME	5,637.57	99,435.17	139,752.16	122,213.95
In Kind				
A. Accounting Services			600.00	600.00
B. Volunteer Mediators	3,665.83	11,925.33	24,000.00	32,300.00
C. Volunteer Clerical				
D. Volunteer Training		6,225.00	6,225.00	
E. Mediation Locations	50.00	550.00	1,050.00	1,500.00
F. Rent	1,000.00	6,000.00	12,000.00	12,000.00
G. Equipment/Supplies				
H. Volunteer Labor	300.00	1,560.00	1,500.00	
I. Cell Phone		281.15	558.00	
J. Theatre Party		4,666.55	4,666.55	
IN KIND INCOME	5,015.83	31,208.03	50,599.55	46,400.00
ACTUAL + IN KIND	10,653.40	130,643.20	190,351.71	168,613.95
Income: 1 + 8 = Profit Loss Statement Income for the Month.				
Income: (2 + 7) - \$12,651.92 (2nd 6 mos. of 2004 PPMP Income) = Profit Loss Statement Income Year-to-Date.				
Actual Income = Income + Carry Over + PPMP Transfer.				

JUNE EXPENSE REPORT REVISED 2005

Budget Categories	CDRP Reporting Period (1)	CDRP To- Date (2)	Year- Date (2)	CDRP Projected for Year	CDRP Approved Budget
1. Personnel					
A. Salaries	5,210.98	35,162.64		72,034.00	72,034.00
B. FICA	398.64	2,689.94		5,510.60	5,510.60
C. Worker's Comp				635.80	2,161.02
D. Unemployment	206.36	582.52		720.34	720.34
2. Accounting	350.00	700.00		4,500.00	4,500.00
3. Training					
A. Mediator		471.25		475.00	475.00
B. Technical Assistance		60.00		100.00	
C. Other					
D. Great Lakes	2,320.21	3,303.81		3,303.81	
E. Police		157.69		157.69	
4. Contractual					
5. Travel					
A. Lodging		71.50		390.00	390.00
B. Meals		42.61		345.00	345.00
C. Mileage	137.52	548.04		4,200.00	4,200.00
D. Other				25.00	25.00
6. Equipment					
A. Purchase	634.98	634.98		1,200.00	1,200.00
B. Repair & Maintenance	25.00	672.78		1,300.00	1,300.00
C. Software					
7. Operating Expenses					
A. Occupancy - Rent		2,400.00		4,800.00	4,800.00
B. Supplies	21.25	893.90		2,700.00	2,700.00
C. Communications					
1. Telephone	198.00	856.20		2,500.00	3,000.00
2. Internet	131.90	395.70		800.00	780.00
D. Postage	85.19	568.91		1,550.00	1,550.00
E. Printing	330.00	330.00		2,000.00	2,550.00
F. Insurance					
1. Employment Practices				267.30	321.00
2. Directors & Officers				1,415.70	1,572.00
3. Commercial Umbrella				385.00	378.00
4. Business Protection				506.00	497.00
8. Advertising		269.25		1,000.00	1,000.00
9. Other					
A. Board				450.00	450.00
B. Executive Director		270.00		900.00	900.00
C. Hospitality	35.99	102.30		645.00	645.00
D. PD		30.00		150.00	150.00
E. Licenses, Fees, Dues		53.50		350.00	350.00
F. Annual Meeting		554.48		554.48	600.00
G. Meal Deal		84.35		84.35	350.00
H. Theatre Party		3,840.94		3,840.94	3,000.00
I. PPMP Transfer					
10. Grants					
A. Charlevoix Lions		768.99		768.99	
B. Charlevoix Foundation		1,911.26		1,975.00	
C. Petoskey Foundation		999.00		999.00	
D. Revenue Sharing				2,965.00	

JUNE EXPENSE REPORT REVISED 2005

11. Reimbursable					
A. Software		319.00	319.00		
B. Advertising		160.00	160.00		
C. Supplies		19.97	19.97		
REAL EXPENSES	10,086.02	59,925.51	127,002.97	118,453.96	
12. Other					
A. Replacement Fund		100.00	300.00	300.00	
B. Savings			3459.99	3459.99	
SET ASIDE EXPENSES	0.00	100.00	3759.99	3,759.99	
TOTAL EXPENSES	10,086.02	60,025.51	130,762.96	122,213.95	
Real Expenses: 1 + 8 - \$510.07 (PPMP Personnel Expenses) = Profit Loss Statement Expenses for Month.					
Real Expenses: (2 + 7) - [\$12,941.55 (2nd 6 mos. Of 2004 PPMP Expenses) + \$2,560.99 (PPMP Personnel Expenses)] =					
Profit Loss Expenses Year-to-Date					
Set Aside Expenses = Replacement Fund + Savings.					

JUNE EXPENSE REPORT REVISED 2005

41,250.00	41,250.00	27,436.21	3,686.56
0.00	0.00	0.00	0.00
41,250.00	41,250.00	27,436.21	3,686.56

07/08/05

NORTHERN COMMUNITY MEDIATION
Profit & Loss
June 2005

	Jun '05
Income	
Agency Funds	
Designated Gift	
Rent	247.50
Total Designated Gift	247.50
Fee Divorce	40.00
VORP Charlevoix	1,250.00
VORP Emmet	625.00
Total Agency Funds	2,162.50
Grants	
Revenue Sharing	2,965.00
Total Grants	2,965.00
PPMP Funds	
2nd Quarter	6,440.31
Total PPMP Funds	6,440.31
Total Income	11,567.81
Expense	
Accounting	350.00
Communications	
Internet	131.90
Telephone	198.00
Total Communications	329.90
Equipment Expense	
Purchase	634.98
Repair & Maintenance	25.00
Total Equipment Expense	659.98
Fringe Benefits	
Unemployment	206.36
Total Fringe Benefits	206.36
Other	
Hospitality	35.99
Total Other	35.99
Payroll Expenses	398.64
Postage	85.19

07/08/05

NORTHERN COMMUNITY MEDIATION
Profit & Loss
June 2005

	Jun '05
PPMP	
Contractual	2,551.46
Meals	71.57
Mileage	155.26
Postage	41.18
Printing	7.00
Supplies	35.94
Telephone	230.44
Travel	83.64
Total PPMP	3,176.49
Printing	330.00
Salaries and Wages	5,210.98
Supplies	21.25
Training	
Great Lakes	2,320.21
Total Training	2,320.21
Travel	
Mileage	137.52
Total Travel	137.52
Void	0.00
Total Expense	13,262.51
Net Income	-1,694.70

07/08/05

NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
June 2005

	<u>Jun '05</u>
Culligan	21.25
Diana Souza	137.52
Gaslight Media	131.90
Hi-Tech	25.00
Kathleen Lame	4,985.73
LDMI	219.60
Mason & Kammermann	350.00
Michigan Office Ways	53.70
Office Max	184.99
Pat Dull	269.86
Payroll Distribution	5,609.62
Pitney Bowes	85.19
SBC	165.81
Sears	449.99
Sky's the Limit	35.99
The 501 Alliance	206.36
The Print Shop	330.00
TOTAL	<u>13,262.51</u>

07/08/05

NORTHERN COMMUNITY MEDIATION
Profit & Loss
 January through June 2005

	Jan - Jun '05
Income	
Agency Funds	
Charlevoix County	15,000.00
Designated Gift	
Rent	1,200.00
Total Designated Gift	1,200.00
Donation	254.62
Emmet County	15,000.00
Fee Civil Rights	150.00
Fee Divorce	170.00
Fee Domestic	40.00
Fee Employer/Employee	300.00
Meal Deal	65.00
Reimbursement	
Advertising	160.00
Software	319.00
Supplies	19.97
Total Reimbursement	498.97
Theatre Party	
Raffle	339.00
Refund	157.53
Sponsor	4,760.00
Tickets	4,525.00
Total Theatre Party	9,781.53
Training	1,815.00
VORP Charlevoix	3,750.00
VORP Emmet	3,125.00
Total Agency Funds	51,150.12
CDRP Funds	
1st Quarter	19,282.60
2nd Quarter	16,068.83
Total CDRP Funds	35,351.43
Grants	
Charlevoix Foundation	1,975.00
Charlevoix Lions	750.00
Petoskey Foundation	1,000.00
Revenue Sharing	2,965.00
Total Grants	6,690.00
PPMP Funds	
1st Quarter	12,941.55
2nd Quarter	6,440.31
Total PPMP Funds	19,381.86
Total Income	112,573.41



07/08/05

NORTHERN COMMUNITY MEDIATION
Profit & Loss
January through June 2005

	<u>Jan - Jun '05</u>
Expense	
Accounting	700.00
Advertising	269.25
Communications	
Internet	395.70
Telephone	856.20
Total Communications	1,251.90
Equipment Expense	
Purchase	634.98
Repair & Maintenance	672.78
Total Equipment Expense	1,307.76
Fringe Benefits	
Unemployment	582.52
Total Fringe Benefits	582.52
Grant Expense	
Charlevoix Foundation	1,911.26
Charlevoix Lion's	768.99
Petoskey Foundation	999.00
Total Grant Expense	3,679.25
Meal Deal	84.35
Occupancy	
Rent	2,400.00
Total Occupancy	2,400.00
Other	
Annual Meeting	554.48
Executive Director	270.00
Hospitality	102.30
Licenses, Fees, Dues	53.50
PD	30.00
Theatre Party	3,840.94
Total Other	4,851.22
Payroll Expenses	2,689.94
Postage	568.91
PPMP	
Contractual	9,250.66
Meals	71.57
Mileage	408.34
Postage	121.38
Printing	39.60
Rent	500.00
Supplies	399.32
Telephone	742.51
Training	108.05
Travel	292.24
Total PPMP	11,933.67

07/08/05

NORTHERN COMMUNITY MEDIATION
Profit & Loss
January through June 2005

	Jan - Jun '05
Printing	330.00
Reimbursement	
Advertising	160.00
Software	319.00
Supplies	19.97
Total Reimbursement	498.97
Salaries and Wages	35,162.64
Supplies	893.90
Training	
General	900.00
Great Lakes	2,403.81
Mediator	471.25
Police	157.69
Technical Assistance	60.00
Total Training	3,992.75
Travel	
Lodging	71.50
Meals	42.61
Mileage	548.04
Total Travel	662.15
Void	0.00
Total Expense	71,859.18
Net Income	40,714.23



07/08/05

NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
January through June 2005

	Jan - Jun '05
Charlevoix Floral	30.50
Charlevoix Screen Masters	160.00
Chuck's TV & Appliance	519.00
City of Charlevoix	500.00
City Park Grill	120.00
Crime Victim Advocacy Council	30.00
Culligan	89.50
Diana Souza	137.52
Dianne Howell	79.92
Flat Iron Deli	172.85
Fred Di Martino	900.00
Gaslight Media	395.70
George Bour	78.84
Gordon Food Service	137.98
Grey Gables Inn	50.00
Hi-Tech	3,367.48
Home Depot	19.97
Jane Millar	566.93
Janice Elliot	174.26
Judi Doan	36.00
Julienne Tomatoes	394.35
Kathleen Lame	13,313.53
LDMI	1,163.45
Mason & Kammermann	700.00
Michigan Association of Court Mediators	20.00
Michigan Office Ways	437.19
Michigan Officeways	62.41
New York Restaurant	40.00
Northwestern Bank Checks	33.50
Office Max	1,483.77
Oleson's	372.74
Pat Dull	601.42
Payroll Distribution	37,852.58
Petoskey Cinema	815.00
Petoskey News Review	446.05
Pitney Bowes	167.44
Rotary	270.00
Sarah Nelson	58.32
SBC	392.23
Sears	449.99
Sign & Design	169.99
Sky's the Limit	95.99
St. Francis Xavier	1,500.00
Taylor Rental	610.30
The 501 Alliance	582.52
The Print Shop	1,620.00
US Postal Service	600.00
Wal-mart	39.96
TOTAL	71,859.18



07/08/05

NORTHERN COMMUNITY MEDIATION
Balance Sheet Prev Year Comparison
As of June 30, 2005

	Jun 30, '05	Jun 30, '04	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
CD-First Community Bank	6,695.99	6,580.93	115.06	1.8%
CD-Northwestern Bank	5,260.60	5,183.74	76.86	1.5%
Charlevoix State Bank Checking	54,245.03	38,681.62	15,563.41	40.2%
Northwestern Bank	2,019.67	1,761.76	257.91	14.6%
Petty Cash	100.00	100.00	0.00	0.0%
Total Checking/Savings	68,321.29	52,308.05	16,013.24	30.6%
Total Current Assets	68,321.29	52,308.05	16,013.24	30.6%
Fixed Assets				
Accumulated Depreciation	-5,945.00	-4,149.00	-1,796.00	-43.3%
Equipment	11,751.37	6,209.42	5,541.95	89.3%
Total Fixed Assets	5,806.37	2,060.42	3,745.95	181.8%
TOTAL ASSETS	74,127.66	54,368.47	19,759.19	36.3%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Accrued Federal Unemp..	-224.00	-224.00	0.00	0.0%
Federal Income Tax Withheld	318.78	391.46	-72.68	-18.6%
Fica Tax Withheld	797.35	760.82	36.53	4.8%
State Income Tax Withheld	652.15	662.76	-10.61	-1.6%
Total Other Current Liabilities	1,544.28	1,591.04	-46.76	-2.9%
Total Current Liabilities	1,544.28	1,591.04	-46.76	-2.9%
Total Liabilities	1,544.28	1,591.04	-46.76	-2.9%
Equity				
*Retained Earnings	31,869.16	26,616.36	5,252.80	19.7%
Opening Bal Equity	-0.01	0.00	-0.01	-100.0%
Net Income	40,714.23	26,161.07	14,553.16	55.6%
Total Equity	72,583.38	52,777.43	19,805.95	37.5%
TOTAL LIABILITIES & EQUITY	74,127.66	54,368.47	19,759.19	36.3%