

JULY INCOME REPORT 2004

Budget Categories	Reporting Period (1)	Year-To-Date (2)	Projected for Year (3)	Approved Budget (4)	PPMP Approved Budget (11)	PPMP Projected (12)	PPMP Year-To Date (13)	PPMP Reporting Period (14)
	CDRP Funds		42,265.00	67,982.08	67,982.08	41,250.00	41,250.00	
Training Income			500.00	2,000.00				
Agency Funds								
A. Tax Refund		226.43	226.43					
B. Adjustment		45.36	45.36					
C. Meal Deal	25.00	181.00	480.00	480.00				
D. Donation	50.00	420.00	540.00					
E. SPED								
F. Interest		118.66	116.55					
G. 90th District Charlevoix								
H. 90th District Emmet								
I. Charlevoix County		15,000.00	15,000.00	15,000.00				
J. Emmet County		15,000.00	15,000.00	15,000.00				
K. Designated Gifts	250.00	2,174.50	3,600.00	2,930.00				
L. Fees for Service	100.00	690.00	1,200.00	6,150.00				
M. Reimbursement/Rebate		495.00	500.00					
N. Tenth Anniversary		1,370.00	1,370.00					
Grants								
A. Charlevoix Foundation								
B. Petoskey Foundation								
C. Lions Club		585.00	585.00					
D. United Way								
E. Petoskey Rotary			0.00	250.00				
F. Charlevoix Rotary			0.00	250.00				
G. Revenue Sharing		7,000.00	7,000.00					
Carry Over			2,459.57	2,459.57				
REAL INCOME	425.00	85,570.95	116,604.99	112,501.65	41,250.00	41,250.00	0.00	0.00
PPMP Transfer			500.00	500.00				
REAL + PPMP	425.00	85,570.95	117,104.99	113,001.65	41,250.00	41,250.00	0.00	0.00
In Kind								
A. Accounting Services	300.00	500.00	600.00	600.00				
B. Volunteer Mediators	2,554.00	17,940.05	30,000.00	18,000.00	17,000.00	17,000.00	1,125.00	1,125.00
C. Volunteer Clerical			200.00	2,520.00				
D. Volunteer Coordinator		60.00	200.00					
E. Mediation Locations	150.00	650.00	900.00	5,000.00			100.00	100.00
F. Rent	1,000.00	7,000.00	12,000.00	12,000.00				
G. Equipment/Supplies	125.00	704.00	700.00					
H. Volunteer Labor		135.00	200.00					
I. Hotel Room Rental		2,000.00	2,000.00					
IN KIND INCOME	4,129.00	28,989.05	46,800.00	38,120.00	17,000.00	17,000.00	1,225.00	1,225.00
REAL + PPMP + IN KIND	4,429.00	114,560.00	164,945.83	151,121.65	58,250.00	58,250.00	1,225.00	1,225.00

Real Income: 1 + 14 = Profit Loss Statement Income for the Month. (2 + 13) + \$13,476.07 = Profit Loss Statement Income Year-to-Date. 3 + 12 = Total Projections for the Year. 4 + 11 = Total Approved Budget. 5 + 6 + 7 = 4

JULY EXPENSE REPORT - 2004

Budget Categories	Reporting	Year-To Date		Approved	PPMP		PPMP To	PPMP
	Period (1)	(2)	Projected for		Budget (4)	Approved (8)		
			Year (3)					Period (11)
1. Personnel								
A. Salaries	4,987.97	37,268.18	64,642.80	64,642.80	2,379.00	2,379.00		
B. Payroll Expenses (FICA)	381.60	2,851.13	4,945.18	4,945.18	181.99	181.99		
C. Unemployment			0.00	646.43				
D. Worker's Compensation			0.00	1,939.28				
2. Accounting	2,700.00	3,730.00	3,500.00	3,500.00	400.00	400.00		
3. Training					350.00	350.00		
A. Mediator		201.44	1,000.00	1,000.00				
B. Technical Assistance			500.00	500.00				
4. Contractual					28,800.00	28,800.00	1,748.00	1,748.00
5. Travel					3,269.01	3,269.01	44.56	44.56
A. Lodging		236.91	470.00	390.00				
B. Meals	7.36	148.73	280.00	186.00				
C. Mileage	329.76	1,270.80	3,434.00	3,434.00				
D. Other	6.50	16.75	150.00	150.00				
6. Equipment								
A. Purchase		4,409.47	5,000.00	1,500.00				
B. Repair & Maintenance	25.00	585.73	1,200.00	1,000.00				
7. Operating Expenses								
A. Occupancy					2,250.00	2,250.00		
1. Rent	600.00	4,200.00	7,200.00	7,200.00				
2. Electricity		20.65	20.65					
3. Gas								
B. Supplies	161.28	1,579.04	2,800.00	2,000.00	500.00	500.00		
C. Communications								
1. Telephone	174.84	1,782.24	2,885.00	2,316.00	2,160.00	2,160.00	59.67	59.67
2. Internet	26.00	339.00	600.00	180.00				
D. Postage		912.99	1,600.00	1,440.00	450.00	450.00	14.25	14.25
E. Printing		1,219.00	2,484.00	2,484.00	510.00	510.00	11.80	11.80
F. Insurance								
1. Audit			25.00	25.00				
2. Employment Practices			296.70	296.70				
3. Directors & Officers			1,454.75	1,454.75				
4. Commercial Umbrella			529.00	529.00				
6. Business Protection			463.45	463.45				
7. Worker's Compensation		512.00	632.50	632.50				
8. Liability								
9. Mediator								
8. Advertising		2,425.80	4,000.00	4,000.00				
9. Other								
A. Board		124.86	1,472.46	1,500.00				
B. Executive Director	120.00	443.64	940.00	1,040.00				
C. Hospitality		143.65	400.00	400.00				
D. PD			250.00	250.00				
E. Licenses, Fees, Dues	38.99	355.94	400.00	300.00				
F. Annual Meeting			900.00	1,000.00				
G. Relocation		208.79	600.00	600.00				
H. Tenth Anniversary		1,556.96	1,556.96	1,000.00				
I. Other			0.00	56.56				
J. Meal Deal	41.65	83.25	100.00					
TOTAL	9,600.95	66,626.95	116,732.45	113,001.65	41,250.00	41,250.00	1,878.28	1,878.28

TOTAL: 1+1=Profit Loss Statement Expense for the Month. 2+10+\$15,362.22 (1st 6 mos. of 2004 PPMP expenses) = Profit Loss Statement Expense Year-to-Date.

08/06/04

NORTHERN COMMUNITY MEDIATION
Balance Sheet Prey Year Comparison

As of July 31, 2004

	Jul 31, '04	Jul 31, '03	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
CD-First Community Bank	6,637.55	6,358.08	279.47	4.4%
CD-Northwestern Bank	5,202.10	5,094.00	108.10	2.1%
Charlevoix State Bank Checking	27,129.54	0.00	27,129.54	100.0%
Checking	0.00	37,201.80	-37,201.80	-100.0%
Northwestern Bank	1,784.51	0.00	1,784.51	100.0%
Petty Cash	100.00	0.00	100.00	100.0%
Total Checking/Savings	40,853.70	48,653.88	-7,800.18	-16.0%
Total Current Assets	40,853.70	48,653.88	-7,800.18	-16.0%
Fixed Assets				
Accumulated Depreciation	-4,149.00	-581.00	-3,568.00	-614.1%
Equipment	6,209.42	6,209.42	0.00	0.0%
Total Fixed Assets	2,060.42	5,628.42	-3,568.00	-63.4%
TOTAL ASSETS	42,914.12	54,282.30	-11,368.18	-20.9%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Accrued Federal Unemp..	-224.00	-151.86	-72.14	-47.5%
Federal Income Tax Withheld	393.78	246.04	147.74	60.1%
Fica Tax Withheld	763.17	903.18	-140.01	-15.5%
State Income Tax Withheld	185.24	178.88	6.36	3.6%
Total Other Current Liabilities	1,118.19	1,176.24	-58.05	-4.9%
Total Current Liabilities	1,118.19	1,176.24	-58.05	-4.9%
Total Liabilities	1,118.19	1,176.24	-58.05	-4.9%
Equity				
*Retained Earnings	26,616.36	44,951.17	-18,334.81	-40.8%
Net Income	15,179.57	8,154.89	7,024.68	86.1%
Total Equity	41,795.93	53,106.06	-11,310.13	-21.3%
TOTAL LIABILITIES & EQUITY	42,914.12	54,282.30	-11,368.18	-20.9%