

JULY INCOME REPORT 2005

Budget Categories	CDRP Reporting Period (1)	CDRP Year-To-Date (2)	CDRP Projected for Year	CDRP Approved Budget
CDRP Funds		35,351.43	64,275.33	64,275.33
Agency Funds				
A. Tax Refund				
B. Adjustment				
C. Meal Deal		65.00	65.00	300.00
D. Donation		264.62	400.00	400.00
E. SPED				
F. VORP Charlevoix		3,750.00	7,500.00	7,500.00
G. VORP Emmet	625.00	3,750.00	7,500.00	7,500.00
H. Charlevoix County		15,000.00	15,000.00	15,000.00
I. Emmet County		15,000.00	15,000.00	15,000.00
J. Designated Gifts		1,200.00	1,200.00	1,200.00
K. Fees for Service	50.00	700.00	1,000.00	1,000.00
L. Theatre Party				6,000.00
1. Sponsorships		4,760.00	4,760.00	
2. Tickets/Other		5,021.53	5,021.53	
N. Reimbursement/Rebate		498.97	500.00	
O. Interest		4.82		
P. Training	3,401.83	5,216.83	5,216.83	
Grants				
A. Charlevoix Foundation		1,975.00	1,975.00	
B. Petoskey Foundation		1,000.00	1,000.00	
C. United Way				
D. Petoskey Rotary				
E. Charlevoix Rotary				
F. Revenue Sharing		2,965.00	2,965.00	
G. Charlevoix Lions		750.00	750.00	
INCOME	4,076.83	97,273.20	134,128.69	118,175.33
Carry Over		5,223.47	5,223.47	3,638.62
PPMP Transfer		1,020.15	400.00	400.00
ACTUAL INCOME	4,076.83	103,516.82	139,752.16	122,213.95
In Kind				
A. Accounting Services			600.00	600.00
B. Volunteer Mediators	1,251.50	13,176.83	24,000.00	32,300.00
C. Volunteer Clerical				
D. Volunteer Training		6,225.00	6,225.00	
E. Mediation Locations	100.00	650.00	1,050.00	1,500.00
F. Rent	1,000.00	7,000.00	12,000.00	12,000.00
G. Equipment/Supplies				
H. Volunteer Labor		1,560.00	1,500.00	
I. Cell Phone	46.55	327.70	558.00	
J. Theatre Party		4,666.55	4,666.55	
IN KIND INCOME	2,398.05	33,606.08	50,599.55	46,400.00
ACTUAL + IN KIND	6,474.88	137,122.90	190,351.71	168,613.95
Income: 1 + 8 = Profit Loss Statement Income for the Month.				
Income: (2 + 7) - \$12,651.92 (2nd 6 mos. of 2004 PPMP Income) = Profit Loss Statement Income Year-to-Date.				
Actual Income = Income + Carry Over + PPMP Transfer.				

JULY EXPENSE REPORT 2005

Budget Categories	CDRP Reporting Period (1)	CDRP To-Date (2)	Year-Date (2)	CDRP Projected for Year	CDRP Approved Budget
1. Personnel					
A. Salaries	5,355.18		40,517.82	72,034.00	72,034.00
B. FICA	409.68		3,099.62	5,510.60	5,510.60
C. Worker's Comp				635.80	2,161.02
D. Unemployment			582.52	720.34	720.34
2. Accounting			700.00	4,500.00	4,500.00
3. Training					
A. Mediator			471.25	475.00	475.00
B. Technical Assistance			60.00	100.00	
C. Other					
D. Great Lakes			3,303.81	3,303.81	
E. Police			157.69	157.69	
4. Contractual	20.00		20.00		
5. Travel					
A. Lodging			71.50	390.00	390.00
B. Meals			42.61	345.00	345.00
C. Mileage	108.00		656.04	4,200.00	4,200.00
D. Other				25.00	25.00
6. Equipment					
A. Purchase			634.98	1,200.00	1,200.00
B. Repair & Maintenance	194.00		866.78	1,300.00	1,300.00
C. Software					
7. Operating Expenses					
A. Occupancy - Rent	600.00		3,000.00	4,800.00	4,800.00
B. Supplies	45.47		939.37	2,700.00	2,700.00
C. Communications					
1. Telephone	179.53		1,035.73	2,500.00	3,000.00
2. Internet			395.70	800.00	780.00
D. Postage	8.49		577.40	1,550.00	1,550.00
E. Printing			330.00	2,000.00	2,550.00
F. Insurance					
1. Employment Practices				267.30	321.00
2. Directors & Officers				1,415.70	1,572.00
3. Commercial Umbrella				385.00	378.00
4. Business Protection				506.00	497.00
8. Advertising			269.25	1,000.00	1,000.00
9. Other					
A. Board				450.00	450.00
B. Executive Director	95.28		365.28	900.00	900.00
C. Hospitality	2.10		104.40	645.00	645.00
D. PD			30.00	150.00	150.00
E. Licenses, Fees, Dues			53.50	350.00	350.00
F. Annual Meeting			554.48	554.48	600.00
G. Meal Deal			84.35	84.35	350.00
H. Theatre Party			3,840.94	3,840.94	3,000.00
I. PPMP Transfer					
10. Grants					
A. Charlevoix Lions			768.99	768.99	
B. Charlevoix Foundation	370.00		2,281.26	1,975.00	
C. Petoskey Foundation			999.00	999.00	
D. Revenue Sharing	1,984.80		1,984.80	2,965.00	

JULY EXPENSE REPORT 2005

11. Reimbursable					
A. Software		319.00	319.00		
B. Advertising		160.00	160.00		
C. Supplies		19.97	19.97		
REAL EXPENSES	9,372.53	69,298.04	127,002.97	118,453.96	
12. Other					
A. Replacement Fund		100.00	300.00	300.00	
B. Savings			3459.99	3459.99	
SET ASIDE EXPENSES	0.00	100.00	3759.99	3,759.99	
TOTAL EXPENSES	9,372.53	69,398.04	130,762.96	122,213.95	
Real Expenses: 1 + 8 - \$510.07 (PPMP Personnel Expenses) = Profit Loss Statement Expenses for Month.					
Real Expenses: (2 + 7) - [\$12,941.55 (2nd 6 mos. Of 2004 PPMP Expenses) + \$2,560.99 (PPMP Personnel Expenses)] =					
Profit Loss Expenses Year-to-Date					
Set Aside Expenses = Replacement Fund + Savings.					

JULY EXPENSE REPORT 2005

41,250.00	41,250.00	29,216.33	1,780.12
0.00	0.00	0.00	0.00
41,250.00	41,250.00	29,216.33	1,780.12

08/04/05

NORTHERN COMMUNITY MEDIATION
Profit & Loss
July 2005

	Jul '05
Income	
Agency Funds	
Fee Ord, Statute, Reg.	50.00
Training	3,401.83
VORP Emmet	625.00
Total Agency Funds	4,076.83
Total Income	4,076.83
Expense	
Communications	
Telephone	179.53
Total Communications	179.53
Contractual	20.00
Equipment Expense	
Repair & Maintenance	194.00
Total Equipment Expense	194.00
Grant Expense	
Charlevoix Foundation	370.00
Revenue Sharing	1,984.80
Total Grant Expense	2,354.80
Occupancy	
Rent	600.00
Total Occupancy	600.00
Other	
Executive Director	95.28
Hospitality	2.10
Total Other	97.38
Payroll Expenses	409.68
Postage	8.49
PPMP	
Contractual	1,288.00
Mileage	165.00
Postage	37.00
Printing	7.20
Rent	200.00
Telephone	60.01
Travel	22.91
Total PPMP	1,780.12
Salaries and Wages	5,355.18
Supplies	45.47

08/04/05

NORTHERN COMMUNITY MEDIATION
Profit & Loss
July 2005

	<u>Jul '05</u>
Travel	
Mileage	<u>108.00</u>
Total Travel	<u>108.00</u>
Total Expense	<u>11,152.65</u>
Net Income	<u>-7,075.82</u>



08/04/05

NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
July 2005

	<u>Jul '05</u>
City of Charlevoix	200.00
Culligan	5.00
Dick Arlen	165.00
Hi-Tech	194.00
Jane Millar	176.84
Kathleen Lame	1,355.11
LDMI	237.95
McLean & Eakin	1,984.80
Pat Dull	13.50
Payroll Distribution	5,764.86
Rotary	84.00
SBC	1.59
St. Francis Xavier	600.00
The Print Shop	370.00
TOTAL	<u>11,152.65</u>



08/04/05

NORTHERN COMMUNITY MEDIATION
Profit & Loss
 January through July 2005

	Jan - Jul '05
Income	
Agency Funds	
Charlevoix County	15,000.00
Designated Gift	
Rent	1,200.00
Total Designated Gift	1,200.00
Donation	254.62
Emmet County	15,000.00
Fee Civil Rights	150.00
Fee Divorce	170.00
Fee Domestic	40.00
Fee Employer/Employee	300.00
Fee Ord, Statute, Reg.	50.00
Interest	4.82
Meal Deal	65.00
Reimbursement	
Advertising	160.00
Software	319.00
Supplies	19.97
Total Reimbursement	498.97
Theatre Party	
Raffle	339.00
Refund	157.53
Sponsor	4,760.00
Tickets	4,525.00
Total Theatre Party	9,781.53
Training	5,216.83
VORP Charlevoix	3,750.00
VORP Emmet	3,750.00
Total Agency Funds	55,231.77
CDRP Funds	
1st Quarter	19,282.60
2nd Quarter	16,068.83
Total CDRP Funds	35,351.43
Grants	
Charlevoix Foundation	1,975.00
Charlevoix Lions	750.00
Petoskey Foundation	1,000.00
Revenue Sharing	2,965.00
Total Grants	6,690.00

08/04/05

NORTHERN COMMUNITY MEDIATION
Profit & Loss
 January through July 2005

	Jan - Jul '05
PPMP Funds	
1st Quarter	12,941.55
2nd Quarter	6,440.31
Total PPMP Funds	19,381.86
Total Income	116,655.06
Expense	
Accounting	700.00
Advertising	269.25
Communications	
Internet	395.70
Telephone	1,035.73
Total Communications	1,431.43
Contractual	20.00
Equipment Expense	
Purchase	634.98
Repair & Maintenance	866.78
Total Equipment Expense	1,501.76
Fringe Benefits	
Unemployment	582.52
Total Fringe Benefits	582.52
Grant Expense	
Charlevoix Foundation	2,281.26
Charlevoix Lion's	768.99
Petoskey Foundation	999.00
Revenue Sharing	1,984.80
Total Grant Expense	6,034.05
Meal Deal	84.35
Occupancy	
Rent	3,000.00
Total Occupancy	3,000.00
Other	
Annual Meeting	554.48
Executive Director	365.28
Hospitality	104.40
Licenses, Fees, Dues	53.50
PD	30.00
Theatre Party	3,840.94
Total Other	4,948.60
Payroll Expenses	3,099.62
Postage	577.40

08/04/05

NORTHERN COMMUNITY MEDIATION
Profit & Loss
January through July 2005

Jan - Jul '05

PPMP	
Contractual	10,538.66
Meals	71.57
Mileage	573.34
Postage	158.38
Printing	46.80
Rent	700.00
Supplies	399.32
Telephone	802.52
Training	108.05
Travel	315.15
Total PPMP	13,713.79
Printing	330.00
Reimbursement	
Advertising	160.00
Software	319.00
Supplies	19.97
Total Reimbursement	498.97
Salaries and Wages	40,517.82
Supplies	939.37
Training	
General	900.00
Great Lakes	2,403.81
Mediator	471.25
Police	157.69
Technical Assistance	60.00
Total Training	3,992.75
Travel	
Lodging	71.50
Meals	42.61
Mileage	656.04
Total Travel	770.15
Void	0.00
Total Expense	83,011.83
Net Income	33,643.23

08/04/05

NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
January through July 2005

	<u>Jan - Jul '05</u>
Charlevoix Floral	30.50
Charlevoix Screen Masters	160.00
Chuck's TV & Appliance	519.00
City of Charlevoix	700.00
City Park Grill	120.00
Crime Victim Advocacy Council	30.00
Culligan	94.50
Diana Souza	137.52
Dianne Howell	79.92
Dick Arlen	165.00
Flat Iron Deli	172.85
Fred Di Martino	900.00
Gaslight Media	395.70
George Bour	78.84
Gordon Food Service	137.98
Grey Gables Inn	50.00
Hi-Tech	3,561.48
Home Depot	19.97
Jane Millar	743.77
Janice Elliot	174.26
Judi Doan	36.00
Julienne Tomatoes	394.35
Kathleen Lane	14,668.64
LDMI	1,401.40
Mason & Kammermann	700.00
McLean & Eakin	1,984.80
Michigan Association of Court Mediators	20.00
Michigan Office Ways	437.19
Michigan Officeways	62.41
New York Restaurant	40.00
Northwestern Bank Checks	33.50
Office Max	1,483.77
Oleson's	372.74
Pat Dull	614.92
Payroll Distribution	43,617.44
Petoskey Cinema	815.00
Petoskey News Review	446.05
Pitney Bowes	167.44
Rotary	354.00
Sarah Nelson	58.32
SBC	393.82
Sears	449.99
Sign & Design	169.99
Sky's the Limit	95.99
St. Francis Xavier	2,100.00
Taylor Rental	610.30
The 501 Alliance	582.52
The Print Shop	1,990.00
US Postal Service	600.00
Wal-mart	39.96
TOTAL	<u><u>83,011.83</u></u>

08/04/05

NORTHERN COMMUNITY MEDIATION
Balance Sheet Prev Year Comparison
As of July 31, 2005

	Jul 31, '05	Jul 31, '04	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
CD-First Community Bank	6,695.99	6,580.93	115.06	1.8%
CD-Northwestern Bank	5,260.60	5,183.74	76.86	1.5%
Charlevoix State Bank Checking	46,743.21	27,129.54	19,613.67	72.3%
Northwestern Bank	2,018.88	1,786.76	232.12	13.0%
Petty Cash	100.00	100.00	0.00	0.0%
Total Checking/Savings	60,818.68	40,780.97	20,037.71	49.1%
Total Current Assets	60,818.68	40,780.97	20,037.71	49.1%
Fixed Assets				
Accumulated Depreciation	-5,945.00	-4,149.00	-1,796.00	-43.3%
Equipment	11,751.37	6,209.42	5,541.95	89.3%
Total Fixed Assets	5,806.37	2,060.42	3,745.95	181.8%
TOTAL ASSETS	66,625.05	42,841.39	23,783.66	55.5%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Accrued Federal Unemp..	-224.00	-224.00	0.00	0.0%
Federal Income Tax Withheld	333.20	393.78	-60.58	-15.4%
Fica Tax Withheld	819.42	763.17	56.25	7.4%
State Income Tax Withheld	189.66	185.24	4.42	2.4%
Total Other Current Liabilities	1,118.28	1,118.19	0.09	0.0%
Total Current Liabilities	1,118.28	1,118.19	0.09	0.0%
Total Liabilities	1,118.28	1,118.19	0.09	0.0%
Equity				
*Retained Earnings	31,863.55	26,616.36	5,247.19	19.7%
Opening Bal Equity	-0.01	0.00	-0.01	-100.0%
Net Income	33,643.23	15,106.84	18,536.39	122.7%
Total Equity	65,506.77	41,723.20	23,783.57	57.0%
TOTAL LIABILITIES & EQUITY	66,625.05	42,841.39	23,783.66	55.5%