

# JANUARY INCOME REPORT 2004

Budget Categories	Reporting Period (1)			Approved Budget (4)	PPMP		PPMP Year-To Date (13)	PPMP Reporting Period (14)
	Year-To-Date (2)	Projected for Year (3)	PPMP Approved Budget (11)		PPMP Projected (12)			
CDRP Funds	21,132.50	21,132.50	67,982.08	67,982.08	41,250.00	41,250.00	22,491.16	
Training Income			2,000.00	2,000.00				
Agency Funds								
A. Tax Refund								
B. Adjustment								
C. Meal Deal	56.00	56.00	480.00	480.00				
D. Donation	100.00	100.00						
E. Divorce	140.00	140.00						
F. SPED								
G. 33rd Circuit Court								
H. 57th Circuit Court								
I. 90th District Charlevoix								
J. 90th District Emmet								
K. Charlevoix County			15,000.00	15,000.00				
L. Emmet County			15,000.00	15,000.00				
M. Designated Gifts	250.00	250.00	2,930.00	2,930.00				
N. Fees for Service			6,150.00	6,150.00				
O. Other								
Grants								
A. Charlevoix Foundation								
B. Petoskey Foundation								
C. Kennedy Foundation								
D. United Way								
E. Petoskey Rotary			250.00	250.00				
F. Charlevoix Rotary			0.00	250.00				
G. Revenue Sharing			5,000.00					
Carry Over				2,459.57				
Replacement Fund	65.32	65.32	340.32					
<b>REAL INCOME</b>	<b>21,743.82</b>	<b>21,743.82</b>	<b>115,132.40</b>	<b>112,501.65</b>	<b>41,250.00</b>	<b>41,250.00</b>	<b>22,491.16</b>	
PPMP								
A. Services			240.00	240.00				
B. Supplies			260.00	260.00				
<b>TRANSFER INCOME</b>			<b>500.00</b>	<b>500.00</b>				
<b>REAL + TRANSFER</b>	<b>21,743.82</b>	<b>21,743.82</b>	<b>115,632.24</b>	<b>113,001.65</b>	<b>41,250.00</b>	<b>41,250.00</b>	<b>22,491.16</b>	
In Kind								
A. Accounting Services			600.00	600.00				
B. Volunteer Mediators	3,300.00	3,300.00	18,000.00	18,000.00	15,000.00	15,000.00	850.00	850.00
C. Volunteer Clerical			2,520.00	2,520.00				
D. Volunteer Coordination	60.00	60.00	360.00					
E. Mediation Locations			1,200.00	5,000.00		1,800.00	150.00	150.00
F. Rent	1,000.00	1,000.00	12,000.00	12,000.00				
<b>IN KIND INCOME</b>	<b>4,360.00</b>	<b>4,360.00</b>	<b>34,680.00</b>	<b>38,120.00</b>		<b>16,800.00</b>	<b>1,000.00</b>	<b>1,000.00</b>
<b>TOTAL INCOME</b>	<b>26,103.82</b>	<b>26,103.82</b>	<b>150,312.24</b>	<b>151,121.65</b>	<b>56,250.00</b>	<b>58,050.00</b>	<b>23,491.16</b>	<b>1,000.00</b>

## JANUARY EXPENSE REPORT - 2004

Budget Categories	Reporting Period (1)		Projected for Year (3)	Approved Budget (4)	Other Grants (7)	PPMP Approved (8)	PPMP Projected (9)	PPMP To Date (10)	PPMP Reporting Period (11)
	Year-To Date (2)								
1. Personnel									
A. Salaries	4,777.70	4,777.70	64,642.80	64,642.80		2,379.00	2,379.00		
B. Payroll Expenses (FICA)	365.50	365.50	4,945.18	4,945.18		181.99	181.99		
C. Unemployment			646.43	646.43					
D. Worker's Compensation			1,939.28	1,939.28					
2. Accounting			3,500.00	3,500.00					
3. Training									
A. Mediator			1,000.00	1,000.00		792.00	792.00		
B. Technical Assistance			500.00	500.00	500.00				
4. Contractual						27,187.50	27,187.50	1,845.12	1,845.12
5. Travel						4,988.46	4,988.46	70.27	70.27
A. Lodging	166.06	166.06	390.00	390.00					
B. Meals	69.38	69.38	186.00	186.00					
C. Mileage	345.60	345.60	3,434.00	3,434.00					
D. Other			150.00	150.00					
6. Equipment									
A. Purchase	99.99	99.99	1,500.00	1,500.00					
B. Repair & Maintenance			1,000.00	1,000.00					
7. Operating Expenses									
A. Occupancy									
1. Rent	600.00	600.00	7,200.00	7,200.00		750.00	750.00		
2. Electricity	20.65	20.65	20.65						
3. Gas									
B. Supplies	46.80	46.80	2,000.00	2,000.00		731.05	731.05	100.98	100.98
C. Communications									
1. Telephone	424.38	424.38	2,316.00	2,316.00		2,500.00	2,500.00	58.50	58.50
2. Internet	21.15	21.15	243.45	180.00					
D. Postage	200.00	200.00	1,440.00	1,440.00		450.00	450.00	39.72	39.72
E. Printing			2,484.00	2,484.00		1,290.00	1,290.00	11.40	11.40
F. Insurance									
1. Audit			25.00	25.00					
2. Employment Practices			296.70	296.70					
3. Directors & Officers			1,454.75	1,454.75					
4. Commercial Umbrella			529.00	529.00					
6. Business Protection			463.45	463.45					
7. Worker's Compensation	512.00	512.00	632.50	632.50					
8. Liability									
9. Mediator									
8. Advertising	250.00	250.00	4,000.00	4,000.00					
9. Other									
A. Board	3.96	3.96	1,472.46	1,500.00					
B. Executive Director	147.00	147.00	940.00	1,040.00					
C. Hospitality			400.00	400.00					
D. PD			250.00	250.00					
E. Licenses, Fees, Dues			300.00	300.00					
F. Annual Meeting			900.00	1,000.00					
G. Relocation	76.00	76.00	600.00	600.00					
H. Tenth Anniversary			900.00	1,000.00					
I. Other			0.00	56.56					
J. Replacement Fund	25.00	25.00	300.00						
<b>Total</b>	<b>8,151.17</b>	<b>8,151.17</b>	<b>113,001.65</b>	<b>113,001.65</b>	<b>500.00</b>	<b>41,250.00</b>	<b>41,250.00</b>	<b>2,125.99</b>	<b>2,125.99</b>
CD Liability									
<b>TOTAL</b>	<b>8,151.17</b>	<b>8,151.17</b>	<b>113,001.65</b>	<b>113,001.65</b>	<b>500.00</b>	<b>41,250.00</b>	<b>41,250.00</b>	<b>2,125.99</b>	<b>2,125.99</b>