

DECEMBER INCOME REPORT 2006

Budget Categories	CDRP Reporting Period (1)	CDRP Year-To-Date (2)	CDRP Projected for Year (3)	CDRP Approved Budget (4)	PPMP Approved Budget (5)	PPMP Projected for Year (6)	PPMP Year-To Date (7)	PPMP Reporting Period (8)
	CDRP Funds		67,531.61	67,531.61	67,531.61		6,000.50	6,000.50
Agency Funds								
A. Charlevoix County		15,000.00	15,000.00	15,000.00	8,000.00	8,000.00	8,000.00	
B. Emmet County		15,000.00	15,000.00	15,000.00	8,000.00	8,000.00	8,000.00	
C. Cheboygan County					8,000.00	8,000.00	8,000.00	
D. VORP Charlevoix	625.00	7,500.00	7,500.00	7,500.00				
E. VORP Emmet	1,250.00	8,125.00	8,125.00	7,500.00				
F. Donations	10.00	640.00	640.00	400.00				
G. Fees for Service	140.00	1,897.00	1,897.00	1,500.00				
H. Designated Gifts		680.00	680.00					
I. SPED		1,000.00	1,000.00					
J. Theatre Party								
1. Sponsorships		5,550.00	5,550.00	4,000.00				
2. Ticket Sales		4,430.00	4,430.00	4,000.00				
3. Other		479.80	479.80					
K. Reimbursement/Rebate		53.28	53.28					
L. Interest		195.48	195.48	120.00				
M. Training								
1. 40-Hour		1,900.00	1,900.00	900.00				
2. Fifer		2,930.16	2,930.16					
3. LTBB	1,350.00	1,800.00	1,800.00					
4. Char-Em ISD/SPED		1,331.89	1,331.89					
N. Rent		200.00	200.00					
Grants								
A. Charlevoix Foundation		300.00	300.00					
B. Petoskey Foundation		950.00	950.00					
C. Revenue Sharing								
D. Charlevoix Lions								
REAL INCOME	3,375.00	137,494.22	137,494.22	123,451.61	24,000.00	30,000.50	30,000.50	0.00
Fund Balance Previous Year		21,311.35	21,311.35	18,489.34				
PPMP Transfer		6,000.50	6,000.50					
Agency Transfer					1,224.00	1,900.44	1,900.44	1,900.44
TOTAL INCOME	3,375.00	164,806.07	164,806.07	141,940.95	25,224.00	31,900.94	31,900.94	1,900.44
In Kind								
A. Accounting Services		400.00	400.00	350.00				
B. Volunteer Mediators	3,437.00	29,270.00	29,270.00	24,000.00	11,400.00	7,775.00	7,775.00	700.00
C. Volunteer Labor		100.00	100.00	1,000.00				
D. Volunteer Training		4,725.00	4,725.00					
E. Mediation Locations	150.00	1,300.00	1,300.00	1,200.00	1,450.00	1,800.00	1,800.00	100.00
F. Rent	1,000.00	12,000.00	12,000.00	12,000.00	3,600.00	3,600.00	3,600.00	300.00
G. Equipment/Supplies		450.00	450.00					
H. Cell Phone	45.09	462.63	462.63	550.00				
I. Theatre Party		1,600.00	1,600.00	3,000.00				
J. Mileage	568.50	568.50	568.50					
IN KIND INCOME	5,200.59	50,876.13	50,876.13	42,100.00	16,450.00	13,175.00	13,175.00	1,100.00
TOTAL + INKIND	8,575.59	215,682.20	215,682.20	184,040.95	41,674.00	45,075.94	45,075.94	3,000.44
Real Income: 1 + 8 = Profit Loss Statement Income for the Month.								
Real Income: (2 + 7) = Profit Loss Statement Income Year-to-Date.								

DECEMBER EXPENSE REPORT 2006

Budget Categories	CDRP				PPMP Approved Budget (5)	PPMP Projected for Year (6)	PPMP Year- To- Date (7)	PPMP Reporting Period (8)
	Reporting Period (1)	CDRP To- Date (2)	Year- Date (2)	CDRP Projected for Year (3)				
1. Personnel								
A. Salaries	5,690.40	73,779.94	73,779.94	73,940.00	19,200.00	7,646.10	7,646.10	1,390.20
B. FICA	435.30	5,643.97	5,643.97	5,656.41		584.87	584.87	106.34
C. Worker's Comp		578.00	578.00	1,109.11				
D. Unemployment		570.06	570.06	739.40				
2. Accounting		4,000.00	4,000.00	4,400.00				
3. Training					250.00	0.00		
A. 40-Hour		1,835.04	1,835.04	1,140.00				
B. LTBB	1,350.00	1,800.00	1,800.00					
C. Char-Em Americorps		731.89	731.89					
D. Fifer		3,073.80	3,073.80					
4. Contractual		1,145.00	1,145.00			11,200.00	11,200.00	
5. Travel					2,179.00	211.80	211.80	
A. Lodging			0.00	390.00				
B. Meals		385.99	385.99	345.00				
C. Mileage	3,860.90	5,609.79	5,609.79	6,000.00		2,364.43	2,364.43	1,457.83
D. Other								
6. Equipment								
A. Purchase		259.97	259.97	1,200.00				
B. Repair & Maintenance	54.28	722.05	722.05	1,500.00		120.00	120.00	
7. Operating Expenses								
A. Occupancy - Rent	300.00	3,600.00	3,600.00	3,600.00	1,200.00	1,200.00	1,200.00	100.00
B. Supplies	202.02	2,884.26	2,884.26	2,500.00	330.00	496.04	496.04	
C. Communications								
1. Telephone	541.37	3,189.37	3,189.37	3,000.00	1,425.00	1,902.62	1,902.62	141.73
2. Internet	69.95	898.80	898.80	800.00				
D. Postage	98.97	2,175.78	2,175.78	1,500.00	300.00	174.58	174.58	
E. Printing		1,582.60	1,582.60	2,550.00	340.00	0.00		
F. Insurance								
1. Employment Practices		224.00	224.00	295.00				
2. Directors & Officers		1,270.00	1,270.00	1,560.00				
3. Commercial Umbrella		400.00	400.00	440.00				
4. Business Protection		460.00	460.00	510.00				
8. Advertising		413.87	413.87	1,000.00				
9. Other								
A. Board		48.31	48.31	100.00				
B. Executive Director	128.46	1,256.87	1,256.87	900.00				
C. Hospitality	413.33	1,401.67	1,401.67	700.00				
D. PD		205.00	205.00	150.00				
E. Licenses, Fees, Dues	240.00	498.50	498.50	250.00				
F. Annual Meeting		773.01	773.01	700.00				
G. Meal Deal								
H. Theatre Party		2,596.92	2,596.92	4,000.00				
I. Account Transfer								
J. Tax		2.99	2.99					
10. Grants								
A. Charlevoix Lions								
B. Charlevoix Foundation		300.00	300.00					
C. Petoskey Foundation	51.78	947.65	947.65					
D. Revenue Sharing			0.00	910.14				
11. Reimbursable								
REAL EXPENSES	13,436.76	125,265.10	125,265.10	121,885.06	25,224.00	25,900.44	25,900.44	3,196.10

DECEMBER EXPENSE REPORT 2006

12. Other								
A. Fund Balance to Next Year		11,440.53	11,440.53	7,631.89				
B. CDs		25,000.00	25,000.00	10,000.00				
C. Replacement Fund		1,200.00	1,200.00	1,200.00				
REAL + OTHER	13,436.76	162,905.63	162,905.63	140,716.95	25,224.00	25,900.44	25,900.44	3,196.10
13. PPMP Transfer								
A. Training			0.00	250.00				
B. Travel	397.23	397.23	397.23	714.00				
C. Printing			0.00	260.00				
D. Supplies	166.04	166.04	166.04					
E. Telephone	477.62	477.62	477.62					
F. Repair & Maintenance	120.00	120.00	120.00					
G. Contractual	739.55	739.55	739.55					
14. Repayment to Center						6,000.50	6,000.50	
REAL + 12 + 13 + 14	15,337.20	164,806.07	164,806.07	141,940.95	25,224.00	31,900.94	31,900.94	3,196.10
Real Expenses: 1 + 8 = Profit Loss Statement Expenses for Month.								
Real Expenses: (2 + 7) = Profit Loss Expenses Year-To-Date								

01/02/07

NORTHERN COMMUNITY MEDIATION
Profit & Loss
 December 2006

	Dec '06
Income	
Donation	10.00
Fees	
Breach of Contract	40.00
Divorce	100.00
Total Fees	140.00
Training & Workshops	
LTBB	1,350.00
Total Training & Workshops	1,350.00
VORP	
Charlevoix	625.00
Emmet	1,250.00
Total VORP	1,875.00
Total Income	3,375.00
Expense	
Communications	
Internet	69.95
Telephone	541.37
Total Communications	611.32
Equipment Expense	
Repair & Maintenance	54.28
Total Equipment Expense	54.28
Grant Expense	
Petoskey Foundation	51.78
Total Grant Expense	51.78
Occupancy	
Rent	300.00
Total Occupancy	300.00
Other	
Executive Director	128.46
Hospitality	413.33
Licenses, Fees, Dues	240.00
Total Other	781.79
Payroll Expenses	435.30
Postage	98.97
PPMP	
Mileage	1,457.83
Payroll Expense	106.34
Rent	100.00
Salaries & Wages	1,390.20
Telephone	141.73
Total PPMP	3,196.10

01/02/07

NORTHERN COMMUNITY MEDIATION
Profit & Loss
December 2006

	Dec '06
Salaries and Wages	5,690.40
Supplies	202.02
Training	
LTBB	1,350.00
Total Training	1,350.00
Travel	
Mileage	3,860.90
Total Travel	3,860.90
Void	0.00
Total Expense	16,632.86
Net Income	-13,257.86

01/03/07

NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
December 2006

	<u>Dec '06</u>
Adolph Cwik	126.38
AT&T	79.46
Bert Rousseau	25.18
Bill's Farm Market	30.00
Bruce Herbert	325.74
City of Charlevoix	100.00
Connie Saltonstall	232.74
Culligan	21.80
David Searles	114.81
Deb Reed	72.09
Dell Weitzel	75.65
Gaslight Media	69.95
Gayle Miller	48.95
George Lewis	59.19
Hi-Tech	54.28
Jamie Winters	68.98
Jane Gootee	76.99
Jane Millar	160.50
Jeff Higgs	130.39
John Berndt	206.93
John Campbell	16.91
Josie MacLean	55.18
Judi Doan	42.28
Julienne Tomatoes	96.00
June Jackson	745.38
Karen Tank	3.12
Kathleen Lame	2,129.64
Ken Rapelje	1.34
LDMI	603.64
Lee Hornberger	108.14
Lou Fantini	53.85
Mary Catherine Hannah	89.00
Melissa Ludwig	15.13
Mike Elcoate	0.89
Nancy Sherman	44.50
Office Max	150.36
Oleson's	38.78
Pam Ovshinsky	8.46
Pat Dull	16.02
Pat Pulver	513.98
Paul Schemanski	358.23
Payroll Distribution	7,622.24
Petoskey Chamber of Commerce	240.00
Pitney Bowes	98.97
Richard Hendrian	343.10
Rob Billideau	32.93
Robert Harkness	318.18
Ron Moore	180.23
Sherwin Williams	58.78
St. Francis Xavier	300.00

01/03/07

NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
December 2006

	<u>Dec '06</u>
Stafford's Hospitality	264.03
Suzanne LaBeau	3.56
TOTAL	<u>16,632.86</u>



01/02/07

NORTHERN COMMUNITY MEDIATION

Profit & Loss

January through December 2006

Jan - Dec '06

Income	
CDRP Funds	
1st Quarter	20,259.48
2nd Quarter	16,882.90
3rd Quarter	13,506.32
4th Quarter	16,882.91
Total CDRP Funds	67,531.61
County Funding	
Charlevoix	15,000.00
Emmet	15,000.00
Total County Funding	30,000.00
Donation	
Designated Gift	680.00
Donation - Other	640.00
Total Donation	1,320.00
Fees	
ACVS	1,000.00
Breach of Contract	80.00
Civil Rights	150.00
Divorce	340.00
Domestic	210.00
Juvenile	30.00
Landlord/Tenant	30.00
Neighbor	27.00
SPED	1,000.00
Fees - Other	30.00
Total Fees	2,897.00
Fund Raising	
Theatre Party	
Raffle	199.00
Refund	280.80
Sponsor	5,550.00
Tickets	4,430.00
Total Theatre Party	10,459.80
Total Fund Raising	10,459.80
Grants	
Charlevoix Foundation	300.00
Petoskey Foundation	950.00
Total Grants	1,250.00
Interest	195.48

01/02/07

NORTHERN COMMUNITY MEDIATION
Profit & Loss
January through December 2006

Jan - Dec '06

PPMP Funds	
4th Quarter	6,000.50
Charlevoix County	8,000.00
Cheboygan County	8,000.00
Emmet County	8,000.00
Total PPMP Funds	30,000.50
Refund	53.28
Rental Income	200.00
Training & Workshops	
40-Hour	1,900.00
Char-Em	731.89
Fifer	2,930.16
LTBB	1,800.00
Special Education	600.00
Total Training & Workshops	7,962.05
VORP	
Charlevoix	7,500.00
Emmet	8,125.00
Total VORP	15,625.00
Total Income	167,494.72
Expense	
Accounting	4,000.00
Advertising	413.87
Communications	
Internet	898.80
Telephone	3,189.37
Total Communications	4,088.17
Contractual	1,145.00
Equipment Expense	
Purchase	259.97
Repair & Maintenance	722.05
Total Equipment Expense	982.02
Fringe Benefits	
Unemployment	570.06
Total Fringe Benefits	570.06
Grant Expense	
Charlevoix Foundation	300.00
Petoskey Foundation	947.65
Total Grant Expense	1,247.65

01/02/07

NORTHERN COMMUNITY MEDIATION
Profit & Loss
 January through December 2006

	Jan - Dec '06
Insurance	
Business Protector	460.00
Commercial Umbrella	400.00
Directors & Officers	1,270.00
Employment Practices	224.00
Worker's Compensation	578.00
Total Insurance	2,932.00
Occupancy	
Rent	3,600.00
Total Occupancy	3,600.00
Other	
Annual Meeting	773.01
Board	48.31
Executive Director	1,256.87
Hospitality	1,401.67
Licenses, Fees, Dues	498.50
PD	205.00
Theatre Party	2,596.92
Total Other	6,780.28
Payroll Expenses	5,643.97
Postage	2,175.78
PPMP	
Contractual	11,200.00
Equipment Repair	120.00
Mileage	2,364.43
Payroll Expense	584.87
Postage	174.58
Rent	1,200.00
Salaries & Wages	7,646.10
Supplies	496.04
Telephone	1,902.62
Travel	211.80
Total PPMP	25,900.44
Printing	1,582.60
Salaries and Wages	73,779.94
Supplies	2,884.26
Tax	
Sales, Use & Withholding	2.99
Total Tax	2.99
Training	
40-Hour	1,835.04
Americorps	731.89
Anne Bachle Fifer	3,073.80
LTBB	1,800.00
Total Training	7,440.73

NORTHERN COMMUNITY MEDIATION

Profit & Loss

January through December 2006

01/02/07

	<u>Jan - Dec '06</u>
Travel	
Meals	385.99
Mileage	5,609.79
Total Travel	5,995.78
Void	0.00
Total Expense	151,158.16
Net Income	<u>16,336.56</u>



01/03/07

NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
January through December 2006

	<u>Jan - Dec '06</u>
Ace Hardware	12.98
Adolph Cwik	126.38
Anne Bachie Fifer	1,365.54
AT&T	805.33
Bay Harbor Foundation	150.00
Bert Rousseau	527.72
Bill's Farm Market	30.00
Bruce Herbert	325.74
Bull Frog	36.75
Charelvoix State Bank	33.50
Charlevoix County Community Foundation	25.00
Charlevoix Screen Masters	279.06
City of Charlevoix	1,200.00
Connie Saltonstall	232.74
Crooked Tree Arts Center	150.00
Culligan	173.90
David Searles	114.81
Deb Reed	72.09
Dell Weitzel	75.65
Dianne Howell	44.50
Frankenmuth Insurance	1,438.00
Gaslight Media	997.40
Gayle Miller	48.95
George Lewis	59.19
Glen's Supermarket	37.75
Gordon Food Service	231.48
Hi-Tech	1,742.05
Home Depot	105.72
Jamie Winters	68.98
Jane Gootee	76.99
Jane Millar	3,363.60
Janice Elliot	71.40
Jeff Higgs	130.39
John Berndt	206.93
John Campbell	16.91
Josie MacLean	55.18
Judi Doan	690.18
Julienne Tomatoes	526.82
June Jackson	745.38
Karen Tank	3.12
Kathleen Lame	15,967.07
Keith Lapp	75.00
Ken Rapelje	1.34
Lattitude	90.00
Lawyers Weekly	513.00
LDMI	4,128.25
Lee Hornberger	108.14
Lou Fantini	53.85
Mary Catherine Hannah	89.00
Mason & Kammermann	4,000.00
McLean & Eakin	20.00
Mediation Services	180.00
Melissa Duggan	8.90



01/03/07

NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
January through December 2006

	Jan - Dec '06
Melissa Ludwig	15.13
Meyer Hardware	15.16
Michigan Department of Labor & Economic G	20.00
Michigan Office Ways	11.69
Michigan Officeways	225.84
Mike Elcoate	0.89
NAFCM	150.00
Nancy Sherman	44.50
Northern Michigan Hospital Foundation	15.00
Office Max	2,293.16
Oleson's	617.06
Pam Ovshinsky	8.46
Pat Dull	830.35
Pat Pulver	513.98
Patrick Winter	120.00
Paul Schemanski	358.23
Payroll Distribution	87,654.88
Petoskey Chamber of Commerce	350.00
Petoskey Cinema	892.50
Petoskey News Review	264.32
Phone Guide	76.95
Pitney Bowes	1,980.17
Richard Hendrian	343.10
Rob Billideau	32.93
Robert Harkness	318.18
Roger Bauer	87.50
Ron Moore	180.23
Rotary	749.50
SBC	158.41
Sherwin Williams	300.32
Skip's Glass	60.37
Sky's the Limit	170.46
St. Francis Xavier	3,600.00
Stafford's Hospitality	1,416.36
State Bar of Michigan	30.00
State of Michigan	2.99
Suzanne LaBeau	3.56
Taylor Rental	553.20
The 501 Alliance	570.06
The Print Shop	2,182.60
Trophy Case	6.00
United Way	25.00
US Postal Service	300.00
Village Inn	350.00
Wal-mart	35.84
Waldvoegel Insurance	1,494.00
Ward & Eis	124.00
TOTAL	151,165.54

03/06/07

NORTHERN COMMUNITY MEDIATION
Balance Sheet Prev Year Comparison
 As of December 31, 2006

	Dec 31, '06	Dec 31, '05	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
CD Bank of Northern Michigan	5,160.63	0.00	5,160.63	100.0%
CD Bank One	5,551.36	5,406.36	145.00	2.7%
CD Charlevoix State Bank	15,268.23	0.00	15,268.23	100.0%
CD First Community Bank	6,939.84	6,754.51	185.33	2.7%
CD National City Bank	5,203.00	0.00	5,203.00	100.0%
Checking Charlevoix State Bank	0.00	35,840.25	-35,840.25	-100.0%
Checking Chase	16,584.42	0.00	16,584.42	100.0%
Petty Cash	100.00	100.00	0.00	0.0%
Savings Chase	10,060.89	0.00	10,060.89	100.0%
Savings Northwestern Bank	3,441.23	2,224.31	1,216.92	54.7%
Total Checking/Savings	68,309.60	50,325.43	17,984.17	35.7%
Total Current Assets	68,309.60	50,325.43	17,984.17	35.7%
Fixed Assets				
Accumulated Depreciation	-9,181.00	-7,806.00	-1,375.00	-17.6%
Equipment	13,245.19	13,245.19	0.00	0.0%
Total Fixed Assets	4,064.19	5,439.19	-1,375.00	-25.3%
TOTAL ASSETS	72,373.79	55,764.62	16,609.17	29.8%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Accrued Federal Unemp..	-224.00	-224.00	0.00	0.0%
Federal Income Tax Withheld	183.70	318.60	-134.90	-42.3%
Federal Income Tax Withheld PPM	338.69	0.00	338.69	100.0%
Fica Tax Withheld	-86.41	819.41	-905.82	-110.6%
FICA Tax Withheld PPMP	1,169.76	0.00	1,169.76	100.0%
State Income Tax Withheld	500.57	564.18	-63.61	-11.3%
State Income Tax Withheld PPMP	298.21	0.00	298.21	100.0%
Total Other Current Liabilities	2,180.52	1,478.19	702.33	47.5%
Total Current Liabilities	2,180.52	1,478.19	702.33	47.5%
Total Liabilities	2,180.52	1,478.19	702.33	47.5%
Equity				
*Retained Earnings	54,286.44	31,865.35	22,421.09	70.4%
Opening Bal Equity	-0.01	-0.01	0.00	0.0%
Net Income	15,906.84	22,421.09	-6,514.25	-29.1%
Total Equity	70,193.27	54,286.43	15,906.84	29.3%
TOTAL LIABILITIES & EQUITY	72,373.79	55,764.62	16,609.17	29.8%