

AUGUST INCOME REPORT 2004

Budget Categories	Reporting Period (1)	Year-To-Date (2)	Projected for Year (3)	Approved Budget (4)	PPMP Approved Budget (11)	PPMP Projected (12)	PPMP Year-To Date (13)	PPMP Reporting Period (14)
CDRP Funds	14,088.33	56,353.33	67,982.08	67,982.08	41,250.00	41,250.00	2,062.50	2,062.50
Training Income			0.00	2,000.00				
Agency Funds								
A. Tax Refund		226.43	226.43					
B. Adjustment		45.36	45.36					
C. Meal Deal		181.00	260.00	480.00				
D. Donation		420.00	540.00					
E. SPED	700.00	700.00	700.00					
F. Interest		118.66	178.00					
G. 90th District Charlevoix								
H. 90th District Emmet								
I. Charlevoix County		15,000.00	15,000.00	15,000.00				
J. Emmet County		15,000.00	15,000.00	15,000.00				
K. Designated Gifts	481.50	2,656.00	3,824.50	2,930.00				
L. Fees for Service	190.00	880.00	1,200.00	6,150.00				
M. Reimbursement/Rebate	165.00	660.00	660.00					
N. Tenth Anniversary		1,370.00	1,370.00					
Grants								
A. Charlevoix Foundation								
B. Petoskey Foundation								
C. Lions Club		585.00	585.00					
D. United Way								
E. Petoskey Rotary			0.00	250.00				
F. Charlevoix Rotary			0.00	250.00				
G. Revenue Sharing		7,000.00	7,000.00					
Carry Over			2,459.57	2,459.57				
REAL INCOME	15,624.83	101,195.78	117,030.94	112,501.65	41,250.00	41,250.00	2,062.50	2,062.50
PPMP Transfer			500.00	500.00				
REAL + PPMP	15,624.83	101,195.78	117,530.94	113,001.65	41,250.00	41,250.00	2,062.50	2,062.50
In Kind								
A. Accounting Services		500.00	600.00	600.00				
B. Volunteer Mediators	1,995.00	19,935.55	30,000.00	18,000.00	17,000.00	17,000.00	1,941.50	816.50
C. Volunteer Clerical			200.00	2,520.00				
D. Volunteer Coordinator		60.00	200.00					
E. Mediation Locations	400.00	1,050.00	1,500.00	5,000.00			200.00	100.00
F. Rent	1,000.00	8,000.00	12,000.00	12,000.00				
G. Equipment/Supplies		704.00	800.00					
H. Volunteer Labor		135.00	200.00					
I. Hotel Room Rental		2,000.00	2,000.00					
IN KIND INCOME	3,395.00	32,384.55	47,500.00	38,120.00	17,000.00	17,000.00	2,141.50	916.50
REAL + PPMP + IN KIND	19,020.33	133,580.33	165,030.94	151,121.65	58,250.00	58,250.00	4,204.00	2,979.00

Real Income: 1 + 14 = Profit Loss Statement Income for the Month. (2 + 13) + \$13,476.07 = Profit Loss Statement Income Year-to-Date. 3 + 12 = Total Projections for the Year. 4 + 11 = Total Approved Budget. 5 + 6 + 7 = 4

AUGUST EXPENSE REPORT - 2004

Budget Categories	Reporting Period (1)	Year-To Date (2)	Projected for Year (3)	Approved Budget (4)	PPMP Approved (8)	PPMP Projected (9)	PPMP To Date (10)	PPMP Reporting Period (11)
1. Personnel								
A. Salaries	4,972.52	42,240.70	64,642.80	64,642.80	2,379.00	2,379.00		
B. Payroll Expenses (FICA)	380.42	3,231.55	4,945.18	4,945.18	181.99	181.99		
C. Unemployment			0.00	646.43				
D. Worker's Compensation			0.00	1,939.28				
2. Accounting	350.00	4,080.00	4,770.00	3,500.00	400.00	400.00		
3. Training					350.00	350.00		
A. Mediator		201.44	1,000.00	1,000.00				
B. Technical Assistance			500.00	500.00				
4. Contractual					28,800.00	28,800.00	3,456.00	1,708.00
5. Travel					3,269.01	3,269.01	119.72	75.16
A. Lodging		236.91	470.00	390.00				
B. Meals	30.06	178.79	280.00	186.00				
C. Mileage	167.76	1,438.56	5,215.20	3,434.00			118.08	118.08
D. Other	6.00	22.75	150.00	150.00				
6. Equipment								
A. Purchase	149.88	4,559.35	5,000.00	1,500.00				
B. Repair & Maintenance	29.25	614.98	1,200.00	1,000.00				
7. Operating Expenses								
A. Occupancy					2,250.00	2,250.00		
1. Rent	600.00	4,800.00	7,200.00	7,200.00				
2. Electricity		20.65	20.65					
3. Gas								
B. Supplies	167.70	1,746.74	2,800.00	2,000.00	500.00	500.00	124.79	124.79
C. Communications								
1. Telephone		1,782.24	2,960.00	2,316.00	2,160.00	2,160.00	106.85	47.18
2. Internet		339.00	600.00	180.00				
D. Postage	64.25	977.24	1,600.00	1,440.00	450.00	450.00	21.21	6.96
E. Printing	289.57	1,508.57	2,484.00	2,484.00	510.00	510.00	20.00	8.20
F. Insurance								
1. Audit			25.00	25.00				
2. Employment Practices			296.70	296.70				
3. Directors & Officers			1,454.75	1,454.75				
4. Commercial Umbrella			529.00	529.00				
6. Business Protection			463.45	463.45				
7. Worker's Compensation		512.00	632.50	632.50				
8. Liability								
9. Mediator								
8. Advertising	288.00	2,713.80	4,000.00	4,000.00				
9. Other								
A. Board		124.86	500.00	1,500.00				
B. Executive Director	48.84	492.48	940.00	1,040.00				
C. Hospitality		143.65	350.00	400.00				
D. PD	31.20	31.20	144.75	250.00				
E. Licenses, Fees, Dues		355.94	400.00	300.00				
F. Annual Meeting			0.00	1,000.00				
G. Relocation		208.79	300.00	600.00				
H. Tenth Anniversary		1,556.96	1,556.96	1,000.00				
I. Other			0.00	56.56				
J. Meal Deal		83.25	100.00					
TOTAL	7,575.45	74,202.40	117,530.94	113,001.65	41,250.00	41,250.00	3,966.65	2,088.37

TOTAL: 1+1=Profit Loss Statement Expense for the Month. 2+10+\$15,362.22 (1st 6 mos. of 2004 PPMP expenses) = Profit Loss Statement Expense Year-to-Date.

09/02/04

NORTHERN COMMUNITY MEDIATION
Balance Sheet Prey Year Comparison
As of August 31, 2004

-J	Aug 31, '04	Aug 31, '03	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
CD-First Community Bank	6,637.55	6,358.08	279.47	4.4%
CD-Northwestern Bank	5,202.10	5,094.00	108.10	2.1%
Charlevoix State Bank Checking	35,283.01	0.00	35,283.01	100.0%
Checking	0.00	50,031.22	-50,031.22	-100.0%
Northwestern Bank	1,834.51	0.00	1,834.51	100.0%
Petty Cash	100.00	0.00	100.00	100.0%
Total Checking/Savings	49,057.17	61,483.30	-12,426.13	-20.2%
Total Current Assets	49,057.17	61,483.30	-12,426.13	-20.2%
Fixed Assets				
Accumulated Depreciation	-4,149.00	-581.00	-3,568.00	-614.1%
Equipment	6,209.42	6,209.42	0.00	0.0%
Total Fixed Assets	2,060.42	5,628.42	-3,568.00	-63.4%
TOTAL ASSETS	51,117.59	67,111.72	-15,994.13	-23.8%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Accrued Federal Unemp..	-224.00	-151.86	-72.14	-47.5%
Federal Income Tax Withheld	391.46	183.29	208.17	113.6%
Fica Tax Withheld	760.81	722.42	38.39	5.3%
State Income Tax Withheld	369.88	315.28	54.60	17.3%
Total Other Current Liabilities	1,298.15	1,069.13	229.02	21.4%
Total Current Liabilities	1,298.15	1,069.13	229.02	21.4%
Total Liabilities	1,298.15	1,069.13	229.02	21.4%
Equity				
*Retained Earnings	26,616.36	44,951.17	-18,334.81	-40.8%
Net Income	23,203.08	21,091.42	2,111.66	10.0%
Total Equity	49,819.44	66,042.59	-16,223.15	-24.6%
TOTAL LIABILITIES & EQUITY	51,117.59	67,111.72	-15,994.13	-23.8%