

**INCOME AND EXPENSE STATEMENT  
JUNE 2008**

<b>INCOME CATEGORY</b>	<b>MONTH</b>	<b>YTD</b>	<b>PROJECTED</b>	<b>BUDGET</b>
CDRP Funds		29,130.34	52,964.25	52,964.25
Agency Funds				
A. Charlevoix County		7,500.00	30,000.00	30,000.00
B. Emmet County		7,500.00	30,000.00	30,000.00
C. VORP Charlevoix	625.00	3,125.00	7,500.00	7,500.00
D. VORP Emmet		2,500.00	7,500.00	7,500.00
E. Donations		536.25	600.00	450.00
F. Fees for Service	260.00	2,480.00	4,000.00	3,000.00
G. Designated Gifts				
H. Donor Campaign			3,000.00	3,000.00
I. Theatre Party				
1. Sponsorships		6,000.00	6,000.00	5,000.00
2. Ticket Sales		3,125.00	3,125.00	4,500.00
3. Other		611.62	611.62	
J. Reimbursement/Rebate		181.00	181.00	
K. Interest		304.14	1,000.00	1,000.00
L. Training				
1. 40-Hour			0.00	3,500.00
2. Update			0.00	2,700.00
3. General Civil		100.00	100.00	300.00
4. Char-Em ISD/SPED		1,200.00	1,200.00	600.00
M. Refund/Rebate				
Grants				
A. Char Found Char Office				
B. Char Found General		75.00	75.00	
C. Petoskey Foundation				
D. Revenue Sharing	612.50	612.50		
Rent		1,200.00	2,600.00	2,400.00
<b>TOTAL INCOME</b>	<b>1,497.50</b>	<b>66,180.85</b>	<b>150,456.87</b>	<b>154,414.25</b>
In Kind				
A. Accounting Services			400.00	400.00
B. Volunteer Mediators	16,837.50	87,125.00	110,000.00	80,000.00
C. Volunteer Labor	40.00	40.00		
D. Volunteer Training		3,600.00	5,000.00	
E. Mediation Locations	500.00	2,450.00	3,000.00	3,000.00
F. Rent	1,300.00	7,800.00	15,600.00	15,600.00
G. Equipment/Supplies				
H. Cell Phone	45.34	312.92	600.00	600.00
I. Theatre Party		1,752.00	1,752.00	800.00
J. Mileage		177.56	177.56	
K. Training Locations		300.00	300.00	450.00
<b>IN KIND INCOME</b>	<b>18,722.84</b>	<b>103,557.48</b>	<b>136,829.56</b>	<b>100,850.00</b>
<b>TOTAL INCOME</b>	<b>20,220.34</b>	<b>169,738.33</b>	<b>287,286.43</b>	<b>255,264.25</b>

EXPENSE CATEGORY	MONTH	YTD	PROJECTED	BUDGET
1. Personnel				
A. Salaries	7,227.32	48,408.55	96,250.00	96,250.00
B. FICA	552.89	3,703.28	7,363.13	7,363.13
C. Worker's Compensation		194.00	531.00	531.00
D. Unemployment		593.22	962.50	962.50
2. Accounting		350.00	3,500.00	3,500.00
3. Training				
A. 40-Hour		600.76	600.76	4,500.00
B. Update			0.00	2,700.00
C. General Civil		399.48	399.48	300.00
D. Char-Em ISD/SPED				
4. Contractual	120.00	4,015.00	5,200.00	2,200.00
5. Travel				
A. Lodging	68.90	68.90	500.00	500.00
B. Meals	27.48	27.48	500.00	500.00
C. Mileage	380.76	1,159.97	7,500.00	7,500.00
D. Other				
6. Equipment				
A. Purchase		189.99	1,000.00	1,000.00
B. Repair & Maintenance		513.51	1,100.00	1,100.00
7. Operating Expenses				
A. Occupancy - Rent	500.00	3,000.00	6,000.00	6,000.00
B. Supplies	184.85	2,041.63	4,000.00	2,200.00
C. Communications				
1. Telephone		627.18	2,000.00	2,000.00
2. Internet	71.95	359.75	2,360.00	1,000.00
D. Postage	80.02	846.95	2,000.00	2,000.00
E. Printing	201.40	546.40	2,000.00	2,000.00
F. Insurance				
1. Employment Practices			250.00	250.00
2. Directors & Officers			1,870.00	1,870.00
3. Commercial Umbrella			400.00	400.00
4. Business Protection			460.00	460.00
8. Advertising	25.00	693.00	800.00	200.00
9. Other				
A. Board	64.40	269.40	300.00	250.00
B. Executive Director	366.02	614.40	1,200.00	1,200.00
C. Hospitality		270.11	1,000.00	1,000.00
D. PD		12.00	500.00	500.00
E. Licenses, Fees, Dues	10.00	368.95	450.00	300.00
F. Annual Meeting			0.00	350.00
G. Theatre Party		2,362.43	2,362.43	2,800.00
H. Shoplifting	26.42	177.83	300.00	
10. Grants				
A. Char Found Char Office	100.00	913.95	1,190.60	1,190.60
B. Petoskey Foundation				
C. Revenue Sharing				
D. United Way				
11. Charlevoix Office				
A. Rent			400.00	400.00
B. Telephone			250.00	250.00
C. Chamber			235.00	235.00
D. Internet			79.40	79.40
<b>Total Expenses</b>	<b>10,007.41</b>	<b>73,328.12</b>	<b>155,814.30</b>	<b>155,841.63</b>
12. Gain (Loss)				-1,427.38
<b>TOTAL</b>	<b>10,007.41</b>	<b>73,328.12</b>	<b>155,814.30</b>	<b>154,414.25</b>

07/07/08

**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
June 2008

	<u>Jun '08</u>
<b>Income</b>	
<b>Fees</b>	
Divorce	60.00
Shoplifting	200.00
<b>Total Fees</b>	<u>260.00</u>
<b>Grants</b>	
Revenue Sharing	612.50
<b>Total Grants</b>	<u>612.50</u>
<b>VORP</b>	
Charlevoix	625.00
<b>Total VORP</b>	<u>625.00</u>
<b>Total Income</b>	1,497.50
<b>Expense</b>	
<b>Advertising</b>	25.00
<b>Communications</b>	
Internet	71.95
<b>Total Communications</b>	<u>71.95</u>
<b>Contractual</b>	120.00
<b>Grant Expense</b>	
Char Found Char Office	100.00
<b>Total Grant Expense</b>	<u>100.00</u>
<b>Occupancy</b>	
Rent	500.00
<b>Total Occupancy</b>	<u>500.00</u>
<b>Other</b>	
Board	64.40
Executive Director	366.02
Licenses, Fees, Dues	10.00
Shoplifting First Time	26.42
<b>Total Other</b>	<u>466.84</u>
<b>Payroll Expenses</b>	552.89
<b>Postage</b>	80.02
<b>Printing</b>	201.40
<b>Salaries and Wages</b>	7,227.32
<b>Supplies</b>	184.85
<b>Travel</b>	
Lodging	68.90
Meals	27.48
Mileage	380.76
<b>Total Travel</b>	<u>477.14</u>
<b>Total Expense</b>	<u>10,007.41</u>
<b>Net Income</b>	<u><u>-8,509.91</u></u>

07/07/08

**NORTHERN COMMUNITY MEDIATION**  
**Expenses by Vendor Summary**  
June 2008

	<u>Jun '08</u>
Ace Hardware	169.85
Bert Rousseau	363.77
Charlevoix County Community Foundation	10.00
City of Charlevoix	100.00
Culligan	15.00
Gaslight Media	71.95
Hi-Tech	120.00
Jane Millar	348.31
Northern Michigan Review	54.40
Online Payroll Service Fee	10.00
Payroll Distribution	7,780.21
Pitney Bowes	80.02
Rotary	182.50
St. Francis Xavier	500.00
The Print Shop	201.40
<b>TOTAL</b>	<u><u>10,007.41</u></u>

07/07/08

**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
 January through June 2008

	Jan - Jun '08
<b>Income</b>	
<b>CDRP Funds</b>	
1st Quarter	15,889.28
2nd Quarter	13,241.06
<b>Total CDRP Funds</b>	29,130.34
<b>County Funding</b>	
Charlevoix	7,500.00
Emmet	7,500.00
<b>Total County Funding</b>	15,000.00
<b>Donation</b>	
Mileage	240.00
Theatre Party	225.00
United Way	71.25
<b>Total Donation</b>	536.25
<b>Fees</b>	
ACVS	300.00
Breach of Contract	90.00
Cancellation	20.00
Divorce	390.00
Domestic	120.00
Employer/Employee	300.00
Shoplifting	660.00
SPED	600.00
<b>Total Fees</b>	2,480.00
<b>Fund Raising</b>	
Theatre Party	
Raffle	213.00
Refund	398.62
Sponsor	6,000.00
Tickets	3,125.00
<b>Total Theatre Party</b>	9,736.62
<b>Total Fund Raising</b>	9,736.62
<b>Grants</b>	
Charlevoix Foundation	75.00
Revenue Sharing	612.50
<b>Total Grants</b>	687.50
<b>Interest</b>	304.14
<b>Refund</b>	181.00
<b>Rental Income</b>	1,200.00
<b>Training &amp; Workshops</b>	
General Civil	100.00
Special Education	1,200.00
<b>Total Training &amp; Workshops</b>	1,300.00

07/07/08

**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
 January through June 2008

	Jan - Jun '08
<b>VORP</b>	
Charlevoix	3,125.00
Emmet	2,500.00
<b>Total VORP</b>	5,625.00
<b>Total Income</b>	66,180.85
<b>Expense</b>	
Accounting	350.00
Advertising	693.00
Communications	
Internet	359.75
Telephone	627.18
<b>Total Communications</b>	986.93
Contractual	4,015.00
Equipment Expense	
Purchase	189.99
Repair & Maintenance	513.51
<b>Total Equipment Expense</b>	703.50
Fringe Benefits	
Unemployment	593.22
<b>Total Fringe Benefits</b>	593.22
Grant Expense	
Char Found Char Office	913.95
<b>Total Grant Expense</b>	913.95
Insurance	
Worker's Compensation	194.00
<b>Total Insurance</b>	194.00
Occupancy	
Rent	3,000.00
<b>Total Occupancy</b>	3,000.00
Other	
Board	269.40
Executive Director	614.40
Hospitality	270.11
Licenses, Fees, Dues	368.95
PD	12.00
Shoplifting First Time	26.42
Shoplifting Preventative	151.41
Theatre Party	2,362.43
<b>Total Other</b>	4,075.12
Payroll Expenses	3,703.28
Postage	846.95
Printing	546.40
Salaries and Wages	48,408.55
Supplies	2,041.63

07/07/08

**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
January through June 2008

	<u>Jan - Jun '08</u>
<b>Training</b>	
40-Hour	600.76
General Civil	399.48
<b>Total Training</b>	<u>1,000.24</u>
<b>Travel</b>	
Lodging	68.90
Meals	27.48
Mileage	1,159.97
<b>Total Travel</b>	<u>1,256.35</u>
<b>Void</b>	<u>0.00</u>
<b>Total Expense</b>	<u>73,328.12</u>
<b>Net Income</b>	<u><u>-7,147.27</u></u>

07/07/08

**NORTHERN COMMUNITY MEDIATION**  
**Expenses by Vendor Summary**  
January through June 2008

	<u>Jan - Jun '08</u>
Ace Hardware	169.85
AT&T	850.21
Bert Rousseau	633.99
Cash	300.00
Charlevoix County Community Foundation	10.00
City of Charlevoix	600.00
City Park Grill	60.00
Culligan	125.80
Frankenmuth Insurance	194.00
Gaslight Media	834.75
Glen's Supermarket	15.92
Gordon Food Service	123.42
GT Pie Company	248.58
Hi-Tech	1,435.01
Jane Millar	949.70
Karen Cole	333.81
Keith Lapp	75.00
Kilwin's	7.91
Lawyers Weekly	600.76
LRP Publications	195.00
Mason & Kammermann	350.00
McLean & Eakin	125.00
Meyer Hardware	47.96
New York Restaurant	60.00
Northern Michigan Review	517.40
Office Max	1,095.27
Oleson's	106.66
Online Payroll Service Fee	60.00
Payroll Distribution	52,111.83
Petoskey Chamber of Commerce	487.00
Petoskey Cinema	748.00
Pitney Bowes	324.96
Printed Checks	18.95
Reserve Account	500.00
Rotary	357.00
Sign & Design	125.00
St. Francis Xavier	3,000.00
Stroup, Erhart & Lyons	3,100.00
Taylor Rental	454.40
The 501 Alliance	593.22
The Print Shop	1,138.40
Trophy Case	92.00
Village Inn	120.00
Wal-mart	31.36
<b>TOTAL</b>	<b><u>73,328.12</u></b>



07/07/08

**NORTHERN COMMUNITY MEDIATION**  
**Balance Sheet Prev Year Comparison**  
As of June 30, 2008

	Jun 30, '08	Jun 30, '07	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
CD Bank of N. MI 802164	5,536.30	5,280.22	256.08	4.9%
CD Bank of N. MI 803611	5,970.01	0.00	5,970.01	100.0%
CD Char State Bank 16925	5,277.40	5,020.55	256.85	5.1%
CD Char State Bank 18524	10,765.13	10,542.31	222.82	2.1%
CD Chase 27835	0.00	5,551.36	-5,551.36	-100.0%
CD First Comm. Bank 60302215	7,565.00	6,939.84	625.16	9.0%
CD First Comm. Bank 60302716	5,128.54	0.00	5,128.54	100.0%
CD Nat'l City Bank 4160286236	5,472.24	5,203.00	269.24	5.2%
Checking Chase	4,939.34	21,147.36	-16,208.02	-76.6%
Petty Cash	100.00	100.00	0.00	0.0%
Savings Chase	27,944.41	27,410.29	534.12	2.0%
Savings NW Bank 710205349	10,173.25	4,651.63	5,521.62	118.7%
<b>Total Checking/Savings</b>	<b>88,871.62</b>	<b>91,846.56</b>	<b>-2,974.94</b>	<b>-3.2%</b>
<b>Total Current Assets</b>	<b>88,871.62</b>	<b>91,846.56</b>	<b>-2,974.94</b>	<b>-3.2%</b>
<b>Fixed Assets</b>				
Accumulated Depreciation	-11,213.00	-9,181.00	-2,032.00	-22.1%
Equipment	19,814.14	13,245.19	6,568.95	49.6%
<b>Total Fixed Assets</b>	<b>8,601.14</b>	<b>4,064.19</b>	<b>4,536.95</b>	<b>111.6%</b>
<b>TOTAL ASSETS</b>	<b>97,472.76</b>	<b>95,910.75</b>	<b>1,562.01</b>	<b>1.6%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Other Current Liabilities</b>				
Accrued Federal Unemp..	-224.00	-224.00	0.00	0.0%
Federal Income Tax Withheld	584.63	719.45	-134.82	-18.7%
Fica Tax Withheld	1,105.82	1,143.09	-37.27	-3.3%
State Income Tax Withheld	1,839.89	843.54	996.35	118.1%
<b>Total Other Current Liabilities</b>	<b>3,306.34</b>	<b>2,482.08</b>	<b>824.26</b>	<b>33.2%</b>
<b>Total Current Liabilities</b>	<b>3,306.34</b>	<b>2,482.08</b>	<b>824.26</b>	<b>33.2%</b>
<b>Total Liabilities</b>	<b>3,306.34</b>	<b>2,482.08</b>	<b>824.26</b>	<b>33.2%</b>
<b>Equity</b>				
*Retained Earnings	101,313.70	70,489.25	30,824.45	43.7%
Opening Bal Equity	-0.01	-0.01	0.00	0.0%
Net Income	-7,147.27	22,939.43	-30,086.70	-131.2%
<b>Total Equity</b>	<b>94,166.42</b>	<b>93,428.67</b>	<b>737.75</b>	<b>0.8%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>97,472.76</b>	<b>95,910.75</b>	<b>1,562.01</b>	<b>1.6%</b>