

**INCOME AND EXPENSE STATEMENT  
JULY 2008**

INCOME CATEGORY	MONTH	YTD	PROJECTED	BUDGET
CDRP Funds		29,130.34	52,964.25	52,964.25
Agency Funds				
A. Charlevoix County		7,500.00	30,000.00	30,000.00
B. Emmet County		7,500.00	30,000.00	30,000.00
C. VORP Charlevoix	625.00	3,750.00	7,500.00	7,500.00
D. VORP Emmet	1,250.00	3,750.00	7,500.00	7,500.00
E. Donations	5,400.00	5,936.25	6,200.00	450.00
F. Fees for Service	835.00	3,315.00	4,000.00	3,000.00
G. Designated Gifts				
H. Donor Campaign			3,000.00	3,000.00
I. Theatre Party				
1. Sponsorships		6,000.00	6,000.00	5,000.00
2. Ticket Sales		3,125.00	3,125.00	4,500.00
3. Other		611.62	611.62	
J. Reimbursement/Rebate		181.00	181.00	
K. Interest	58.82	456.62	1,000.00	1,000.00
L. Training				
1. 40-Hour			0.00	3,500.00
2. Update			0.00	2,700.00
3. General Civil		100.00	100.00	300.00
4. Char-Em ISD/SPED		1,200.00	1,200.00	600.00
M. Refund/Rebate				
Grants				
A. Char Found Char Office				
B. Char Found General		75.00	75.00	
C. Petoskey Foundation				
D. Revenue Sharing		612.50	612.50	
Rent	400.00	1,600.00	2,600.00	2,400.00
<b>TOTAL INCOME</b>	<b>8,568.82</b>	<b>74,843.33</b>	<b>156,669.37</b>	<b>154,414.25</b>
In Kind				
A. Accounting Services			400.00	400.00
B. Volunteer Mediators	16,837.50	103,962.50	110,000.00	80,000.00
C. Volunteer Labor		40.00	40.00	
D. Volunteer Training		3,600.00	3,600.00	
E. Mediation Locations	550.00	3,000.00	4,800.00	3,000.00
F. Rent	1,300.00	9,100.00	15,600.00	15,600.00
G. Equipment/Supplies				
H. Cell Phone	48.06	360.98	600.00	600.00
I. Theatre Party		1,752.00	1,752.00	800.00
J. Mileage		177.56	177.56	
K. Training Locations		300.00	300.00	450.00
<b>IN KIND INCOME</b>	<b>18,735.56</b>	<b>122,293.04</b>	<b>137,269.56</b>	<b>100,850.00</b>
<b>TOTAL INCOME</b>	<b>27,304.38</b>	<b>197,136.37</b>	<b>293,938.93</b>	<b>255,264.25</b>

EXPENSE CATEGORY	MONTH	YTD	PROJECTED	BUDGET
1. Personnel				
A. Salaries	7,227.32	55,635.87	96,250.00	96,250.00
B. FICA	552.90	4,256.18	7,363.13	7,363.13
C. Worker's Compensation		194.00	531.00	531.00
D. Unemployment	118.85	712.07	962.50	962.50
2. Accounting		350.00	3,500.00	3,500.00
3. Training				
A. 40-Hour		600.76	600.76	4,500.00
B. Update			0.00	2,700.00
C. General Civil		399.48	399.48	300.00
D. Char-Em ISD/SPED				
4. Contractual		4,015.00	5,200.00	2,200.00
5. Travel				
A. Lodging		68.90	500.00	500.00
B. Meals		27.48	500.00	500.00
C. Mileage	198.98	1,358.95	7,500.00	7,500.00
D. Other				
6. Equipment				
A. Purchase		189.99	1,000.00	1,000.00
B. Repair & Maintenance	35.03	548.54	1,100.00	1,100.00
7. Operating Expenses				
A. Occupancy - Rent	500.00	3,500.00	6,000.00	6,000.00
B. Supplies	128.06	2,169.69	4,000.00	2,200.00
C. Communications				
1. Telephone	58.54	685.72	2,000.00	2,000.00
2. Internet	284.45	644.20	2,360.00	1,000.00
D. Postage	300.00	1,146.95	2,000.00	2,000.00
E. Printing		546.40	2,000.00	2,000.00
F. Insurance				
1. Employment Practices			250.00	250.00
2. Directors & Officers			1,870.00	1,870.00
3. Commercial Umbrella			400.00	400.00
4. Business Protection			460.00	460.00
8. Advertising		693.00	800.00	200.00
9. Other				
A. Board		269.40	300.00	250.00
B. Executive Director	207.50	821.90	1,200.00	1,200.00
C. Hospitality	30.00	300.11	1,000.00	1,000.00
D. PD		12.00	500.00	500.00
E. Licenses, Fees, Dues	10.00	378.95	450.00	300.00
F. Annual Meeting			0.00	350.00
G. Theatre Party		2,362.43	2,362.43	2,800.00
H. Shoplifting		177.83	300.00	
10. Grants				
A. Char Found Char Office	181.52	1,095.47	1,190.60	1,190.60
B. Petoskey Foundation				
C. Revenue Sharing				
D. United Way				
11. Charlevoix Office				
A. Rent			400.00	400.00
B. Telephone			250.00	250.00
C. Chamber			235.00	235.00
D. Internet			79.40	79.40
<b>Total Expenses</b>	<b>9,833.15</b>	<b>83,161.27</b>	<b>155,814.30</b>	<b>155,841.63</b>
12. Gain (Loss)				-1,427.38
<b>TOTAL</b>	<b>9,833.15</b>	<b>83,161.27</b>	<b>155,814.30</b>	<b>154,414.25</b>

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**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
July 2008

	<u>Jul '08</u>
<b>Income</b>	
<b>Donation</b>	5,400.00
<b>Fees</b>	
ACVS	585.00
Divorce	250.00
<b>Total Fees</b>	<u>835.00</u>
<b>Interest</b>	58.82
<b>Rental Income</b>	400.00
<b>VORP</b>	
Charlevoix	625.00
Emmet	1,250.00
<b>Total VORP</b>	<u>1,875.00</u>
<b>Total Income</b>	8,568.82
<b>Expense</b>	
<b>Communications</b>	
Internet	284.45
Telephone	58.54
<b>Total Communications</b>	<u>342.99</u>
<b>Equipment Expense</b>	
Repair & Maintenance	35.03
<b>Total Equipment Expense</b>	35.03
<b>Fringe Benefits</b>	
Unemployment	118.85
<b>Total Fringe Benefits</b>	118.85
<b>Grant Expense</b>	
Char Found Char Office	181.52
<b>Total Grant Expense</b>	<u>181.52</u>
<b>Occupancy</b>	
Rent	500.00
<b>Total Occupancy</b>	500.00
<b>Other</b>	
Executive Director	207.50
Hospitality	30.00
Licenses, Fees, Dues	10.00
<b>Total Other</b>	<u>247.50</u>
<b>Payroll Expenses</b>	552.90
<b>Postage</b>	300.00
<b>Salaries and Wages</b>	7,227.32
<b>Supplies</b>	128.06

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**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
July 2008

	<u>Jul '08</u>
Travel Mileage	<u>198.98</u>
Total Travel	<u>198.98</u>
Total Expense	<u>9,833.15</u>
Net Income	<u><u>-1,264.33</u></u>

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**NORTHERN COMMUNITY MEDIATION**  
**Expenses by Vendor Summary**  
July 2008

	<u>Jul '08</u>
AT&T	106.62
Bert Rousseau	52.52
Cheryl Bauman	51.05
City of Charlevoix	100.00
Gaslight Media	284.45
Gordon Food Service	20.43
Hi-Tech	61.98
Office Max	105.50
Online Payroll Service Fee	10.00
Payroll Distribution	7,780.22
Purchase Power	300.00
Ron Moore	104.03
Rotary	207.50
Sky's the Limit	30.00
St. Francis Xavier	500.00
The 501 Alliance	118.85
<b>TOTAL</b>	<u><b>9,833.15</b></u>

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**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
 January through July 2008

	Jan - Jul '08
<b>Income</b>	
<b>CDRP Funds</b>	
1st Quarter	15,889.28
2nd Quarter	13,241.06
<b>Total CDRP Funds</b>	29,130.34
<b>County Funding</b>	
Charlevoix	7,500.00
Emmet	7,500.00
<b>Total County Funding</b>	15,000.00
<b>Donation</b>	
Mileage	240.00
Theatre Party	225.00
United Way	71.25
Donation - Other	5,400.00
<b>Total Donation</b>	5,936.25
<b>Fees</b>	
ACVS	885.00
Breach of Contract	90.00
Cancellation	20.00
Divorce	640.00
Domestic	120.00
Employer/Employee	300.00
Shoplifting	660.00
SPED	600.00
<b>Total Fees</b>	3,315.00
<b>Fund Raising</b>	
Theatre Party	
Raffle	213.00
Refund	398.62
Sponsor	6,000.00
Tickets	3,125.00
<b>Total Theatre Party</b>	9,736.62
<b>Total Fund Raising</b>	9,736.62
<b>Grants</b>	
Charlevoix Foundation	75.00
Revenue Sharing	612.50
<b>Total Grants</b>	687.50
<b>Interest</b>	456.62
<b>Refund</b>	181.00
<b>Rental Income</b>	1,600.00
<b>Training &amp; Workshops</b>	
General Civil	100.00
Special Education	1,200.00
<b>Total Training &amp; Workshops</b>	1,300.00

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**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
 January through July 2008

	Jan - Jul '08
<b>VORP</b>	
Charlevoix	3,750.00
Emmet	3,750.00
<b>Total VORP</b>	7,500.00
<b>Total Income</b>	74,843.33
<b>Expense</b>	
Accounting	350.00
Advertising	693.00
Communications	
Internet	644.20
Telephone	685.72
<b>Total Communications</b>	1,329.92
Contractual	4,015.00
Equipment Expense	
Purchase	189.99
Repair & Maintenance	548.54
<b>Total Equipment Expense</b>	738.53
Fringe Benefits	
Unemployment	712.07
<b>Total Fringe Benefits</b>	712.07
Grant Expense	
Char Found Char Office	1,095.47
<b>Total Grant Expense</b>	1,095.47
Insurance	
Worker's Compensation	194.00
<b>Total Insurance</b>	194.00
Occupancy	
Rent	3,500.00
<b>Total Occupancy</b>	3,500.00
Other	
Board	269.40
Executive Director	821.90
Hospitality	300.11
Licenses, Fees, Dues	378.95
PD	12.00
Shoplifting First Time	26.42
Shoplifting Preventative	151.41
Theatre Party	2,362.43
<b>Total Other</b>	4,322.62
Payroll Expenses	4,256.18
Postage	1,146.95
Printing	546.40
Salaries and Wages	55,635.87
Supplies	2,169.69

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**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
January through July 2008

	<u>Jan - Jul '08</u>
<b>Training</b>	
40-Hour	600.76
General Civil	399.48
<b>Total Training</b>	<u>1,000.24</u>
<b>Travel</b>	
Lodging	68.90
Meals	27.48
Mileage	1,358.95
<b>Total Travel</b>	<u>1,455.33</u>
<b>Void</b>	<u>0.00</u>
<b>Total Expense</b>	<u>83,161.27</u>
<b>Net Income</b>	<u><u>-8,317.94</u></u>



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**NORTHERN COMMUNITY MEDIATION**  
**Expenses by Vendor Summary**  
January through July 2008

	<u>Jan - Jul '08</u>
Ace Hardware	169.85
AT&T	956.83
Bert Rousseau	686.51
Cash	300.00
Charlevoix County Community Foundation	10.00
Cheryl Bauman	51.05
City of Charlevoix	700.00
City Park Grill	60.00
Culligan	125.80
Frankenmuth Insurance	194.00
Gaslight Media	1,119.20
Glen's Supermarket	15.92
Gordon Food Service	143.85
GT Pie Company	248.58
Hi-Tech	1,496.99
Jane Millar	949.70
Karen Cole	333.81
Keith Lapp	75.00
Kilwin's	7.91
Lawyers Weekly	600.76
LRP Publications	195.00
Mason & Kammermann	350.00
McLean & Eakin	125.00
Meyer Hardware	47.96
New York Restaurant	60.00
Northern Michigan Review	517.40
Office Max	1,200.77
Oleson's	106.66
Online Payroll Service Fee	70.00
Payroll Distribution	59,892.05
Petoskey Chamber of Commerce	487.00
Petoskey Cinema	748.00
Pitney Bowes	324.96
Printed Checks	18.95
Purchase Power	300.00
Reserve Account	500.00
Ron Moore	104.03
Rotary	564.50
Sign & Design	125.00
Sky's the Limit	30.00
St. Francis Xavier	3,500.00
Stroup, Erhart & Lyons	3,100.00
Taylor Rental	454.40
The 501 Alliance	712.07
The Print Shop	1,138.40
Trophy Case	92.00
Village Inn	120.00
Wal-mart	31.36
<b>TOTAL</b>	<b><u>83,161.27</u></b>

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**NORTHERN COMMUNITY MEDIATION**  
**Balance Sheet Prev Year Comparison**  
As of July 31, 2008

	Jul 31, '08	Jul 31, '07	\$ Change	% Change
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
CD Bank of N. MI 802164	5,591.51	5,346.04	245.47	4.6%
CD Bank of N. MI 803611	6,039.20	0.00	6,039.20	100.0%
CD Char State Bank 16925	5,277.40	5,020.55	256.85	5.1%
CD Char State Bank 18524	10,765.13	10,542.31	222.82	2.1%
CD Chase 27835	0.00	5,551.36	-5,551.36	-100.0%
CD First Comm. Bank 60302215	7,565.00	6,939.84	625.16	9.0%
CD First Comm. Bank 60302716	5,128.54	5,000.00	128.54	2.6%
CD Nat'l City Bank 4160286236	5,472.24	5,203.00	269.24	5.2%
Checking Chase	11,909.21	18,663.34	-6,754.13	-36.2%
Petty Cash	100.00	100.00	0.00	0.0%
Savings Chase	17,959.87	27,485.02	-9,525.15	-34.7%
Savings NW Bank 710205349	10,185.87	4,651.63	5,534.24	119.0%
<b>Total Checking/Savings</b>	<b>85,993.97</b>	<b>94,503.09</b>	<b>-8,509.12</b>	<b>-9.0%</b>
<b>Total Current Assets</b>	<b>85,993.97</b>	<b>94,503.09</b>	<b>-8,509.12</b>	<b>-9.0%</b>
Fixed Assets				
Accumulated Depreciation	-11,213.00	-9,181.00	-2,032.00	-22.1%
Equipment	19,814.14	13,245.19	6,568.95	49.6%
<b>Total Fixed Assets</b>	<b>8,601.14</b>	<b>4,064.19</b>	<b>4,536.95</b>	<b>111.6%</b>
<b>TOTAL ASSETS</b>	<b>94,595.11</b>	<b>98,567.28</b>	<b>-3,972.17</b>	<b>-4.0%</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Accrued Federal Unemp..	-224.00	-224.00	0.00	0.0%
Federal Income Tax Withheld	584.63	719.45	-134.82	-18.7%
Fica Tax Withheld	1,105.82	1,143.08	-37.26	-3.3%
State Income Tax Withheld	132.91	281.18	-148.27	-52.7%
<b>Total Other Current Liabilities</b>	<b>1,599.36</b>	<b>1,919.71</b>	<b>-320.35</b>	<b>-16.7%</b>
<b>Total Current Liabilities</b>	<b>1,599.36</b>	<b>1,919.71</b>	<b>-320.35</b>	<b>-16.7%</b>
<b>Total Liabilities</b>	<b>1,599.36</b>	<b>1,919.71</b>	<b>-320.35</b>	<b>-16.7%</b>
Equity				
*Retained Earnings	101,313.70	70,489.25	30,824.45	43.7%
Opening Bal Equity	-0.01	-0.01	0.00	0.0%
Net Income	-8,317.94	26,158.33	-34,476.27	-131.8%
<b>Total Equity</b>	<b>92,995.75</b>	<b>96,647.57</b>	<b>-3,651.82</b>	<b>-3.8%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>94,595.11</b>	<b>98,567.28</b>	<b>-3,972.17</b>	<b>-4.0%</b>