

**INCOME AND EXPENSE STATEMENT  
2008**

<b>INCOME CATEGORY</b>	<b>MONTH</b>	<b>YTD</b>	<b>PROJECTED</b>	<b>BUDGET</b>
CDRP Funds		52,964.25	52,964.25	52,964.25
Agency Funds				
A. Charlevoix County		30,000.00	30,000.00	30,000.00
B. Emmet County	7,500.00	30,000.00	30,000.00	30,000.00
C. VORP Charlevoix	700.00	8,725.00	8,725.00	7,500.00
D. VORP Emmet	1,875.00	7,500.00	7,500.00	7,500.00
E. Donations		6,192.25	6,192.25	450.00
F. Fees for Service	550.00	5,720.00	5,720.00	3,000.00
G. Designated Gifts				
H. Donor Campaign	30.00	4,050.00	4,050.00	3,000.00
I. SPED Fees		1,000.00	1,000.00	
J. Theatre Party				
1. Sponsorships		6,000.00	6,000.00	5,000.00
2. Ticket Sales		3,125.00	3,125.00	4,500.00
3. Other		611.62	611.62	
K. Reimbursement/Rebate		181.00	961.00	
L. Interest	31.40	1,149.37	1,149.37	1,000.00
M. Training				
1. 40-Hour			0.00	3,500.00
2. Update			0.00	2,700.00
3. General Civil		100.00	100.00	300.00
4. Char-Em ISD/SPED		3,200.00	3,200.00	600.00
5. Divorce/Dom Violence		3,000.00	3,000.00	
N. Fund Raising/Hamburgers		150.60	150.60	
O. CDP-Charlevoix		8,000.00	8,000.00	
P. Printing Income		780.00		
Grants				
A. Char Found Char Office				
B. Char Found Shoplifting		75.00	75.00	
C. Pet Found Activity Book		500.00	500.00	
D. Revenue Sharing		612.50	612.50	
E. Char Found Shop Broch		1,030.00	1,030.00	
Rent	200.00	2,600.00	2,600.00	2,400.00
<b>TOTAL INCOME</b>	<b>10,886.40</b>	<b>177,266.59</b>	<b>177,266.59</b>	<b>154,414.25</b>
In Kind				
A. Accounting Services				400.00
B. Volunteer Mediators	11,970.00	165,155.00	165,155.00	80,000.00
C. Volunteer Labor		60.00	60.00	
D. Volunteer Training		3,600.00	3,600.00	
E. Mediation Locations	450.00	4,350.00	4,350.00	3,000.00
F. Rent	1,300.00	15,600.00	15,600.00	15,600.00
G. Equipment/Supplies				
H. Cell Phone	48.54	697.18	697.18	600.00
I. Theatre Party		1,752.00	1,752.00	800.00
J. Mileage	666.62	844.18	844.18	
K. Training Locations		1,400.00	1,400.00	450.00
<b>IN KIND INCOME</b>	<b>14,435.16</b>	<b>193,458.36</b>	<b>193,458.36</b>	<b>100,850.00</b>
<b>TOTAL INCOME</b>	<b>25,321.56</b>	<b>370,724.95</b>	<b>370,724.95</b>	<b>255,264.25</b>

EXPENSE CATEGORY	MONTH	YTD	PROJECTED	BUDGET
1. Personnel				
A. Salaries	10,840.98	95,386.13	95,386.13	96,250.00
B. FICA	829.35	7,297.13	7,297.13	7,363.13
C. Worker's Compensation	149.00	874.00	874.00	531.00
D. Unemployment		837.01	837.01	962.50
2. Accounting		4,125.00	4,125.00	3,500.00
3. Training				
A. 40-Hour		600.76	600.76	4,500.00
B. Update			0.00	2,700.00
C. General Civil		399.48	399.48	300.00
D. Divorce/DV		1,065.57	1,065.57	
4. Contractual	127.50	3,772.50	3,772.50	2,200.00
5. Travel				
A. Lodging		505.90	505.90	500.00
B. Meals		132.37	132.37	500.00
C. Mileage	3,750.66	7,645.40	7,645.40	7,500.00
D. Other		5.99	5.99	
6. Equipment				
A. Purchase		189.99	189.99	1,000.00
B. Repair & Maintenance	357.00	1,253.53	1,253.53	1,100.00
7. Operating Expenses				
A. Occupancy - Rent	1,000.00	6,000.00	6,000.00	6,000.00
B. Supplies	152.83	2,833.60	2,833.60	2,200.00
C. Communications				
1. Telephone	144.34	1,551.42	1,551.42	2,000.00
2. Internet	50.95	981.90	981.90	1,000.00
D. Postage	234.14	2,310.00	2,310.00	2,000.00
E. Printing		3,215.90	3,215.90	2,000.00
F. Insurance				
1. Employment Practices	224.00	224.00	224.00	250.00
2. Directors & Officers	1,270.00	1,270.00	1,270.00	1,870.00
3. Commercial Umbrella		300.00	300.00	400.00
4. Business Protection		460.00	460.00	460.00
8. Advertising	21.21	2,029.21	2,029.21	200.00
9. Other				
A. Board	376.59	665.24	665.24	250.00
B. Executive Director	115.50	1,237.05	1,237.05	1,200.00
C. Hospitality	1,125.54	1,637.01	1,637.01	1,000.00
D. PD	717.75	854.75	854.75	500.00
E. Licenses, Fees, Dues	11.00	524.95	524.95	300.00
F. Annual Meeting			0.00	350.00
G. Theatre Party		2,362.43	2,362.43	2,800.00
H. Shoplifting	11.86	803.27	803.27	
10. Grants				
A. Char Found Char Office		1,190.60	1,190.60	1,190.60
B. Petoskey Foundation		500.00	500.00	
C. Char Foundation Shop		1,030.00	1,030.00	
D. Char Found General		75.00	75.00	
E. Revenue Sharing		670.00	670.00	
11. Charlevoix Office				
A. Rent	200.00	404.87	404.87	400.00
B. Telephone	45.71	294.84	294.84	250.00
C. Chamber		135.00	135.00	235.00
D. Internet			0.00	79.40
E. Supplies		27.55	27.55	
<b>Total Expenses</b>	<b>21,755.91</b>	<b>157,679.35</b>	<b>157,679.35</b>	<b>155,841.63</b>
12. Gain (Loss)			19,587.24	-1,427.38
<b>TOTAL</b>	<b>21,755.91</b>	<b>157,679.35</b>	<b>177,266.59</b>	<b>154,414.25</b>

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**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
 January through December 2008

	Jan - Dec '08
<b>Income</b>	
<b>CDP</b>	8,000.00
<b>CDRP Funds</b>	
1st Quarter	15,889.28
2nd Quarter	13,241.06
3rd Quarter	10,592.85
4th Quarter	13,241.06
<b>Total CDRP Funds</b>	52,964.25
<b>County Funding</b>	
Charlevoix	30,000.00
Emmet	30,000.00
<b>Total County Funding</b>	60,000.00
<b>Donation</b>	
Donor Campaign	4,050.00
Mileage	240.00
Theatre Party	225.00
United Way	71.25
Donation - Other	5,656.00
<b>Total Donation</b>	10,242.25
<b>Fees</b>	
ACVS	2,160.00
Breach of Contract	190.00
Cancellation	20.00
Divorce	1,170.00
Domestic	400.00
Employer/Employee	300.00
Shoplifting	1,480.00
SPED	1,000.00
<b>Total Fees</b>	6,720.00
<b>Fund Raising</b>	
Hamburgers	150.60
Theatre Party	
Raffle	213.00
Refund	398.62
Sponsor	6,000.00
Tickets	3,125.00
<b>Total Theatre Party</b>	9,736.62
<b>Total Fund Raising</b>	9,887.22
<b>Grants</b>	
Charlevoix Foundation	1,105.00
Petoskey Foundation	500.00
Revenue Sharing	612.50
<b>Total Grants</b>	2,217.50
<b>Interest</b>	1,149.37
<b>Printing Income</b>	780.00
<b>Refund</b>	181.00
<b>Rental Income</b>	2,600.00

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**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
 January through December 2008

	Jan - Dec '08
<b>Training &amp; Workshops</b>	
Divorce	3,000.00
General Civil	100.00
Special Education	3,200.00
	6,300.00
<b>Total Training &amp; Workshops</b>	<b>6,300.00</b>
<b>VORP</b>	
Charlevoix	8,725.00
Emmet	7,500.00
	16,225.00
<b>Total VORP</b>	<b>16,225.00</b>
<b>Total Income</b>	<b>177,266.59</b>
<b>Expense</b>	
Accounting	4,125.00
Advertising	2,029.21
Charlevoix Office	
Dues	135.00
Rent	404.87
Supplies	27.55
Telephone	294.84
	862.26
<b>Total Charlevoix Office</b>	<b>862.26</b>
Communications	
Internet	981.90
Telephone	1,551.42
	2,533.32
<b>Total Communications</b>	<b>2,533.32</b>
Contractual	3,772.50
Equipment Expense	
Purchase	189.99
Repair & Maintenance	1,253.53
	1,443.52
<b>Total Equipment Expense</b>	<b>1,443.52</b>
Fringe Benefits	
Unemployment	837.01
	837.01
<b>Total Fringe Benefits</b>	<b>837.01</b>
Grant Expense	
Char Found Char Office	1,190.60
Char Found General	75.00
Char Found Shoplifting	1,030.00
Petoskey Foundation	500.00
Revenue Sharing	670.00
	3,465.60
<b>Total Grant Expense</b>	<b>3,465.60</b>
Insurance	
Business Protector	460.00
Commercial Umbrella	300.00
Directors & Officers	1,270.00
Employment Practices	224.00
Worker's Compensation	874.00
	3,128.00
<b>Total Insurance</b>	<b>3,128.00</b>

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**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
January through December 2008

	<u>Jan - Dec '08</u>
<b>Occupancy</b>	
Rent	6,000.00
<b>Total Occupancy</b>	<u>6,000.00</u>
<b>Other</b>	
Board	665.24
Executive Director	1,237.05
Hospitality	1,637.01
Licenses, Fees, Dues	524.95
Professional Development	854.75
Shoplifting First Time	31.86
Shoplifting Preventative	771.41
Theatre Party	2,362.43
<b>Total Other</b>	<u>8,084.70</u>
<b>Payroll Expenses</b>	7,297.13
<b>Postage</b>	2,310.00
<b>Printing</b>	3,215.90
<b>Salaries and Wages</b>	95,386.13
<b>Supplies</b>	2,833.60
<b>Training</b>	
40-Hour	600.76
Divorce	1,065.57
General Civil	399.48
<b>Total Training</b>	<u>2,065.81</u>
<b>Travel</b>	
Lodging	505.90
Meals	132.37
Mileage	7,645.40
Other	5.99
<b>Total Travel</b>	<u>8,289.66</u>
<b>Void</b>	0.00
<b>Total Expense</b>	<u>157,679.35</u>
<b>Net Income</b>	<u>19,587.24</u>

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**NORTHERN COMMUNITY MEDIATION**  
**Expenses by Vendor Summary**  
 January through December 2008

	<u>Jan - Dec '08</u>
Ace Hardware	185.78
Adolph Cwik	136.35
AT&T	2,117.37
BC Pizza	210.86
Bert Rousseau	1,855.79
Cash	300.00
Charlevoix Chamber of Commerce	135.00
Charlevoix County Community Foundation	10.00
Cheryl Bauman	1,575.50
City of Charlevoix	1,200.00
City Park Grill	60.00
Community Mediation Services	50.00
Connie Saltonstall	101.00
Culligan	265.80
David Searles	99.99
Deb Eklund	300.98
Dell Weitzel	27.27
Dog Eat Dog Graphic Designs	500.00
Frankenmuth Insurance	1,634.00
Gaslight Media	2,003.11
George Lewis	40.06
Glen's Supermarket	15.92
Gordon Food Service	536.27
GT Pie Company	248.58
Hi-Tech	2,306.98
Jane Figueirido	60.60
Jane Gootee	51.51
Jane Millar	2,165.90
Janice Elliot	62.62
Jeff Bakker	5.56
Jeff Higgs	268.16
Jim Minder	36.36
Jim Smith	17.17
Johan's	95.00
Jon Paul Bautel	28.28
Julienne Tomatoes	190.25
Karen Cole	451.48
Kathleen Lame	634.08
Keith Lapp	202.50
Kilwin's	7.91
Kirsten Cochran	112.11
Latitude	150.00
Laura Smith	1.01
Lawyers Weekly	600.76
Lou Fantini	1.01
LRP Publications	436.25
Mary Catherine Hannah	51.51
Mason & Kammermann	4,125.00
McLean & Eakin	183.15
Meyer Hardware	53.92
MSU Extension	25.00
Nancy Sherman	3.03
New York Restaurant	60.00
Northern Michigan Review	517.40

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**NORTHERN COMMUNITY MEDIATION**  
**Expenses by Vendor Summary**  
January through December 2008

	<u>Jan - Dec '08</u>
Office Max	1,403.88
Oleson's	478.30
Online Payroll Service Fee	120.00
Pat Pulver	286.34
Paul Schemanski	29.80
Payroll Distribution	102,683.26
Petoskey Chamber of Commerce	552.00
Petoskey Cinema	748.00
Pierpont Productions	770.00
Pitney Bowes	324.96
Polly Cheney	55.05
Printed Checks	18.95
Purchase Power	653.98
Reserve Account	1,300.00
Richard Hendrian	441.88
Robert Cardinal	254.52
Robert Harkness	34.83
Ron Moore	684.05
Rotary	818.00
Scovies	430.45
Sign & Design	125.00
Sky's the Limit	58.99
Softwaremedia.com	220.00
St. Francis Xavier	6,000.00
Stafford's Hospitality	549.51
State of Michigan	20.00
Stroup, Erhart & Lyons	3,100.00
Subway	181.53
Susan Davis	25.25
Taylor Rental	454.40
Team BCVI	400.00
The 501 Alliance	837.01
The Print Shop	4,057.90
The Villager	150.00
Tim Hass	185.84
Trophy Case	949.00
United Way	50.00
Village Inn	120.00
Wal-mart	31.36
Waldvogel Insurance	1,494.00
Walter Hufford	17.17
WDRC	50.00
<b>TOTAL</b>	<b><u>157,679.35</u></b>

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**NORTHERN COMMUNITY MEDIATION**  
**Balance Sheet Prev Year Comparison**  
As of December 31, 2008

	Dec 31, '08	Dec 31, '07	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
CD Bank of N. MI 802164	5,647.88	5,413.41	234.47	4.3%
CD Bank of N. MI 803611	6,183.13	5,899.36	283.77	4.8%
CD Char State Bank 16925	5,277.40	5,277.40	0.00	0.0%
CD Char State Bank 18524	0.00	10,765.13	-10,765.13	-100.0%
CD Char State Bank 18910	11,129.36	0.00	11,129.36	100.0%
CD First Comm. Bank 60302215	7,565.00	7,565.00	0.00	0.0%
CD First Comm. Bank 60302716	5,128.54	5,128.54	0.00	0.0%
CD Nat'l City Bank 4160286236	5,472.24	5,472.24	0.00	0.0%
Checking Chase	24,570.63	17,031.97	7,538.66	44.3%
Petty Cash	100.00	100.00	0.00	0.0%
Savings Bay Winds	15,100.78	0.00	15,100.78	100.0%
Savings Chase	17,974.53	27,843.72	-9,869.19	-35.4%
Savings NW Bank 710205349	10,198.65	4,663.34	5,535.31	118.7%
<b>Total Checking/Savings</b>	<b>114,348.14</b>	<b>95,160.11</b>	<b>19,188.03</b>	<b>20.2%</b>
<b>Total Current Assets</b>	<b>114,348.14</b>	<b>95,160.11</b>	<b>19,188.03</b>	<b>20.2%</b>
<b>Fixed Assets</b>				
Accumulated Depreciation	-11,213.00	-11,213.00	0.00	0.0%
Equipment	19,814.14	19,814.14	0.00	0.0%
<b>Total Fixed Assets</b>	<b>8,601.14</b>	<b>8,601.14</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL ASSETS</b>	<b>122,949.28</b>	<b>103,761.25</b>	<b>19,188.03</b>	<b>18.5%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Other Current Liabilities</b>				
Accrued Federal Unemp..	-224.00	-224.00	0.00	0.0%
Federal Income Tax Withheld	584.64	673.85	-89.21	-13.2%
Fica Tax Withheld	1,105.81	1,096.57	9.24	0.8%
State Income Tax Withheld	581.90	901.14	-319.24	-35.4%
<b>Total Other Current Liabilities</b>	<b>2,048.35</b>	<b>2,447.56</b>	<b>-399.21</b>	<b>-16.3%</b>
<b>Total Current Liabilities</b>	<b>2,048.35</b>	<b>2,447.56</b>	<b>-399.21</b>	<b>-16.3%</b>
<b>Total Liabilities</b>	<b>2,048.35</b>	<b>2,447.56</b>	<b>-399.21</b>	<b>-16.3%</b>
<b>Equity</b>				
*Retained Earnings	101,313.70	70,489.25	30,824.45	43.7%
Opening Bal Equity	-0.01	-0.01	0.00	0.0%
Net Income	19,587.24	30,824.45	-11,237.21	-36.5%
<b>Total Equity</b>	<b>120,900.93</b>	<b>101,313.69</b>	<b>19,587.24</b>	<b>19.3%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>122,949.28</b>	<b>103,761.25</b>	<b>19,188.03</b>	<b>18.5%</b>