

**INCOME AND EXPENSE STATEMENT
DECEMBER 2007**

INCOME CATEGORY	MONTH	YTD	PROJECTED	BUDGET
CDRP Funds		68,617.08	68,617.08	68,617.08
Agency Funds				
A. Charlevoix County		30,000.00	30,000.00	30,000.00
B. Emmet County		30,000.00	30,000.00	30,000.00
C. Cheboygan County				
D. VORP Charlevoix	625.00	7,500.00	7,500.00	7,500.00
E. VORP Emmet	1,250.00	7,500.00	7,500.00	7,500.00
F. Donations	300.00	785.00	785.00	400
G. Fees for Service	260.00	4,925.00	4,925.00	1,500.00
H. Designated Gifts		5,000.00	5,000.00	
I. Donor Campaign	1,100.00	6,615.00	6,615.00	
J. SPED				
J. Theatre Party				
1. Sponsorships		5,775.00	5,775.00	4,500.00
2. Ticket Sales		4,450.00	4,450.00	4,500.00
3. Other		491.31	491.31	
K. Reimbursement/Rebate				
L. Interest	1,809.09	3,161.11	3,161.11	120
M. Training				
1. 40-Hour		3,300.00	3,300.00	600
2. Fifer				
3. LTBB				
4. Char-Em ISD/SPED				
N. Refund/Rebate	4.73	69.78	69.78	
Grants				
A. Char Found General		100.00	100.00	
B. Char Found Shoplifting	1,650.00	2,250.00	2,250.00	
C. Char Found Char Office		3,750.00	3,750.00	
D. Revenue Sharing		3,986.00	3,986.00	
E. Charlevoix Lions		500.00	500.00	
F. United Way		2,700.00	2,700.00	
G. Kiwanis		150.00	150.00	
H. LTBB		1,000.00	1,000.00	
Rent		1,100.00	1,100.00	1,200.00
REAL INCOME	6,998.82	193,725.28	193,725.28	156,437.08
In Kind				
A. Accounting Services	400.00	400.00	400.00	400
B. Volunteer Mediators	9,037.50	162,790.50	162,790.50	30,000.00
C. Volunteer Labor				
D. Volunteer Training		7,000.00	7,000.00	
E. Mediation Locations	450.00	3,500.00	3,500.00	3,000.00
F. Rent	1,300.00	15,600.00	15,600.00	15,600.00
G. Equipment/Supplies		1.57	1.57	
H. Cell Phone	55.21	476.37	476.37	550
I. Theatre Party		808.04	808.04	1,500.00
J. Mileage		1.34	1.34	
K. Training Locations		550.00	550.00	
IN KIND INCOME	11,242.71	191,127.82	191,127.82	51,050.00
TOTAL INCOME	18,241.53	384,853.10	384,853.10	207,487.08

EXPENSE CATEGORY	MONTH	YTD	PROJECTED	BUDGET
1. Personnel				
A. Salaries	7,166.92	99,869.96	99,869.96	97,122.00
B. FICA	548.26	7,639.96	7,639.96	7,429.84
C. Worker's Compensation		587.00	587.00	1,456.83
D. Unemployment		824.75	824.75	971.22
2. Accounting	700.00	4,000.00	4,000.00	4,400.00
3. Training				
A. 40-Hour		4,497.22	4,497.22	3,000.00
E. Divorce		409.94	409.94	
4. Contractual	300.00	2,104.00	2,104.00	1,500.00
5. Travel				
A. Lodging	107.89	624.02	624.02	400.00
B. Meals	41.90	309.89	309.89	500.00
C. Mileage	4,762.45	6,989.43	6,989.43	6,000.00
D. Other		0.90	0.90	
6. Equipment				
A. Purchase		1,247.79	1,247.79	1,000.00
B. Repair & Maintenance	105.00	1,096.30	1,096.30	1,000.00
7. Operating Expenses				
A. Occupancy - Rent	300.00	3,600.00	3,600.00	3,600.00
B. Supplies	549.35	2,518.83	2,518.83	2,600.00
C. Communications				
1. Telephone	153.02	1,650.89	1,650.89	4,000.00
2. Internet	71.95	861.40	861.40	1,200.00
D. Postage	103.96	2,038.12	2,038.12	2,000.00
E. Printing		2,271.00	2,271.00	2,550.00
F. Insurance				
1. Employment Practices	224.00	224.00	224.00	325.00
2. Directors & Officers	1,270.00	1,270.00	1,270.00	1,700.00
3. Commercial Umbrella		400.00	400.00	440.00
4. Business Protection		460.00	460.00	510.00
8. Advertising		135.00	135.00	500.00
9. Other				
A. Board		233.60	233.60	100.00
B. Executive Director	332.42	1,315.18	1,315.18	1,200.00
C. Hospitality	354.57	766.18	766.18	1,000.00
D. PD		217.50	217.50	1,000.00
E. Licenses, Fees, Dues	10.00	236.35	236.35	300.00
F. Annual Meeting		457.65	457.65	400.00
G. Theatre Party		2,801.09	2,801.09	3,000.00
H. Preventative Shoplifting	1,250.69	1,250.69	1,250.69	
10. Grants				
A. Char Found General		100.00	100.00	
B. Char Found Shoplifting	2,250.00	2,250.00	2,250.00	
C. Char Found Char Office	136.57	2,540.94	2,540.94	
D. Revenue Sharing		3,986.00	3,986.00	
E. Charlevoix Lions		500.00	500.00	
F. United Way		2,700.00	2,700.00	
G. Kiwanis	150.00	150.00	150.00	
H. LTBB	1,000.00	1,000.00	1,000.00	
11. Charlevoix Office				
A. Rent		700.00	700.00	1,200.00
B. Telephone		298.98	298.98	600.00
C. Internet		228.00	228.00	900.00
Total Expenses	21,888.95	167,362.56	167,362.56	153,904.89
12. Gain (Loss)		26,362.72	26,362.72	9,750.13
TOTAL	21,888.95	193,725.28	193,725.28	163,655.02

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NORTHERN COMMUNITY MEDIATION
Profit & Loss
 December 2007

	Dec '07
Income	
Donation	
Donor Campaign	1,100.00
Donation - Other	300.00
Total Donation	1,400.00
Fees	
General	40.00
Referral	200.00
Shoplifting	20.00
Total Fees	260.00
Grants	
Charlevoix Foundation	1,650.00
Total Grants	1,650.00
Interest	1,809.09
Refund	4.73
VORP	
Charlevoix	625.00
Emmet	1,250.00
Total VORP	1,875.00
Total Income	6,998.82
Expense	
Accounting	700.00
Communications	
Internet	71.95
Telephone	153.02
Total Communications	224.97
Contractual	300.00
Depreciation Expense	2,032.00
Equipment Expense	
Repair & Maintenance	105.00
Equipment Expense - Other	-6,568.95
Total Equipment Expense	-6,463.95
Grant Expense	
Char Found Char Office	136.57
Char Found Shoplifting	2,250.00
Kiwanis	150.00
LTBB	1,000.00
Total Grant Expense	3,536.57
Insurance	
Directors & Officers	1,270.00
Employment Practices	224.00
Total Insurance	1,494.00

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NORTHERN COMMUNITY MEDIATION
Profit & Loss
December 2007

	<u>Dec '07</u>
Occupancy	
Rent	300.00
Total Occupancy	300.00
Other	
Executive Director	332.42
Hospitality	354.57
Licenses, Fees, Dues	10.00
Preventative Shoplifting	1,250.69
Total Other	1,947.68
Payroll Expenses	548.26
Postage	103.96
Salaries and Wages	7,166.92
Supplies	549.35
Travel	
Lodging	107.89
Meals	41.90
Mileage	4,762.45
Total Travel	4,912.24
Uncategorized Expenses	0.00
Void	0.00
Total Expense	17,352.00
Net Income	-10,353.18

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NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
December 2007

	<u>Dec '07</u>
Adolph Cwik	62.30
AT&T	189.59
Barb VanderZouwen	245.64
BC Pizza	117.18
Bert Rousseau	36.27
Betsy Hanson	111.25
City of Charlevoix	100.00
City Park Grill	165.55
Connie Saltonstall	283.47
Culligan	18.70
David Searles	80.99
Deb Reed	238.52
Dell Weitzel	132.17
Gaslight Media	71.95
George Lewis	80.99
Gordon Food Service	34.52
Hi-Tech	105.00
Hugh Conklin	40.05
Jane Gootee	48.51
Jane Millar	147.72
Janice Elliot	7.12
Jeff Bakker	113.92
Jeff Higgs	169.10
Jim Minder	17.80
John Berndt	200.25
June Jackson	222.50
Karen Cole	639.55
Karen Tank	18.25
Kathleen Lame	207.82
Keith Lapp	300.00
Lou Fantini	55.63
Mary Catherine Hannah	74.32
Mason & Kammermann	700.00
Meyer Hardware	181.11
Nancy Sherman	15.58
Office Max	263.41
Oleson's	63.54
Online Payroll Service Fee	10.00
Pam Hagel	16.91
Pat Pulver	303.05
Paul Schemanski	7.12
Payroll Distribution	7,715.18
Pitney Bowes	103.96
Richard Hendrian	235.85
Robert Harkness	787.65
Ron Moore	392.05
Sky's the Limit	81.98
St. Francis Xavier	300.00
Stafford's Hospitality	332.42
Susan Davis	48.51

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NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
December 2007

	<u>Dec '07</u>
Team BCVI	4,500.00
Waldvogel Insurance	<u>1,494.00</u>
TOTAL	<u>21,888.95</u>

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NORTHERN COMMUNITY MEDIATION
Profit & Loss
 January through December 2007

	Jan - Dec '07
Income	
CDRP Funds	
1st Quarter	20,585.12
2nd Quarter	17,154.27
3rd Quarter	13,723.42
4th Quarter	17,154.27
Total CDRP Funds	68,617.08
County Funding	
Charlevoix	30,000.00
Emmet	30,000.00
Total County Funding	60,000.00
Donation	
Designated Gift	5,000.00
Donor Campaign	6,615.00
Donation - Other	785.00
Total Donation	12,400.00
Fees	
ACVS	1,570.00
Breach of Contract	260.00
Civil Rights	175.00
Divorce	990.00
Domestic	190.00
General	40.00
Referral	200.00
Shoplifting	900.00
SPED	600.00
Total Fees	4,925.00
Fund Raising	
Theatre Party	
Raffle	224.00
Refund	260.81
Sponsor	5,775.00
Tickets	4,450.00
Theatre Party - Other	6.50
Total Theatre Party	10,716.31
Total Fund Raising	10,716.31
Grants	
Charlevoix Foundation	6,100.00
Charlevoix Lions	500.00
Kiwanis	150.00
LTBB	1,000.00
Revenue Sharing	3,986.00
United Way	2,700.00
Total Grants	14,436.00

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NORTHERN COMMUNITY MEDIATION
Profit & Loss
 January through December 2007

	Jan - Dec '07
Interest	3,161.11
Refund	69.78
Rental Income	1,100.00
Training & Workshops 40-Hour	3,300.00
Total Training & Workshops	3,300.00
VORP	
Charlevoix	7,500.00
Emmet	7,500.00
Total VORP	15,000.00
Total Income	193,725.28
Expense	
Accounting	4,000.00
Advertising	135.00
Charlevoix Office	
Internet	228.00
Rent	700.00
Telephone	298.98
Total Charlevoix Office	1,226.98
Communications	
Internet	861.40
Telephone	1,650.89
Total Communications	2,512.29
Contractual	2,104.00
Depreciation Expense	2,032.00
Equipment Expense	
Purchase	1,247.79
Repair & Maintenance	1,096.30
Equipment Expense - Other	-6,568.95
Total Equipment Expense	-4,224.86
Fringe Benefits	
Unemployment	824.75
Total Fringe Benefits	824.75
Grant Expense	
Char Found Char Office	2,540.94
Char Found General	100.00
Char Found Shoplifting	2,250.00
Charlevoix Lion's	500.00
Kiwanis	150.00
LTBB	1,000.00
Revenue Sharing	3,986.00
United Way	2,700.00
Total Grant Expense	13,226.94

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NORTHERN COMMUNITY MEDIATION
Profit & Loss
 January through December 2007

	Jan - Dec '07
Insurance	
Business Protector	460.00
Commercial Umbrella	400.00
Directors & Officers	1,270.00
Employment Practices	224.00
Worker's Compensation	587.00
	2,941.00
Occupancy	
Rent	3,600.00
	3,600.00
Other	
Annual Meeting	457.65
Board	233.60
Executive Director	1,315.18
Hospitality	766.18
Licenses, Fees, Dues	236.35
PD	217.50
Preventative Shoplifting	1,250.69
Theatre Party	2,801.09
	7,278.24
Payroll Expenses	7,639.96
Postage	2,038.12
Printing	2,271.00
Salaries and Wages	99,869.96
Supplies	2,518.83
Training	
40-Hour	4,497.22
Divorce	409.94
	4,907.16
Travel	
Lodging	624.02
Meals	309.89
Mileage	6,989.43
Other	0.90
	7,924.24
Uncategorized Expenses	0.00
Void	0.00
	162,825.61
Total Expense	162,825.61
Net Income	30,899.67

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NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
January through December 2007

	<u>Jan - Dec '07</u>
Adolph Cwik	62.30
Alfie's Attic	29.50
Amy Blomberg	39.58
AT&T	1,377.43
Barb VanderZouwen	245.64
BC Pizza	117.18
Bert Rousseau	928.42
Betsy Hanson	111.25
Bill Peek	150.00
Charlevoix-Emmet ISD	20.00
Charlevoix Chamber of Commerce	235.00
City of Charlevoix	1,200.00
City Park Grill	165.55
Community Mental Health	32.50
Connie Saltonstall	283.47
Culligan	228.70
David Searles	80.99
Deb Reed	238.52
Dell Weitzel	132.17
Dog Eat Dog Graphic Designs	90.00
Frankenmuth Insurance	1,447.00
Gaslight Media	861.40
George Lewis	80.99
Glen's Supermarket	22.23
Gordon Food Service	172.73
GT Pie Company	89.74
Hi-Tech	9,405.09
Hugh Conklin	40.05
Jane Gootee	48.51
Jane Millar	2,694.13
Janice Elliot	7.12
Jeff Bakker	113.92
Jeff Higgs	169.10
Jim Minder	17.80
John Berndt	200.25
Julienne Tomatoes	667.16
June Jackson	222.50
Karen Cole	1,430.88
Karen Tank	18.25
Kathleen Lame	5,907.82
Keith Lapp	300.00
Latitude	180.00
Lawyers Weekly	637.50
LDMI	1,017.02
Lou Fantini	55.63
Mary Catherine Hannah	74.32
MASB	115.00
Mason & Kammermann	4,000.00
McLean & Eakin	369.80
Meyer Hardware	188.94
Nancy Sherman	15.58
Northern Michigan Hospital	95.00
Office Max	1,453.97

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NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
January through December 2007

	<u>Jan - Dec '07</u>
Oleson's	209.43
Online Payroll Service Fee	130.00
Pam Hagel	16.91
Pat Dull	301.37
Pat Pulver	303.05
Paul Schemanski	7.12
Payroll Distribution	107,509.92
Petoskey Chamber of Commerce	90.00
Petoskey Cinema	1,050.00
Petoskey News Review	188.00
Pitney Bowes	505.17
Printed Checks	36.35
Reserve Account	1,500.00
Richard Hendrian	235.85
Robert Harkness	787.65
Ron Moore	392.05
Rotary	735.00
Scovies	144.16
Sherwin Williams	88.99
Sign & Design	125.00
Sky's the Limit	164.94
St. Francis Xavier	3,600.00
Stafford's Hospitality	566.02
State of Michigan	20.00
Susan Davis	48.51
Taylor Rental	698.20
Team BCVI	4,500.00
The 501 Alliance	824.75
The Print Shop	2,823.00
Trophy Case	192.00
United Way	50.00
Village Inn	137.49
Waldvogel Insurance	1,494.00
TOTAL	<u><u>167,362.56</u></u>

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NORTHERN COMMUNITY MEDIATION
Balance Sheet Prev Year Comparison
As of December 31, 2007

	Dec 31, '07	Dec 31, '06	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
CD Bank of N. MI 802164	5,666.19	5,160.63	505.56	9.8%
CD Bank of N. MI 803611	5,899.36	0.00	5,899.36	100.0%
CD Char State Bank 16925	5,277.40	5,020.55	256.85	5.1%
CD Char State Bank 18524	10,765.13	10,542.31	222.82	2.1%
CD Chase 27835	0.00	5,551.36	-5,551.36	-100.0%
CD First Comm. Bank 60302215	7,565.00	6,939.84	625.16	9.0%
CD First Comm. Bank 60302716	5,128.54	0.00	5,128.54	100.0%
CD Nat'l City Bank 4160286236	5,472.24	5,203.00	269.24	5.2%
Checking Chase	16,854.41	16,585.76	268.65	1.6%
Petty Cash	100.00	100.00	0.00	0.0%
Savings Chase	27,843.72	10,060.89	17,782.83	176.8%
Savings NW Bank 710205349	4,663.34	3,441.23	1,222.11	35.5%
Total Checking/Savings	<u>95,235.33</u>	<u>68,605.57</u>	<u>26,629.76</u>	<u>38.8%</u>
Total Current Assets	<u>95,235.33</u>	<u>68,605.57</u>	<u>26,629.76</u>	<u>38.8%</u>
Fixed Assets				
Accumulated Depreciation	-11,213.00	-9,181.00	-2,032.00	-22.1%
Equipment	19,814.14	13,245.19	6,568.95	49.6%
Total Fixed Assets	<u>8,601.14</u>	<u>4,064.19</u>	<u>4,536.95</u>	<u>111.6%</u>
TOTAL ASSETS	<u>103,836.47</u>	<u>72,669.76</u>	<u>31,166.71</u>	<u>42.9%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Accrued Federal Unemp..	-224.00	-224.00	0.00	0.0%
Federal Income Tax Withheld	673.85	183.70	490.15	266.8%
Federal Income Tax Withheld PPM	0.00	338.69	-338.69	-100.0%
Fica Tax Withheld	1,096.57	-86.41	1,182.98	1,369.0%
FICA Tax Withheld PPMP	0.00	1,169.76	-1,169.76	-100.0%
State Income Tax Withheld	901.14	500.57	400.57	80.0%
State Income Tax Withheld PPMP	0.00	298.21	-298.21	-100.0%
Total Other Current Liabilities	<u>2,447.56</u>	<u>2,180.52</u>	<u>267.04</u>	<u>12.3%</u>
Total Current Liabilities	<u>2,447.56</u>	<u>2,180.52</u>	<u>267.04</u>	<u>12.3%</u>
Total Liabilities	<u>2,447.56</u>	<u>2,180.52</u>	<u>267.04</u>	<u>12.3%</u>
Equity				
*Retained Earnings	70,489.25	54,286.44	16,202.81	29.9%
Opening Bal Equity	-0.01	-0.01	0.00	0.0%
Net Income	30,899.67	16,202.81	14,696.86	90.7%
Total Equity	<u>101,388.91</u>	<u>70,489.24</u>	<u>30,899.67</u>	<u>43.8%</u>
TOTAL LIABILITIES & EQUITY	<u>103,836.47</u>	<u>72,669.76</u>	<u>31,166.71</u>	<u>42.9%</u>