

**INCOME AND EXPENSE
AUGUST 2010**

INCOME CATEGORY	MONTH	YTD	PROJECTED	BUDGET
CDRP Funds	11,473.76	43,026.61	57,368.81	57,368.81
Agency Funds				
A. Charlevoix County	7,500.00	22,500.00	30,000.00	30,000.00
B. Emmet County	7,500.00	15,000.00	30,000.00	30,000.00
C. VORP Charlevoix	700.00	5,600.00	8,500.00	8,500.00
D. VORP Emmet	625.00	4,375.00	7,500.00	7,500.00
E. CDP Charlevoix		8,000.00	8,000.00	8,000.00
E. Donations		2,620.00	3,000.00	1,000.00
F. Fees for Service	190.00	2,920.00	3,000.00	4,000.00
G. SPED Fees		1,000.00	1,800.00	500.00
H. ACVS Fees		1,050.00	2,000.00	
I. Designated Gifts				
J. Donor Campaign	2,000.00	2,050.00	2,500.00	3,000.00
K. Theatre Party				
1. Sponsorships	250.00	5,550.00	5,550.00	5,000.00
2. Ticket Sales		2,875.00	2,875.00	2,000.00
3. Other		673.60	673.60	670.00
L. Reimbursement/Rebate		1,758.45	1,800.00	
M Interest	8.26	177.56	1,000.00	1,000.00
N. Training				
1. 40-Hour			0.00	3,000.00
2. Update - Fall			1,000.00	1,000.00
3. General Civil		100.00	100.00	300.00
4. Child Protection				
5. Divorce/Domestic Violence				
Grants				
A. Bay Harbor Foundation		3,663.00	3,663.00	
B. Petoskey Foundation		2,000.00	2,000.00	
C. Charlevoix Foundation		5,000.00	5,000.00	
D. United Way		750.00	3,000.00	
Transfer from Savings			7,500.00	7,500.00
TOTAL INCOME	30,247.02	130,689.22	187,830.41	170,338.81
In Kind				
A. Accounting Services		680.00	680.00	500.00
B. Volunteer Mediators	13,050.00	131,662.50	183,600.00	183,600.00
C. Volunteer Labor				
D. Volunteer Training		500.00	500.00	
E. Mediation Locations	450.00	3,100.00	3,500.00	3,500.00
F. Rent	1,300.00	10,400.00	15,600.00	15,600.00
G. Equipment/Supplies				
H. Cell Phone	83.28	756.01	996.00	996.00
I. Theatre Party		2,450.43	2,450.43	1,500.00
J. Mileage		406.45	500.00	
K. Training Locations			0.00	4,000.00
L. GoToMyPC	19.95	119.70	190.00	
IN KIND INCOME	14,903.23	150,075.09	208,016.43	209,696.00
TOTAL + IN KIND INCOME	45,150.25	280,764.31	395,846.84	380,034.81

EXPENSE CATEGORY	MONTH	YTD	PROJECTED	BUDGET
1. Personnel				
A. Salaries	7,839.12	70,632.68	99,500.00	99,500.00
B. FICA	600.46	5,392.63	7,611.75	7,611.75
C. Worker's Compensation			518.00	518.00
D. Unemployment		955.80	995.80	995.00
E. Insurance/Education	367.66	2,312.92	7,500.00	7,500.00
2. Accounting		3,500.00	3,800.00	3,800.00
3. Training				
A. 40-Hour			0.00	2,500.00
B. General Civil		1,214.58	1,214.58	850.00
C. Update - Fall			2,900.00	2,900.00
D. Child Protection			250.00	250.00
E. Divorce			500.00	500.00
4. Contractual	62.50	2,347.39	2,500.00	2,200.00
5. Travel				
A. Lodging	260.00	387.01	585.00	585.00
B. Meals		112.72	635.25	635.25
C. Mileage	142.50	2,058.45	9,350.00	9,350.00
D. Other				
6. Equipment				
A. Purchase		999.00	1,500.00	1,500.00
B. Repair & Maintenance	85.00	1,907.00	2,000.00	1,500.00
7. Operating Expenses				
A. Occupancy - Rent	500.00	4,000.00	6,000.00	6,000.00
B. Supplies	134.12	2,326.95	3,000.00	3,000.00
C. Communications				
1. Telephone	197.28	1,684.30	1,750.00	1,450.00
2. Internet	52.95	423.60	660.00	660.00
D. Postage	202.95	1,561.24	1,800.00	1,800.00
E. Printing		1,864.55	2,100.00	2,100.00
F. Insurance				
1. Employment Practices			235.00	235.00
2. Directors & Officers			1,333.00	1,333.00
3. Commercial Umbrella			300.00	300.00
4. Business Protection			430.00	430.00
8. Advertising	30.00	1,350.98	1,500.00	1,110.00
9. Other				
A. Board		658.16	700.00	645.00
B. Executive Director		1,315.08	1,500.00	1,360.00
C. Hospitality		278.51	1,100.00	1,100.00
D. PD	425.00	552.00	1,200.00	1,200.00
E. Licenses, Fees, Dues	30.00	742.50	800.00	575.00
F. Theatre Party		2,611.13	2,611.13	2,445.00
G. Shoplifting		19.38	19.38	
10. Grants				
A. Bay Harbor Foundation				
B. Petoskey Foundation				
C. Charlevoix Foundation				
D. United Way				
11. Charlevoix Office				
A. Rent	100.00	800.00	1,200.00	1,200.00
B. Telephone	50.09	431.20	600.00	600.00
C. Chamber				
E. Supplies			100.81	100.81
TOTAL EXPENSES	11,079.63	112,439.76	170,299.70	170,338.81
12. Gain (Loss)				
Comparison of Income & Expenses				

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NORTHERN COMMUNITY MEDIATION

Profit & Loss

August 2010

	<u>Aug '10</u>
Income	
CDRP Funds	
3rd Quarter	11,473.76
Total CDRP Funds	<u>11,473.76</u>
County Funding	
Charlevoix	7,500.00
Emmet	7,500.00
Total County Funding	<u>15,000.00</u>
Donation	
Donor Campaign	2,000.00
Total Donation	<u>2,000.00</u>
Fees	
Cancellation	20.00
Divorce	150.00
Landlord/Tenant	20.00
Total Fees	<u>190.00</u>
Fund Raising	
Theatre Party Sponsor	250.00
Total Theatre Party	<u>250.00</u>
Total Fund Raising	250.00
Interest	8.26
VORP	
Charlevoix	700.00
Emmet	625.00
Total VORP	<u>1,325.00</u>
Total Income	30,247.02
Expense	
Advertising	30.00
Benefits	367.66
Charlevoix Office	
Rent	100.00
Telephone	50.09
Total Charlevoix Office	<u>150.09</u>
Communications	
Internet	52.95
Telephone	197.28
Total Communications	<u>250.23</u>
Contractual	62.50
Equipment Expense	
Repair & Maintenance	85.00
Total Equipment Expense	<u>85.00</u>

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NORTHERN COMMUNITY MEDIATION
Profit & Loss
August 2010

	<u>Aug '10</u>
Occupancy	
Rent	500.00
Total Occupancy	500.00
Other	
Licenses, Fees, Dues	30.00
PD	425.00
Total Other	455.00
Payroll Expenses	600.46
Postage	202.95
Salaries and Wages	7,839.12
Supplies	134.12
Travel	
Lodging	260.00
Mileage	142.50
Total Travel	402.50
Total Expense	11,079.63
Net Income	<u><u>19,167.39</u></u>

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NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
August 2010

	<u>Aug '10</u>
AT&T	247.37
Bert Rousseau	457.66
City of Charlevoix	100.00
Crystal Mountain	260.00
Culligan	22.75
Gaslight Media	82.95
Gordon Food Service	70.91
Hi-Tech	147.50
MACM	200.00
Office Max	40.46
Online Payroll Service Fee	10.00
Payroll Distribution	8,439.58
Petoskey Chamber of Commerce	225.00
Pitney Bowes	202.95
St. Francis Xavier	500.00
State of Michigan	20.00
Wayne Tri	52.50
TOTAL	<u><u>11,079.63</u></u>

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NORTHERN COMMUNITY MEDIATION

Profit & Loss

January through August 2010

	<u>Jan - Aug '10</u>
Income	
CDP	8,000.00
CDRP Funds	
1st Quarter	17,210.65
2nd Quarter	14,342.20
3rd Quarter	11,473.76
Total CDRP Funds	<u>43,026.61</u>
County Funding	
Charlevoix	22,500.00
Emmet	15,000.00
Total County Funding	<u>37,500.00</u>
Donation	
Donor Campaign	2,050.00
Donation - Other	2,620.00
Total Donation	<u>4,670.00</u>
Fees	
ACVS	1,050.00
Cancellation	20.00
Civil Rights	175.00
Divorce	1,475.00
Domestic	250.00
General	80.00
Landlord/Tenant	20.00
Observation	100.00
Shoplifting	800.00
SPED	1,000.00
Total Fees	<u>4,970.00</u>
Fund Raising	
Theatre Party	
Donation	91.00
Raffle	177.00
Refund	405.60
Sponsor	5,550.00
Tickets	2,875.00
Total Theatre Party	<u>9,098.60</u>
Total Fund Raising	<u>9,098.60</u>
Grants	
Bay Harbor	3,663.00
Charlevoix Foundation	5,000.00
Petoskey Foundation	2,000.00
United Way	750.00
Total Grants	<u>11,413.00</u>
Interest	177.56
Refund	1,758.45

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NORTHERN COMMUNITY MEDIATION

Profit & Loss

January through August 2010

	<u>Jan - Aug '10</u>
Training & Workshops	
General Civil	100.00
Total Training & Workshops	100.00
VORP	
Charlevoix	5,600.00
Emmet	4,375.00
Total VORP	9,975.00
Total Income	130,689.22
Expense	
Accounting	3,500.00
Advertising	1,350.98
Benefits	2,312.92
Charlevoix Office	
Rent	800.00
Telephone	431.20
Total Charlevoix Office	1,231.20
Communications	
Internet	423.60
Telephone	1,684.30
Total Communications	2,107.90
Contractual	2,347.39
Equipment Expense	
Purchase	999.00
Repair & Maintenance	1,907.00
Total Equipment Expense	2,906.00
Fringe Benefits	
Unemployment	955.80
Total Fringe Benefits	955.80
Occupancy	
Rent	4,000.00
Total Occupancy	4,000.00
Other	
Board	658.16
Executive Director	1,315.08
Hospitality	278.51
Licenses, Fees, Dues	742.50
PD	552.00
Shoplifting Preventative	19.38
Theatre Party	2,611.13
Total Other	6,176.76
Payroll Expenses	5,392.63
Postage	1,561.24
Printing	1,864.55
Salaries and Wages	70,632.68
Supplies	2,326.95

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NORTHERN COMMUNITY MEDIATION

Profit & Loss

January through August 2010

	<u>Jan - Aug '10</u>
Training	
General Civil	1,214.58
Total Training	<u>1,214.58</u>
Travel	
Lodging	387.01
Meals	112.72
Mileage	2,058.45
Total Travel	<u>2,558.18</u>
Total Expense	<u>112,439.76</u>
Net Income	<u><u>18,249.46</u></u>

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NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
January through August 2010

	<u>Jan - Aug '10</u>
AT&T	2,115.50
Bay Harbor	32.00
Ben Franklin	28.75
Bert Rousseau	2,403.23
Boyne Area Chamber of Commerce	160.00
Cheryl Bauman	576.81
Child Abuse Council	20.00
City of Charlevoix	800.00
City of Petoskey	10.00
Conflict Resolution Services	40.00
Crystal Mountain	260.00
Culligan	141.00
Dog Eat Dog Graphic Designs	236.25
East Jordan Chamber of Commerce	60.00
FraserTrebilcock Lawyers	1,340.00
Gaslight Media	798.60
Glen's Supermarket	31.68
Gordon Food Service	381.88
Harbor Springs Chamber of Commerce	125.00
Hi-Tech	4,458.39
Jane Millar	1,419.70
John Wiley & Sons, Inc.	166.50
K-Mart	9.83
MACM	200.00
Mason & Kammermann	3,500.00
McLean & Eakin	42.00
Meyer Hardware	35.64
Michigan State University	25.00
Northern Michigan Review	463.49
Office Max	1,013.92
Oleson's	26.95
Online Payroll Service Fee	80.00
Payroll Distribution	76,025.31
Petoskey Chamber of Commerce	812.50
Petoskey Cinema	710.00
Pitney Bowes	1,252.81
Priority Health	1,163.58
Reserve Account	300.00
Rotary	483.75
Rotary Club of Grand Rapids	50.00
Sherwin Williams	75.97
Sign & Design	125.00
Sky's the Limit	82.72
St. Francis Xavier	4,000.00
Stafford's Hospitality	966.04
State of Michigan	20.00
Steve Tresidder	600.00
Synergy	317.00
Taylor Rental	423.00
The 501 Alliance	955.80
The Print Shop	2,197.20
Trophy Case	210.00

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NORTHERN COMMUNITY MEDIATION
Expenses by Vendor Summary
January through August 2010

	<u>Jan - Aug '10</u>
Wayne Tri	52.50
Weathervane	<u>214.46</u>
TOTAL	<u><u>112,039.76</u></u>

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NORTHERN COMMUNITY MEDIATION
Balance Sheet Prev Year Comparison
As of August 31, 2010

	<u>Aug 31, '10</u>	<u>Aug 31, '09</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
CD Bank of N. MI 803611	6,432.04	6,327.60	104.44	1.7%
CD Bank of N. MI 804631	5,921.52	5,775.77	145.75	2.5%
CD Char State Bank 16925	5,277.40	5,277.40	0.00	0.0%
CD Char State Bank 18910	11,129.36	11,129.36	0.00	0.0%
CD First Comm. Bank 60302215	7,623.94	7,495.17	128.77	1.7%
CD First Comm. Bank 60302716	5,448.10	5,314.18	133.92	2.5%
CD Nat'l City Bank 4160286236	5,698.95	5,472.24	226.71	4.1%
Checking Chase	26,420.07	37,886.87	-11,466.80	-30.3%
Petty Cash	100.00	100.00	0.00	0.0%
Savings Bay Winds	15,393.47	15,251.04	142.43	0.9%
Savings Chase	18,005.22	17,987.33	17.89	0.1%
Savings NW Bank 710205349	10,244.56	10,224.34	20.22	0.2%
Total Checking/Savings	<u>117,694.63</u>	<u>128,241.30</u>	<u>-10,546.67</u>	<u>-8.2%</u>
Total Current Assets	<u>117,694.63</u>	<u>128,241.30</u>	<u>-10,546.67</u>	<u>-8.2%</u>
Fixed Assets				
Accumulated Depreciation	-11,213.00	-11,213.00	0.00	0.0%
Equipment	19,814.14	19,814.14	0.00	0.0%
Total Fixed Assets	<u>8,601.14</u>	<u>8,601.14</u>	<u>0.00</u>	<u>0.0%</u>
Other Assets				
Investments - CCCF	10,000.00	0.00	10,000.00	100.0%
Investments - PHSACF	10,000.00	0.00	10,000.00	100.0%
Total Other Assets	<u>20,000.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>100.0%</u>
TOTAL ASSETS	<u><u>146,295.77</u></u>	<u><u>136,842.44</u></u>	<u><u>9,453.33</u></u>	<u><u>6.9%</u></u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Accrued Federal Unemp..	-224.00	-224.00	0.00	0.0%
Federal Income Tax Withheld	548.98	502.50	46.48	9.3%
Fica Tax Withheld	1,200.93	1,162.23	38.70	3.3%
State Income Tax Withheld	-42.37	-35.31	-7.06	-20.0%
Total Other Current Liabilities	<u>1,483.54</u>	<u>1,405.42</u>	<u>78.12</u>	<u>5.6%</u>
Total Current Liabilities	<u>1,483.54</u>	<u>1,405.42</u>	<u>78.12</u>	<u>5.6%</u>
Total Liabilities	<u>1,483.54</u>	<u>1,405.42</u>	<u>78.12</u>	<u>5.6%</u>
Equity				
*Retained Earnings	126,562.78	121,171.74	5,391.04	4.5%
Opening Bal Equity	-0.01	-0.01	0.00	0.0%
Net Income	18,249.46	14,265.29	3,984.17	27.9%
Total Equity	<u>144,812.23</u>	<u>135,437.02</u>	<u>9,375.21</u>	<u>6.9%</u>
TOTAL LIABILITIES & EQUITY	<u><u>146,295.77</u></u>	<u><u>136,842.44</u></u>	<u><u>9,453.33</u></u>	<u><u>6.9%</u></u>