

**INCOME AND EXPENSE STATEMENT  
AUGUST 2008**

<b>INCOME CATEGORY</b>	<b>MONTH</b>	<b>YTD</b>	<b>PROJECTED</b>	<b>BUDGET</b>
CDRP Funds	10,592.85	39,723.19	52,964.25	52,964.25
Agency Funds				
A. Charlevoix County	15,000.00	22,500.00	30,000.00	30,000.00
B. Emmet County	15,000.00	22,500.00	30,000.00	30,000.00
C. VORP Charlevoix	625.00	4,375.00	7,500.00	7,500.00
D. VORP Emmet	625.00	4,375.00	7,500.00	7,500.00
E. Donations		5,936.25	6,200.00	450.00
F. Fees for Service	1,230.00	4,545.00	4,700.00	3,000.00
G. Designated Gifts				
H. Donor Campaign			3,000.00	3,000.00
I. Theatre Party				
1. Sponsorships		6,000.00	6,000.00	5,000.00
2. Ticket Sales		3,125.00	3,125.00	4,500.00
3. Other		611.62	611.62	
J. Reimbursement/Rebate		181.00	181.00	
K. Interest	438.61	895.23	1,000.00	1,000.00
L. Training				
1. 40-Hour			0.00	3,500.00
2. Update			0.00	2,700.00
3. General Civil		100.00	100.00	300.00
4. Char-Em ISD/SPED	800.00	2,000.00	2,000.00	600.00
M. Fund Raising/Hamburors	150.60	150.60	150.6	
Grants				
A. Char Found Char Office				
B. Char Found General		75.00	75.00	
C. Petoskey Foundation				
D. Revenue Sharing		612.50	612.50	
Rent	200.00	1,800.00	2,600.00	2,400.00
<b>TOTAL INCOME</b>	<b>44,662.06</b>	<b>119,505.39</b>	<b>158,319.97</b>	<b>154,414.25</b>
In Kind				
A. Accounting Services	400.00		400.00	400.00
B. Volunteer Mediators	11,100.00	115,062.50	110,000.00	80,000.00
C. Volunteer Labor	20.00	60.00	40.00	
D. Volunteer Training		3,600.00	3,600.00	
E. Mediation Locations	200.00	3,200.00	4,800.00	3,000.00
F. Rent	1,300.00	10,400.00	15,600.00	15,600.00
G. Equipment/Supplies				
H. Cell Phone	52.27	510.27	600.00	600.00
I. Theatre Party		1,752.00	1,752.00	800.00
J. Mileage		177.56	177.56	
K. Training Locations		300.00	300.00	450.00
<b>IN KIND INCOME</b>	<b>13,072.27</b>	<b>135,062.33</b>	<b>137,269.56</b>	<b>100,850.00</b>
<b>TOTAL INCOME</b>	<b>57,734.33</b>	<b>254,567.72</b>	<b>295,589.53</b>	<b>255,264.25</b>

EXPENSE CATEGORY	MONTH	YTD	PROJECTED	BUDGET
1. Personnel				
A. Salaries	10,840.98	66,476.85	96,250.00	96,250.00
B. FICA	829.35	5,085.53	7,363.13	7,363.13
C. Worker's Compensation		194.00	531.00	531.00
D. Unemployment		712.07	962.50	962.50
2. Accounting	700.00	1,050.00	3,500.00	3,500.00
3. Training				
A. 40-Hour		600.76	600.76	4,500.00
B. Update			0.00	2,700.00
C. General Civil		399.48	399.48	300.00
D. Char-Em ISD/SPED				
4. Contractual		4,015.00	5,200.00	2,200.00
5. Travel				
A. Lodging		68.90	500.00	500.00
B. Meals		27.48	500.00	500.00
C. Mileage	52.52	1,411.47	7,500.00	7,500.00
D. Other				
6. Equipment				
A. Purchase		189.99	1,000.00	1,000.00
B. Repair & Maintenance	25.00	573.54	1,100.00	1,100.00
7. Operating Expenses				
A. Occupancy - Rent	500.00	4,000.00	6,000.00	6,000.00
B. Supplies	141.46	2,311.15	4,000.00	2,200.00
C. Communications				
1. Telephone	284.62	970.34	2,000.00	2,000.00
2. Internet	117.90	762.10	2,360.00	1,000.00
D. Postage	22.86	1,169.81	2,000.00	2,000.00
E. Printing	475.00	1,021.40	2,000.00	2,000.00
F. Insurance				
1. Employment Practices			250.00	250.00
2. Directors & Officers			1,870.00	1,870.00
3. Commercial Umbrella			400.00	400.00
4. Business Protection			460.00	460.00
8. Advertising		693.00	800.00	200.00
9. Other				
A. Board	19.25	288.65	300.00	250.00
B. Executive Director		821.90	1,200.00	1,200.00
C. Hospitality		300.11	1,000.00	1,000.00
D. PD	75.00	87.00	500.00	500.00
E. Licenses, Fees, Dues	30.00	408.95	450.00	300.00
F. Annual Meeting			0.00	350.00
G. Theatre Party		2,362.43	2,362.43	2,800.00
H. Shoplifting	7.69	185.52	300.00	
10. Grants				
A. Char Found Char Office	95.13	1,190.60	1,190.60	1,190.60
B. Petoskey Foundation				
C. Revenue Sharing				
D. United Way				
11. Charlevoix Office				
A. Rent	4.87	4.87	400.00	400.00
B. Telephone	110.90	110.90	250.00	250.00
C. Chamber	135.00	135.00	235.00	235.00
D. Internet			0.00	79.40
<b>Total Expenses</b>	<b>14,467.53</b>	<b>97,628.80</b>	<b>155,734.90</b>	<b>155,841.63</b>
12. Gain (Loss)			2,585.07	-1,427.38
<b>TOTAL</b>	<b>14,467.53</b>	<b>97,628.80</b>	<b>158,319.97</b>	<b>154,414.25</b>

09/05/08

**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
August 2008

	<u>Aug '08</u>
<b>Income</b>	
<b>CDRP Funds</b>	
3rd Quarter	10,592.85
<b>Total CDRP Funds</b>	10,592.85
<b>County Funding</b>	
Charlevoix	15,000.00
Emmet	15,000.00
<b>Total County Funding</b>	30,000.00
<b>Fees</b>	
ACVS	600.00
Domestic	30.00
Shoplifting	200.00
SPED	400.00
<b>Total Fees</b>	1,230.00
<b>Fund Raising</b>	
Hamburgers	150.60
<b>Total Fund Raising</b>	150.60
Interest	438.61
Rental Income	200.00
<b>Training &amp; Workshops</b>	
Special Education	800.00
<b>Total Training &amp; Workshops</b>	800.00
<b>VORP</b>	
Charlevoix	625.00
Emmet	625.00
<b>Total VORP</b>	1,250.00
<b>Total Income</b>	44,662.06
<b>Expense</b>	
<b>Accounting</b>	700.00
<b>Charlevoix Office</b>	
Dues	135.00
Rent	4.87
Telephone	110.90
<b>Total Charlevoix Office</b>	250.77
<b>Communications</b>	
Internet	117.90
Telephone	284.62
<b>Total Communications</b>	402.52
<b>Equipment Expense</b>	
Repair & Maintenance	25.00
<b>Total Equipment Expense</b>	25.00

09/05/08

**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
August 2008

	<u>Aug '08</u>
<b>Grant Expense</b>	
Char Found Char Office	95.13
<b>Total Grant Expense</b>	<u>95.13</u>
<b>Occupancy</b>	
Rent	500.00
<b>Total Occupancy</b>	<u>500.00</u>
<b>Other</b>	
Board	19.25
Licenses, Fees, Dues	30.00
PD	75.00
Shoplifting Preventative	7.69
<b>Total Other</b>	<u>131.94</u>
<b>Payroll Expenses</b>	829.35
<b>Postage</b>	22.86
<b>Printing</b>	475.00
<b>Salaries and Wages</b>	10,840.98
<b>Supplies</b>	141.46
<b>Travel</b>	
Mileage	52.52
<b>Total Travel</b>	<u>52.52</u>
<b>Void</b>	0.00
<b>Total Expense</b>	<u>14,467.53</u>
<b>Net Income</b>	<u><u>30,194.53</u></u>

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**NORTHERN COMMUNITY MEDIATION**  
**Expenses by Vendor Summary**  
August 2008

	<u>Aug '08</u>
AT&T	395.52
Bert Rousseau	52.52
Charlevoix Chamber of Commerce	135.00
City of Charlevoix	100.00
Community Mediation Services	50.00
Culligan	31.00
Gaslight Media	117.90
Gordon Food Service	26.97
Hi-Tech	25.00
Jane Millar	57.05
LRP Publications	19.25
Mason & Kammermann	700.00
MSU Extension	25.00
Online Payroll Service Fee	10.00
Payroll Distribution	11,670.33
Purchase Power	18.99
St. Francis Xavier	500.00
State of Michigan	20.00
The Print Shop	475.00
Trophy Case	38.00
<b>TOTAL</b>	<u><u>14,467.53</u></u>

09/05/08

**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
January through August 2008

	<u>Jan - Aug '08</u>
<b>Income</b>	
<b>CDRP Funds</b>	
1st Quarter	15,889.28
2nd Quarter	13,241.06
3rd Quarter	10,592.85
<b>Total CDRP Funds</b>	<u>39,723.19</u>
<b>County Funding</b>	
Charlevoix	22,500.00
Emmet	22,500.00
<b>Total County Funding</b>	<u>45,000.00</u>
<b>Donation</b>	
Mileage	240.00
Theatre Party	225.00
United Way	71.25
Donation - Other	5,400.00
<b>Total Donation</b>	<u>5,936.25</u>
<b>Fees</b>	
ACVS	1,485.00
Breach of Contract	90.00
Cancellation	20.00
Divorce	640.00
Domestic	150.00
Employer/Employee	300.00
Shoplifting	860.00
SPED	1,000.00
<b>Total Fees</b>	<u>4,545.00</u>
<b>Fund Raising</b>	
Hamburgers	150.60
Theatre Party	
Raffle	213.00
Refund	398.62
Sponsor	6,000.00
Tickets	3,125.00
<b>Total Theatre Party</b>	<u>9,736.62</u>
<b>Total Fund Raising</b>	<u>9,887.22</u>
<b>Grants</b>	
Charlevoix Foundation	75.00
Revenue Sharing	612.50
<b>Total Grants</b>	<u>687.50</u>
<b>Interest</b>	895.23
<b>Refund</b>	181.00
<b>Rental Income</b>	1,800.00
<b>Training &amp; Workshops</b>	
General Civil	100.00
Special Education	2,000.00
<b>Total Training &amp; Workshops</b>	<u>2,100.00</u>

09/05/08

**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
 January through August 2008

	Jan - Aug '08
<b>VORP</b>	
Charlevoix	4,375.00
Emmet	4,375.00
<b>Total VORP</b>	8,750.00
<b>Total Income</b>	119,505.39
<b>Expense</b>	
Accounting	1,050.00
Advertising	693.00
<b>Charlevoix Office</b>	
Dues	135.00
Rent	4.87
Telephone	110.90
<b>Total Charlevoix Office</b>	250.77
<b>Communications</b>	
Internet	762.10
Telephone	970.34
<b>Total Communications</b>	1,732.44
<b>Contractual</b>	4,015.00
<b>Equipment Expense</b>	
Purchase	189.99
Repair & Maintenance	573.54
<b>Total Equipment Expense</b>	763.53
<b>Fringe Benefits</b>	
Unemployment	712.07
<b>Total Fringe Benefits</b>	712.07
<b>Grant Expense</b>	
Char Found Char Office	1,190.60
<b>Total Grant Expense</b>	1,190.60
<b>Insurance</b>	
Worker's Compensation	194.00
<b>Total Insurance</b>	194.00
<b>Occupancy</b>	
Rent	4,000.00
<b>Total Occupancy</b>	4,000.00
<b>Other</b>	
Board	288.65
Executive Director	821.90
Hospitality	300.11
Licenses, Fees, Dues	408.95
PD	87.00
Shoplifting First Time	26.42
Shoplifting Preventative	159.10
Theatre Party	2,362.43
<b>Total Other</b>	4,454.56

09/05/08

**NORTHERN COMMUNITY MEDIATION**  
**Profit & Loss**  
January through August 2008

	<u>Jan - Aug '08</u>
Payroll Expenses	5,085.53
Postage	1,169.81
Printing	1,021.40
Salaries and Wages	66,476.85
Supplies	2,311.15
Training	
40-Hour	600.76
General Civil	399.48
Total Training	<u>1,000.24</u>
Travel	
Lodging	68.90
Meals	27.48
Mileage	1,411.47
Total Travel	<u>1,507.85</u>
Void	0.00
Total Expense	<u>97,628.80</u>
Net Income	<u>21,876.59</u>



09/05/08

**NORTHERN COMMUNITY MEDIATION**  
**Expenses by Vendor Summary**  
 January through August 2008

	<u>Jan - Aug '08</u>
Ace Hardware	169.85
AT&T	1,352.35
Bert Rousseau	739.03
Cash	300.00
Charlevoix Chamber of Commerce	135.00
Charlevoix County Community Foundation	10.00
Cheryl Bauman	51.05
City of Charlevoix	800.00
City Park Grill	60.00
Community Mediation Services	50.00
Culligan	156.80
Frankenmuth Insurance	194.00
Gaslight Media	1,237.10
Glen's Supermarket	15.92
Gordon Food Service	170.82
GT Pie Company	248.58
Hi-Tech	1,521.99
Jane Millar	1,006.75
Karen Cole	333.81
Keith Lapp	75.00
Kilwin's	7.91
Lawyers Weekly	600.76
LRP Publications	214.25
Mason & Kammermann	1,050.00
McLean & Eakin	125.00
Meyer Hardware	47.96
MSU Extension	25.00
New York Restaurant	60.00
Northern Michigan Review	517.40
Office Max	1,200.77
Oleson's	106.66
Online Payroll Service Fee	80.00
Payroll Distribution	71,562.38
Petoskey Chamber of Commerce	487.00
Petoskey Cinema	748.00
Pitney Bowes	324.96
Printed Checks	18.95
Purchase Power	318.99
Reserve Account	500.00
Ron Moore	104.03
Rotary	564.50
Sign & Design	125.00
Sky's the Limit	30.00
St. Francis Xavier	4,000.00
State of Michigan	20.00
Stroup, Erhart & Lyons	3,100.00
Taylor Rental	454.40
The 501 Alliance	712.07
The Print Shop	1,613.40
Trophy Case	130.00
Village Inn	120.00
Wal-mart	31.36
<b>TOTAL</b>	<b><u>97,628.80</u></b>

09/05/08

**NORTHERN COMMUNITY MEDIATION**  
**Balance Sheet Prev Year Comparison**  
As of August 31, 2008

	Aug 31, '08	Aug 31, '07	\$ Change	% Change
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
CD Bank of N. MI 802164	5,591.51	5,346.04	245.47	4.6%
CD Bank of N. MI 803611	6,110.74	0.00	6,110.74	100.0%
CD Char State Bank 16925	5,277.40	5,020.55	256.85	5.1%
CD Char State Bank 18524	0.00	10,542.31	-10,542.31	-100.0%
CD Char State Bank 18910	11,129.36	0.00	11,129.36	100.0%
CD Chase 27835	0.00	5,551.36	-5,551.36	-100.0%
CD First Comm. Bank 60302215	7,565.00	6,939.84	625.16	9.0%
CD First Comm. Bank 60302716	5,128.54	5,000.00	128.54	2.6%
CD Nat'l City Bank 4160286236	5,472.24	5,203.00	269.24	5.2%
Checking Chase	42,813.83	14,069.60	28,744.23	204.3%
Petty Cash	100.00	100.00	0.00	0.0%
Savings Chase	17,962.71	42,567.83	-24,605.12	-57.8%
Savings NW Bank 710205349	10,185.87	4,651.63	5,534.24	119.0%
<b>Total Checking/Savings</b>	<b>117,337.20</b>	<b>104,992.16</b>	<b>12,345.04</b>	<b>11.8%</b>
<b>Total Current Assets</b>	<b>117,337.20</b>	<b>104,992.16</b>	<b>12,345.04</b>	<b>11.8%</b>
Fixed Assets				
Accumulated Depreciation	-11,213.00	-9,181.00	-2,032.00	-22.1%
Equipment	19,814.14	13,245.19	6,568.95	49.6%
<b>Total Fixed Assets</b>	<b>8,601.14</b>	<b>4,064.19</b>	<b>4,536.95</b>	<b>111.6%</b>
<b>TOTAL ASSETS</b>	<b>125,938.34</b>	<b>109,056.35</b>	<b>16,881.99</b>	<b>15.5%</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Accrued Federal Unemp..	-224.00	-224.00	0.00	0.0%
Federal Income Tax Withheld	876.93	1,192.32	-315.39	-26.5%
Fica Tax Withheld	1,658.71	1,975.93	-317.22	-16.1%
State Income Tax Withheld	436.42	769.56	-333.14	-43.3%
<b>Total Other Current Liabilities</b>	<b>2,748.06</b>	<b>3,713.81</b>	<b>-965.75</b>	<b>-26.0%</b>
<b>Total Current Liabilities</b>	<b>2,748.06</b>	<b>3,713.81</b>	<b>-965.75</b>	<b>-26.0%</b>
<b>Total Liabilities</b>	<b>2,748.06</b>	<b>3,713.81</b>	<b>-965.75</b>	<b>-26.0%</b>
Equity				
*Retained Earnings	101,313.70	70,489.25	30,824.45	43.7%
Opening Bal Equity	-0.01	-0.01	0.00	0.0%
Net Income	21,876.59	34,853.30	-12,976.71	-37.2%
<b>Total Equity</b>	<b>123,190.28</b>	<b>105,342.54</b>	<b>17,847.74</b>	<b>16.9%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>125,938.34</b>	<b>109,056.35</b>	<b>16,881.99</b>	<b>15.5%</b>